Minutes
Resort Municipality Monthly Council Meeting
Monday, June 20, 2016
5:00 p.m.

The Monthly Council Meeting of the Resort Municipality was held on June 20, 2016 at the Resort Municipality Office.

PRESENT: Chair: Matthew Jelley. Councillors: Linda Lowther, Kay Hryckiw, David Gauthier, Edmond Richard, Gwen Wyand and George Clark Dunning. Administrator, Brenda MacDonald.

ABSENT: Nil.

VISITORS: Nil.

1. **CALL TO ORDER:**
Chair Jelley called the meeting to order at 5:05 p.m.

2. **DECLARATION OF CONFLICT OF INTEREST:**
Chair Jelley declared a conflict of interest on the applications with Action Attractions Ltd., 100447 PEI Inc., and West Highland Contractors.

3. **APPROVAL OF AGENDA:**
It was moved by Councillor Lowther, seconded by Councillor Gauthier that the agenda be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

4. **APPROVAL OF MEETING MAY 16, 2016:**
Councillor Wyand advised that on Page 3, before Kent and Sharon Gallant should read Councillor Wyand left the meeting due a conflict of interest. After the decision on page four it should read Councillor Wyand returned to the meeting.

It was moved by Councillor Wyand, seconded by Councillor Clark Dunning that the Monthly Council Minutes of May 16, 2016 be adopted as amended. All in favor 6, 1 non-voting. Motion Carried.

APPROVAL OF PUBLIC MEETING JUNE 2, 2016:
It was moved by Councillor Wyand, seconded by Councillor Richard that the public meeting minutes of June 2, 2016 be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

APPROVAL OF OFFICIAL PLAN MEETING JUNE 6, 2016:
It was moved by Councillor Gauthier, seconded by Councillor Richard that the monthly Council Meeting minutes of June 6, 2016 be adopted as amended. All in favor 6, 1 non-voting. Motion Carried.

Under adjournment it should state that Planning Board Richard adjourned the meeting.

APPROVAL OF REZONING PUBLIC MEETING JUNE 6, 2016:
Under Adjournment it should state that Planning Board Richard adjourned the meeting.

It was moved by Councillor Clark Dunning, seconded by Councillor Gauthier that the monthly Council meeting minutes of June 6, 2016 be adopted as amended. All in favor 6, 1 non-voting. Motion Carried.

5. **CORRESPONDENCE:** Correspondence items for May that action is required on are listed on the agenda.

6. **COMMITTEE REPORTS:**

a. Parks Canada:

Councillor Clark Dunning advised that he attended the planning board meeting and he was amazed at the knowledge from the committee as it blew them away.

Paving was completed on Grahams Lane, Cavendish Main Beach and Green Gables House.
Cavendish Campground had most of the upgrades completed and they hope to have everything finished next week.
In the fall they will be changing the entrance at the campground and they will expand the trail in front of the campground entrance to connect to the Dune Lands Trail.
Cavendish Grove project is being worked on by the land design firm and it is planned that something will be in place in the fall and an overview will be sent to the stakeholders.
Cape Turner washroom building being renovated inside and out and trees have been trimmed on the site and thinned out so the washrooms are visible, picnic tables will be added to the site as well.
Green Gables Site is still being worked on with the Lorde Consulting Group and Chantel is working on a list of recommendations for the site that will be sent back to the stakeholders for review.
Kiosks within the Park have opened for the season today.
Park Passes were supposed to be finished being sold at the sale price today but have been extended until the end of the month for this year only.
The generator is still being worked on for the Green Gables site with Parks Canada and the municipality.
Green Gables House is open daily until October 31, 2016.
There will be special activities at Green Gables House on Canada Day.
Anne will be on site daily at Green Gables House as it was a big attraction last year.
The trim at the Green Gables Visitor Center will be painted once the weather permits.
Tara MacNally-MacPhee is the new Visitor Services Experience Coordinator.
Signage for Oceanview and Cavendish are still being designed.
The management plan is still being reviewed and it is expected that there will be a meeting on it during the summer months.
The rock area at the end of the walkway at Cavendish East is still being looked at for the best option to keep people off of the rocks.
It was advised to remove the wooden posts at the end of the walkway as it is more dangerous for people going around or over them.

