

Minutes
Resort Municipality Monthly Council Meeting
Monday, May 16, 2016
5:00 p.m..

The Monthly Council Meeting of the Resort Municipality was held on May 16, 2016 at the Resort Municipality Office.

PRESENT: Chair: Matthew Jelley. Councillors: Linda Lowther, Kay Hryckiwi, David Gauthier, Edmond Richard, Gwen Wyand and George Clark Dunning. Administrator, Brenda MacDonald.

ABSENT: Nil.

VISITORS: Nil.

1. CALL TO ORDER:

Chair Jelley called the meeting to order at 5:02 p.m..

2. DECLARATION OF CONFLICT OF INTEREST:

Chair Jelley declared a conflict of interest with the applications with Action Attractions Ltd., 100447 PEI Inc., and Sunset Campground.

Vice-Chair Lowther advised that she had a conflict with Tranquility by the Sea application.

Councillor Clark Dunning had a conflict with Lori MacKinnon's application.

Councillor Hryckiwi had a conflict of interest on the Permit application for Victor Hryckiwi.

3. APPROVAL OF AGENDA:

Councillor Lowther advised that a separate meeting needs to be held to discuss a festival and events policy, a CBMF Guideline Policy and the Land Use Policy.

It was moved by Councillor Lowther, seconded by Councillor Wyand that the agenda be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

4. APPROVAL OF SPECIAL MEETING APRIL 7, 2016:

It was moved by Councillor Clark Dunning, seconded by Councillor Richard that the special meeting minutes of April 7, 2016 be adopted as amended. All in favor 6, 1 non-voting. Motion Carried.

APPROVAL OF PUBLIC MEETING APRIL 7, 2016:

It was moved by Councillor Richard, seconded by Councillor Clark Dunning that the public meeting minutes of April 7, 2016 be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

APPROVAL OF MONTHLY COUNCIL MEETING MINUTES APRIL 18, 2016:

Councillor Richard advised that under Page Seven, 9.C. now reads: Council Richard and should read *Councillor* Richard.

It was moved by Councillor Gauthier, seconded by Councillor Richard that the monthly Council meeting minutes of April 18, 2016 be adopted as amended. All in favor 6, 1 non-voting. Motion Carried.

5. CORRESPONDENCE: Correspondence items for April that action is required on are listed on the agenda.

George Clark Dunning left the meeting due to a conflict of interest.

6. **COMMITTEE REPORTS:**

6.A. Rezoning Application: (7721 Cavendish Road)

Lori MacKinnon - An application was received to rezone the property from RR (Rural) to C1 (General Commercial) PID # 233403. It was moved by Councillor Richard, seconded by Councillor Gauthier that the rezoning request be taken to a public meeting. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Chair Jelley left the meeting due to a conflict of interest.

Subdivision / Lot Consolidation:

Action Attractions Ltd. – (9018 Cavendish Road) An application was received to subdivide .24 of an acre off of parcel # 458182 and consolidate it with PID # 589358. It was moved by Councillor Richard, seconded Hryckiw that approval be granted in principle subject to: 1) that the property be subdivided and consolidated in accordance with the attached site plan, 2) that the lawyer review the application based on the setbacks to the new boundary with the minor variance and the sewer servicing of the businesses, 3) that the Island Regulatory and Appeals Commission be contacted on the sewer servicing to see if it is acceptable, 4) that a development agreement be entered into based on the lawyer's comments, 5) that a \$1,000.00 performance bond be posted, 6) that a minor variance be granted subject to the drawing provided of the 13'6" being the side yard setback and 7) payment of subdivision / lot consolidation fee. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Action Attractions Ltd. – (9018 Cavendish Road) An application was received to subdivide .31 of an acre off of parcel # 589325 and consolidate it with PID # 458182. It was moved by Councillor Richard, seconded by Councillor Gauthier that approval be granted in principle subject to: 1) that the property be subdivided and consolidated in accordance with the attached site plan, 2) that the lawyer review the application based on the sewer servicing of the businesses, 3) that the Island Regulatory and Appeals Commission be contacted on the sewer servicing to see if it is acceptable, 4) that a development agreement be entered into based on the lawyer's comments, 5) that a \$1,000.00 performance bond be posted and 6) payment of subdivision / lot consolidation fee. All in favor 5, 1 non-voting, 1 absent. Motion Carried

Building Permit Applications:

Action Attractions Ltd. (9018 Cavendish Road) – an application was received to remove 6" of the deck on PID # 589358 to comply with a 10% variance side yard setback. It was moved by Councillor Richard, seconded by Councillor Wyand that the application be approved subject to: 1) the building being located on the site in accordance with the site plan and 2) payment of building permit fee. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Chair Jelley returned to the meeting.

Shar Inn's Inc. (61 Seawood Drive) – an application was received to locate a cottage on the property of 36' X 24' with decks to be used as a rental cottage at property # 1003540. It was moved by Councillor Richard, seconded by Councillor Lowther that approval in principle be granted subject to: 1) meets the requirements of the Provincial Fire Marshal's office, 2) meets the requirements of the Department of Transportation, Infrastructure and Energy for a moving permit, 3) the rental cottage shall be connected to the municipal sewer system, 4) the rental cottage shall be connected to the private water system, 5) the rental cottage shall be located on the site in accordance with the attached site plan, 6) that the building shall be completed with skirting, decks and any siding that has been removed prior to August 22, 2016 and 7) payment of building permit fee. All in favor 6, 1 non-voting. Motion Carried.