Green Gables Golf Course and the amount of dead trees was discussed.
Barb will check into the trees around the course. She advised that the trees around the visitor center are supposed to be dealt with next year as part of their fire smart work within the Park.

The new staff working at the Park with Karen Jans office are advising that it might be good to advise staff of organizations that Parks deals with on a regular basis and send the information to the municipality on who they are as well as advising the Park staff. She advised that she had contacted Ellen Gormley the new park person under Karen to ask about specific municipal issues for property owners that they deal with each year and Ellen had advised not to call the office directly again and to contact the general inquires line for Parks Canada for information on a matter. She advised that once she discussed the issue with Ellen and how it has been dealt with through this office for years she apologized when calling back with the information and she thought we were someone from the public calling even though she had been told at the very start of the call who was calling and where the administrator was calling from.

Barb advised that she would talk with Ellen about it.

CBMF Public Meeting Comments: Fairways Cottages:
A letter that had been received by Fairways Cottages on the music festival as it was the only letter received following the public meeting on input so that the members are aware of the concerns during the review of the festival applications.

First Reading – Lori MacKinnon Official Plan Amendment: (7721 Cavendish Road) – PID # 233403 – It was moved by Councillor Richard, seconded by Councillor Lowther that the Council amend the Official Plan General Land Use Map to change the designation of Provincial Parcel # 233403 from the Rural Zone to the General Commercial Zone. All in favor 6, 1 non-voting. Motion Carried.

First Reading – Lori MacKinnon Rezoning Amendment: (7721 Cavendish Road) – PID # 233403 Lori MacKinnon: It was moved by Councillor Richard, seconded by Councillor Lowther that the bylaw amendment to amend the Zoning map to show Property # 233403 from the current RR (Rural) Zone to C1 (General Commercial) Zone be approved as read. All in favor 6, 1 non-voting. Motion Carried.

Chair Jelley left the room due to a conflict of interest.

Subdivision / Lot Consolidation: Action Attractions Ltd. – (9018 Cavendish Road) PID #'s 458182 & 589358: An application was received to subdivide .24 of an acre off of parcel # 458182 and consolidate it with PID # 589358. It was moved by Councillor Richard, seconded by Councillor Gauthier that approval be granted in principle subject to: 1) that the property be subdivided and consolidated in accordance with the attached site plan, 2) that the sewer utility agree with the servicing of the property through the existing serviced line on the property, 3) that an easement and subdivision agreement be entered into between the two landowners their successors and assigns and that if either business were to sell that the servicing of the business would be required upon the sale of the property or if either business expanded with any further business operation that individual servicing would be required for each property and that the agreement must be submitted to the municipal lawyer to ensure that all requirements are met prior to the sale of the property, 4) that a development agreement be entered into based on the lawyer's comments and the agreements that are required, 5) that each business will be required to have its own meters, 6) that a $1,000.00 performance bond be posted, 7) that a minor variance be granted subject to the drawing provided of the 13'6" being the side yard setback and 8) payment of subdivision / lot consolidation fee. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Action Attractions Ltd. – (9018 Cavendish Road) – PID #'s 458182 & 589358: An application was received to subdivide .31 of an acre off of parcel # 589325 and consolidate it with PID # 458182. It was moved by Councillor Richard, seconded by Councillor Gauthier 1) that the property be subdivided and consolidated in accordance with the attached site plan, 2) that the sewer utility agree with the servicing of the property through the existing serviced line on the property, 3) that an easement and subdivision agreement be entered into between the two landowners their successors and assigns and that if either business were to sell that the servicing of the business would be required upon the sale of the property or if either business expanded with any further business operation that individual servicing would be required for each property and that the agreement must be submitted to the municipal lawyer to ensure that all requirements are met prior to the sale of the property, 4) that a development agreement be entered into based on the lawyer's comments and the agreements that are required, 5) that each business is required to have its own meter, 6) that a $1,000.00 performance bond be posted, and 7) payment of subdivision / lot consolidation fee. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Building Permit Applications: Action Attractions Ltd. (9018 Cavendish Road) – PID # 589325: – An application was received to remove 6" of the deck on PID # 589325 to comply with a 10% variance side yard setback request from the owner. It was moved by Councillor Richard, seconded by Councillor Gauthier that the application be approved subject to:

1) The building being located on the site in accordance with the site plan, 2) that the property be subdivided and consolidated, and 3) payment of building permit fee. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Chair Jelley returned to the meeting.

Sea Cross Inc. (8779 Cavendish Road) PID # 232033:-An application was received to construct a deck of 8' X 8' onto Samuel's Coffee House. It was moved by Councillor Richard, seconded by Councillor Hryckiw that approval in principle be granted subject to: 1) meets the requirements of the Provincial Fire Marshal's office, 2) meets the requirements of the Department of Health and Wellness, 3) meets the requirements of the Liquor Control Commission and 4) payment of building permit fee. All in favor 6, 1 non-voting. Motion Carried.

West Highland Contractors (9095 Cavendish Road) PID # 694976:- An application was received to change the use of the existing cottage from a manager's residence into a rental cottage. It was moved by Councillor Richard, seconded by Councillor Lowther that approval be granted in principle subject to: 1) that the rental cottage meet the requirements of Quality Tourism Services, 2) that the rental cottage meet the requirements of the provincial fire marshal and 3) payment of building permit fee. All in favor 6, 1 non-voting. Motion Carried.

CFMPEI Inc. - (8989 Cavendish Road) – PID # 231910: – An application was received to change the use of the space into Jack's Pizza. It was moved by Councillor Richard, seconded by Councillor Lowther that approval in principle be granted subject to: 1) meets the requirements of the Provincial Fire Marshal's office, 2) meets the requirements of the Department of Health and Wellness and 3) payment of building permit fee. All in favor 6, 1 non-voting. Motion Carried.

Susan Roberts – (38 Friendly Lane) – PID # 233320:-An application was received to construct an accessory building of 10' X 10' with a roofed in enclosure attaching the two buildings together. It was moved by Councillor Richard, seconded by Councillor Gauthier that approval in principle be granted subject to: 1) the accessory building and enclosure being located on the site in accordance with the site plan, 2) that the building will be used for storage only, 3) that the building shall not be used for human habitation and 4) payment of building permit fee. All in favor 6, 1 non-voting. Motion Carried.

Raspberry Point Oyster Company: (9539 Cavendish Road) PID # 771832:) – An application was received to change the use of the existing building into an aquaculture operation with a tourism element. The application was tabled by the planning board as a comprehensive site plan was required before a final decision could be made on the application. A comprehensive site plan will be requested from the owner.

Shawn & Kristeena Ellis – (25 Boyle Crescent) PID # 746834): – An application was received to construct an accessory building of 12' X 16' on their property. It was moved by Councillor Richard, seconded by Councillor Hryckiw that approval be granted subject to: 1) that the building be located on the site in accordance with the site plan, 2) that the building be used for storage only, 3) that the building shall not be used for human habitation and 4) payment of building permit fee. All in favor 6, 1 non-voting. Motion Carried.

It was moved by Councillor Lowther, seconded by Councillor Hryckiw that the administrator be able to approve permit applications for accessory buildings. All in favor 6, 1 non-voting. Motion Carried.

Liquor License Request:

The Pearl Eatery – (7792 Cavendish Road) PID # 233429) - An application was received to have a lounge liquor license on the property. It was moved by Councillor Richard, seconded by Councillor Gauthier that a special permit be granted to allow the Pearl Eatery to have a lounge liquor license inside only from 5:00 p.m. – 10:00 p.m. daily. All in favor 6, 1 non-voting. Motion Carried.

It was moved by Councillor Richard, seconded by Councillor Lowther that a letter of support be sent to the Liquor Control Commission for a Lounge liquor license for inside the premises only from 5:00 p.m. to 10:00 p.m. daily. All in favor 6, 1 non-voting. Motion Carried.

Signage Application:

Tranquility by the Sea Lodging, RV Park and tent sites (132 Cape Road) PID # 233411:- An application was received to have a 4'X 4' side road sign on Brian Stevenson's property as well as a primary sign of 4' X 4' on the main property. It was moved by Councillor Richard, seconded by Councillor Hryckiw that approval be granted subject to: 1) that the sign be located on the property in accordance with the site plan, and 2) that Brian Stevenson provide a letter supporting the location of the sign on his property. All in favor 6, 1 non-voting Motion Carried.

101882 PEI Inc. (8474 Cavendish Road) PID # 683136:- An application was received to have a new multiple sign on the property of 11.5" X 6'. It was moved by Councillor Richard, seconded by Councillor Hryckiw that approval be granted subject to: 1) the sign be located on the site in accordance with the attached site plan. All in favor 6, 1 non-voting. Motion Carried.

Sea Cross Inc. – (8779 Cavendish Road) PID # 232033: - An application was received to use the special event sign of 4' X 6' from June 30 – July 2 to advertise Allan Doyle and friends and the box office and one from July 3-10 for the box office and Cavendish Beach Music Festival. It was moved by Councillor Richard, seconded by Councillor Gauthier approval be granted subject to: 1) that the special event sign be used for Allan Doyle and Friends and the Cavendish Beach Music Festival only from June 30 – July 10, 2016. All in favor 6, 1 non-voting. Motion Carried.

Sea Cross Inc. – (8779 Cavendish Road) PID # 232033: - An application was received to have signage for the Cavendish Beach Music Festival ticket booth of for the primary sign 1.5' X 6' and one of 10" X 9' for the secondary sign. It was moved by Richard, seconded by Councillor Gauthier that approval be granted subject to: 1) that the signs be located on the building in accordance with the site plan. All in favor 6, 1 non-voting. Motion Carried.

Chair Jelley left the meeting due to a conflict of interest.

Sandspit Entertainment Ltd. (8863 Cavendish Road) PID # 231977: – An application was received to add two new panels to the new multiple sign of 18" X 72" for Cocoon at the Beach and Seaside Gelato Co. It was moved by Councillor Richard, seconded by Councillor Gauthier that the sign be approved subject to: 1) that the signs be located on the multiple sign in accordance with the attached site plan. All in favor 6, 1 non-voting. Motion Carried.

100447 PEI Inc. – (8885 Cavendish Road) PID # 947499: - An application was received to locate a temporary sign of 4' X 6' on the property for community day from June 22 – 25, 2016. It was moved by Councillor Richard, seconded by Councillor Hryckiw that approval be granted subject to: 1) that the sign be located on the site in accordance with the site plan. All in favor 6, 1 non-voting. Motion Carried.

Temporary Permit Applications:

100447 PEI Inc. – (8885 Cavendish Road) PID # 947499:– An application was received to have a temporary permit for June 25, 2016 for Multi-Cultural Community Heritage Day at the Stewart Homestead Community Park. It was moved by Councillor Richard, seconded by Councillor Hryckiw that approval be granted subject to: 1) meets the requirements of the Provincial Fire Marshal, and 2) meets the requirements of the Department of Health and Wellness. All in favor 6, 1 non-voting. Motion Carried.

CFMPEI Inc. – (8989 Cavendish Road) PID # 231910:-An application was received to have a fruit stand of 10' X 10' on the property from June 20 – September 16, 2016. It was moved by Councillor Richard, seconded by Councillor Hryckiw: 1) what is the stability of the structure based on it being a tent? 2) Where will garbage containers be located for the fruit stand? 3) What is the access to washrooms for this business, 4) Will the tent be removed daily or is it planned to be located on the property for the summer? All in favor 6, 1 non-voting. Motion Carried.

101882 PEI Inc. – (8474 Cavendish Road) PID # 683136: – An application was received to have a fruit stand of 10' X 10' on the property from June 10 – September 30, 2016. It was moved by Councillor Hryckiw, seconded by Councillor Wyand that approval be granted subject to: 1) what is the stability of the structure based on it being a tent? 2) Where will garbage containers be located for the fruit stand? 3) What is the access to washrooms for this business, 4) Will the tent be removed daily or is it planned to be located on the property for the summer? All in favor 6, 1 non-voting. Motion Carried.

West Highland Contractors (Got Bobbled) (9095 Cavendish Road) – PID # 694976: – An application was received to locate Got Bobbled on the property from July 1 – September 5, 2016. It was moved by Councillor Richard, seconded by Councillor Hryckiw that approval be granted subject to: 1) meets the requirements of the provincial fire marshal, 2) meets the requirements of the Department of Health and Wellness and 3) payment of building permit fee. All in favor 6, 1 non-voting. Motion Carried.

West Highland Contractors (Got Bobbled) (9095 Cavendish Road) – PID # 694976: – An application was received to locate the Bungee on the property from June 24 – September 6, 2016. It was moved by Councillor Richard, seconded by Councillor Hryckiw that approval be granted subject to: 1) meets the requirements of the provincial fire marshal, 2) meets the requirements of the Department of Health and Wellness and 3) payment of building permit fee. All in favor 6, 1 non-voting. Motion Carried.

Sundance Cottages – (42 MacCoubrey Lane) – PID # 687129: – An application was received to locate a tent adjacent to cottage # 11 of 10' X 20' from July 31 – August 5, 2016. It was moved by Councillor Richard, seconded by Councillor Hryckiw that approval be granted subject to: 1) meets the requirements of the provincial fire marshal's office, 2) meets the requirements of the Department of Health and Wellness, 3) that the tent be located on the property in accordance with the site plan, 4) that the tent be restricted until 11:00 p.m. only and 5) payment of permit fee. All in favor 6, 1 non-voting. Motion Carried.

Sundance Cottages – (42 MacCoubrey Lane) – PID # 687129: – An application was received to locate a tent adjacent to cottage # 9 of 40' X 40' from August 4 – August 11, 2016. It was moved by Councillor Richard, seconded by Councillor Clark Dunning that approval be granted subject to: 1) meets the requirements of the provincial fire marshal's office, 2) meets the requirements of the Department of Health and Wellness, 3) that the tent be located on the property in accordance with the site plan, 4) that the tent be restricted until 11:00 p.m. only and 5) payment of permit fee. All in favor 6, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival (July 2 event) – (8779 Cavendish Road) – PID # 1037423: – An application was received to hold the Allan Doyle and Friends event on July 2, 2016 from 4:00 – 11:00 p.m. with a fully licensed venue. It was moved by Richard, seconded by Councillor Hryckiw that approval in principle be granted subject to: 1) meets the requirements of the provincial fire marshal's office, 2) meets the requirements of the Department of Health, 3) meets the requirements of the liquor control commission, 4) that a development agreement be entered into, 5) that a performance bond of $15,000.00 be posted for the July 2 event only, 6) that the hours for the event are from 4:00 p.m. – 11:00 p.m. for the event, 7) that the last call be at 10:30 p.m. with stop serving being at 10:45 p.m. and all out at 11:00 p.m.., 8) that the site plan provided by ISE Ltd. drawing # 15192-1 be followed for the parking, traffic and walkways, 9) that proof of insurance be provided with the Resort Municipality named as additional insured, 10) that security be provided for the event, 11) that all

necessary steps be taken during the fireworks to ensure that they do not land on adjacent properties and 12) payment of permit fee. All in favor 6, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival (July 7 event) – (8779 Cavendish Road) – PID # 1037423: – An application was received to hold a fully licensed Tailgate Party event on July 7, 2016 from 6:00 – 11:00 p.m. It was moved by Councillor Richard, seconded by Councillor Wyand that approval in principle be granted subject to: 1) meets the requirements of the provincial fire marshal's office, 2) meets the requirements of the Department of Health, 3) meets the requirements of the liquor control commission, 4) that a development agreement be entered into, 5) that a performance bond of $50,000.00 be posted for the July 7 and July 8 – 10 events together, 6) that the hours for the event are from 6:00 p.m. – 11:00 p.m. for the event, 7) that the last call be at 10:30 p.m. with stop serving being at 10:45 p.m. and all out at 11:00 p.m., 8) that the site plan provided by ISE Ltd. drawing # 15192-1 be followed for the parking, traffic and walkways, 9) that proof of insurance be provided with the Resort Municipality named as additional insured, 10) that security be provided for the event, and 11) payment of permit fee. All in favor 6, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival – (July 8 – 10 event) (8779 Cavendish Road) – PID # 1037423: – An application was received to hold the Cavendish Beach Music Festival on July 8 – 10, 2016 from 12:00 noon – 11:00 p.m. It was moved by Councillor Richard, seconded by Councillor Gauthier that approval in principle be granted subject to: 1) meets the requirements of the provincial fire marshal's office, 2) meets the requirements of the Department of Health and Wellness, 3) meets the requirements of the liquor control commission, 4) that a development agreement be entered into, 5) that a performance bond of $50,000.00 be posted for the July 7 and July 8 – 10 events together, 6) that the hours for the event are from 12 noon – 11:00 p.m. for the event, 7) that the event shall not be fully licensed, 8) that the last call be at 10:30 p.m. with stop serving being at 10:45 p.m. and all out at 11:00 p.m.., 9) that the site plan provided by ISE Ltd. drawing # 15192-1 be followed for the parking, traffic and walkways, 10) that proof of insurance be provided with the Resort Municipality named as additional insured, 11) that security be provided for the event, and 12) payment of permit fee. All in favor 6, 1 non-voting. Motion Carried.

Sea Cross Inc. (8779 Cavendish Road) – PID # 232041: - An application was received to have temporary parking for 200 volunteers. It was moved by Councillor Richard, seconded by Councillor Gauthier that approval be granted subject to: 1) that the parking is for 200 volunteers only, 2) that the RCMP approve the parking in this location and 3) payment of permit fee. All in favor 6, 1 non-voting. Motion Carried.

Parks Canada – A signed agreement only was received for overflow parking. Planning board considered this as information only as the overflow parking is located on Federal Land and no permit has been applied for to the municipality. The agreement is between Parks Canada and the Cavendish Beach Music Festival only.

Follow Up Permits:

CFMPEI Inc. – The owner decided not to move forward with the moving of the building onto the property due to the tight timelines to have all work completed on the property.

MBK Holdings- Sign issue is still being dealt with based on the former primary sign not being removed from the property prior to allow the new primary and secondary sign to be installed on the property.

Marco Polo Land Fireworks – The owner has been advised of the fact that she must apply for a temporary permit to have fireworks at the end of August to the municipality. To date an application has not been completed. The Fire Marshal's office sent their approval of the fireworks from their office but have since revoked the permit based on the fact that the Fire Works provider does not currently have supervisor status.

Jessica McClintick – She sent an e-mail this week advising that she did not wish to proceed with having a wedding on the Swimming Rock property due to the costs involved for using the site and not being allowed to

use all parking that is there. She advised that she would be in the province this week and would advise by the end of the week as to what her plans were.

Bylaw Review:

Maps - It was moved by Councillor Richard, seconded by Wyand that the maps be taken to a public meeting on the General Land Use Map in the Official Plan as well as the Zoning and Subdivision Control map from the Zoning and Subdivision (Development) Control Bylaw. All in favor 6, 1 non-voting. Motion Carried.

A letter was received from Raspberry Point Oyster Company regarding the official plan and bylaw review asking for a consideration in the review of the bylaw for definitions, development zones and regulations for aquaculture operations as well as that they would like aquaculture to be considered in the same category as agriculture in the bylaw and plan documents.

It was decided that agriculture and aquaculture are two very different categories as well as the fact that aquaculture is mostly regulated by Federal Government and that the lawyer be consulted on her opinion of the bylaw in relation to aquaculture.

It was moved by Councillor Hryckiw, seconded by Councillor Lowther that Allan Weeks request for a change in zoning have an application be completed, the costs paid and be taken to a public meeting. All in favor 6, 1 non-voting. Motion Carried.

Unsightly Property Bylaw: It was moved by Councillor Richard, seconded by Councillor Lowther to proceed with the Dangerous and Unsightly Premises Bylaw to a public meeting with the changes that were recommended by the lawyer in the document. All in favor 6, 1 non-voting. Motion Carried.

Summary Proceedings Bylaw: It was moved by Councillor Richard, seconded by Councillor Lowther to proceed with the Summary Proceedings Bylaw. All in favor 6, 1 non-voting. Motion Carried

Municipal Offence Ticket: It was moved by Councillor Lowther, seconded by Councillor Lowther to proceed with the Municipal Offence Ticket. All in favor 6, 1 non-voting. Motion Carried.

Retreat Center:

Some items were addressed with the retreat center. One on the hours of construction and the other on the signage being installed by the contractor without a permit and larger than what is allowed under the bylaw.

There was also some recent concerns raised on the location of the building and the building is in the location that was provided by Bill Chandler Architect to the municipality and at all public meetings that was approved with the existing building permit.

Raspberry Point Oyster Company:

Properties.

Concern was raised over the fact that Scott Linkletter has now purchased another parcel of land in a rural area on Cavendish Road as well as the fact that he is now putting more storage of equipment adjacent to his house property on Cavendish Road and on his lots in Seawood Estates and the zoning does not allow for storage of equipment or commercial businesses to operate on these lands and it was felt by planning board that Scott Linkletter should be met with and advised of the bylaws and the permit process for the municipality prior to just going ahead and constructing or locating things on properties that may require permits.

It was decided that Chair Jelley would arrange a meeting with Scott Linkletter to discuss the storage of equipment and supplies on lands that he owns and the zoning of it.

Eric Blacquiere – Leave of Absence:
Eric Blacquiere has taken a leave of absence until October 2016 due to his work commitment.

6.A.1 **PROVINCIAL LAND USE POLICY:**
It was decided by Council that this would be tabled until September.

6.A.2 **PETER FULLERTON:**
It was moved by Councillor Lowther, seconded by Councillor Gauthier that Peter Fullerton will be a new member on the planning board committee. All in favor 6, 1 non-voting. Motion Carried.

6.A.3. **CBMF TICKETS:**
It was decided by Council that a wristband would be provided to each member for access to the site for a walk through during the event.

6.A.4. **ICS TRAINING:**
Information was provided by Tanya Mullally on ICS training sessions on October 27, 2016.

6.A.5. **COMMENTS CBMF PUBLIC MEETING:**
Comments were received from Fairways Cottages on the public meeting.

6.A.6 **CBMF UNIFIED COMMUNICATIONS PLAN:**
A meeting was held on May 31, 2016 with the EMO office, Resort Municipality, RCMP and CBMF to discuss the communications plan for the music festival. It was decided that all four agencies would be part of all communications going out from the group to each of the groups of people that they represent and that it would be a unified message.

6.B. **MONTHLY FINANCIAL REPORT:**
Councillor Hryckiw presented the monthly finances for May 31, 2016, revenue was $166,883.78 and the expenses were $167,569.95. It was moved by Councillor Hryckiw, seconded by Councillor Lowther that the monthly finances ending May 31, 2016 be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

6.C. **TRAILS AND PATHS REPORT:**

6.C.1. **Grahams Lane Walkway:**
It was decided by the board that the posts would be cut to 36" to meet Parks Canada's concerns.
It was also decided that the brackets be priced from Belmont Sheet Metal for the new light.

6.C.2. **Stantec Sidewalk Assessment:**
It was decided that more information was required on the trail report for areas of replacement, surface for strollers, bicycles, roller bladders, etc., differences in the costs of infilling the ditches compared to areas that are on flat ground.

6.D. **FIRE COMMITTEE REPORT:**
Councillor Clark Dunning advised that he had sent through a draft submission for the municipal newsletter for the fire departments to review

Councillor Lowther advised that she would send in a submission for the newsletter on the website as well.

6.E. **TCBI:**
There was not a big turnout for the semi-annual meeting. It was discussed about holding the meeting earlier in the year.

7. **CAVENDISH SEWER UTILITY REPORT:**

7.A. **Monthly Updates and engineering:**
The board is working with Bill Courtney on the generator for the Green Gables Lift Station.

7.B. **Clean Wastewater Fund:**
The board decided that no funding would be applied for at the present time.

7.C. **Lagoon Upgrades:**
Work is expected to start on the lagoon upgrades within the next month.

8. **Business Arising From Minutes:**

8A. **Website:**
The website is in the final stages and should be operational within the month.

8.B. **Internet Service:**
No further information has been received to date from Bell Aliant, Eastlink and Island Telecom since meeting with them. A meeting has been scheduled with Aaron Murnaghan with Bell Mobility on small cell towers.

Councillor Lowther advised that the Deputy Minister for Tourism had talked with her on providing transportation to the area for the summer months. It was decided by the Council that it was too late to use funding for a shuttle service for this year.

8.C. **Pete Blier Property:** The Department of Environment was on site and have advised that unless the roof or walls are collapsing that it is not considered unsightly to them.

8.D. **Part-Time Office Person:** It was decided that the administrator would complete the information on the job position and look for someone to fill the position.

8.E. **Beautification Awards:** It was decided that Councillor Hryckiw would check on some residential properties that were discussed and advise the administrator of whom has been chosen.

It was moved by Councillor Gauthier, seconded by Councillor Lowther that Parkview Farms Tourist Home and Cottages received the Business Beautification Award. All in favor 6, 1 non-voting. Motion Carried.

8.F. **Dr. Kent Ellis Memorial Award:** It was moved by Councillor Lowther, seconded by Councillor Hryckiw that Jennie Macneill be nominated for the Dr. Kent Ellis Memorial Award. All in favor 6, 1 non-voting. Motion Carried.

8.G. **Banners for Streetlights:** It was moved by Councillor Lowther, seconded by Councillor Hryckiw that the banners be ordered based on the revised changes and colors to match the logo. All in favor 6, 1 non-voting, 1 absent. Motion Carried.

8.H. **Georgetown Conference:** Councillor Lowther advised that she had an amazing experience. She advised that Doug Griffiths was a great presenter on the 13 ways to kill your community and she has a copy of it if anyone would like to borrow it.

10. **NEW BUSINESS:**

10.A. **FPEIM:**

10.A.1 **13 Ways to Kill Your Community**

Councillor Wyand and the administrator attended the session and it was very interesting a demonstrated a lot of great ways to deal and look at matters in your community.

10.A.2 **Senior's Secretariat Grants:**

Information is in the meeting package.

10.B **Gas Tax Installments:**

Gas tax installment payments will be later this year and will be paid out in mid-July.

10.C. **Gas Tax HST Changes:**

9% of the tax amount is eligible to be claimed as an expense for the HST under Gas Tax Projects.

10.D **HST rebate eligibility:**

There are some changes in the allocation of the taxes and how the taxes were paid out so municipalities can submit their projects for a review and possible rebate.

10.E. **Town of North Rustico:**

It was moved by Councillor Clark Dunning, seconded by Councillor Wyand that $500.00 be allocated towards Canada Day Celebrations in North Rustico. All in favor 6, 1 non-voting. Motion Carried.

10.F. **Central Queens Soccer Club Funding Request:**

It was moved by Councillor Gauthier, seconded by Councillor Lowther that $200.00 be allocated to the Central Queen Soccer Club. All in favor 6, 1 non-voting. Motion Carried.

10.G. **Cavendish is a Great Small Town:**

Article is in the meeting package from Laura Kilmartin and information from aboutgreatbooks.com on 30 Great Small Towns for book lovers and Cavendish being named as one of them and it was the only Canadian City names.

10.H. **Underground Economy:**

A letter was received from Sally Ferguson advising about adding information to permits from the underground economy.

Council agreed to provide the information as long as the province provides the post card that they want sent out with the permits at their expense.

10.I. **AMAPEI Session:** The administrator will attend the upcoming session on June 29, 2016.

11. **CONCERNS:**

11.A. **COUNCILLORS** – Chair Jelley advised that under the new bylaw review that the Council will also have to put some time in to the review of the signage bylaw this fall.

Councillor Lowther comments on a yard sale sign on Four Winds Lane in Stanley Bridge.

It was moved by Councillor Gauthier, seconded by Councillor Hryckiw that $10,000.00 be allocated for a concept review for a signage study and that Nicole Warren be contacted to complete the RFP. All in favor 6, 1 non-voting. Motion Carried.

11.B. **RESIDENTS:**

Allan Weeks – a request was received to have a change in zoning on the property as part of the official plan and bylaw review.

It was decided by Council that in order for the property to be changed to commercial zoning then the owner would have to go to a public meeting based on concerns that were received in the past when the change in zoning was brought to a public meeting.

Ruth Brewer – she was concerned over smoke near her property and thinking it was coming from the neighboring campground.

12. **ADJOURNMENT:** Chair Jelley adjourned the meeting at 7:55 p.m..

Chair, Matthew Jelley
Monthly Council Meeting