Peter Fullerton (86 Stanley Road)- an application was received to construct an accessory building of 12' X 16' on the property at PID # 480251. It was moved by Councillor Richard, seconded by Hryckiwi that approval be granted in principle subject to: 1) that a detailed site plan be provided, 2) that the height of the accessory building cannot be higher than 12', 3) the accessory building shall be located on the site in accordance with the site plan and 4) payment of building permit fee. All in favor 6, 1 non-voting. Motion Carried.

Sea Cross Inc. - (8779 Cavendish Road) – an application was received to construct a new deck at Piatto Pizzeria of 18' X 50' at property # 233130. It was moved by Councillor Richard, seconded by Councillor Gauthier that approval in principle be granted for the project subject to: 1) meets the requirements of the Provincial Fire Marshal's office, 2) meets the requirements of the Department of Health and Wellness, 3) meets the requirements of the Liquor Control Commission, 4) that the owner provide confirmation on the number of seats for the property based on various information being provided on the application and forms, 5) that the deck be located on the site in accordance with the site plan and 6) payment of building permit fee. All in favor 6, 1 non-voting. Motion Carried.

Councillor Hryckiwi left the meeting due to a conflict of interest.

Victor Hryckiwi – (198 Forest Hills Lane) - an application was received to construct an RC track on the property of 100' X 60' at property # 708255. It was moved by Councillor Richard, seconded by Councillor Lowther that approval in principle be granted subject to: 1) meets the requirements of the Department of Health and Wellness, 2) meets the requirements of the Provincial Fire Marshal's office, 3) the RC track shall be located on the site in accordance with the attached site plan and 4) payment of building permit fee. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Councillor Hryckiwi returned to the meeting.

Raspberry Point Oyster Company: (9539 Cavendish Road) – an application was received to construct a new fence of 170 lineal feet by a height of 8 to 10'. It was moved by Councillor Richard, seconded by Councillor Gauthier that approval be granted in principle subject to: 1) that a comprehensive site plan be provided of the property, 2) that a drawing be provided by the contractor constructing the fence showing the support system on the fence and 3) payment of building permit fee. All in favor 6, 1 non-voting. Motion Carried.

David Lorenzetti – (9541 Cavendish Road) – an e-mail was received from Sheela Brennan advising that Raspberry Point Oyster Company will reinstate David Lorenzetti's property # 578096 to the way it was prior to any work being done to his property, as well as that paving will be completed on the entrance to Raspberry Point as well as painting of the building will be completed when the weather permits.

Councillor Wyand left the meeting due to a conflict of interest.

Kent and Sharon Gallant (7119 Rte. 13) - an application was received to construct a new deck of 28' X 10' with 10' X 14' having a roof over it. It was moved by Councillor Richard, seconded by Councillor Gauthier that approval be granted subject to: 1) that the deck be located on the site in accordance with the site plan and 2) payment of building permit fee. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Councillor Wyand returned to the meeting.

Councillor Clark Dunning left the meeting due to a conflict of interest.

Lori MacKinnon (7721 Cavendish Road) – an application was received to construct a building of 20' X 24' as well as to change the use of the new addition and the existing building into a small engine repair shop. It was moved by Councillor Richard, seconded by Councillor Hryckiwi that approval be granted in principle subject to: 1) that the property be rezoned, 2) meets the requirements of the Provincial Fire Marshal's office, 2) meets the requirements of the Department of Environment, 3) meets the requirements of the Department of Transportation, Infrastructure and Energy, and 4) payment of building permit fee. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Councillor Clark Dunning returned to the meeting.

Liquor License Request:

Sea Cross Inc. – (8779 Cavendish Road) – a request was received for a letter of support for Dave's Lobster Rolls. The facility will be open from mid-June to mid-September from 11:00 a.m. – 8:00 p.m. daily. It was moved by Councillor Richard, seconded by Councillor Hryckiwi that a letter of support be provided. All in favor 6, 1 non-voting. Motion Carried.

CFM PEI Inc. (8989 Cavendish Road) – a request was received for a letter of support for Pedro's Island Eatery. The facility will be open from June to September from 11:00 a.m. – 8:00 p.m. daily. It was moved by Councillor Richard, seconded by Councillor Wyand that a letter of support be provided. All in favor 6, 1 non-voting. Motion Carried.

Sea Cross Inc. – (8779 Cavendish Road) a request was received for a letter of support for Samuel's Coffee House. The facility will be open from June 14 to September 30 from 11:00 a.m. – 8:00 p.m. daily. It was moved by Councillor Richard, seconded by Councillor Lowther that a letter of support be provided. All in favor 6, 1 non-voting. Motion Carried.

Signage Applications:

Sea Cross Inc. – (8779 Cavendish Road) – an application was received to locate signage on the property from June 30 to July 7 – 11, 2016 for the festival events. It was moved by Councillor Richard, seconded by Councillor Lowther that approval be granted subject to the emergency signs only being located at the entrance and that no other signage is allowed on site. All in favor 6, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival (8779 Cavendish Road) – an application was received to locate signage on the property from June 30 to July 11, 2016 for the festival events. It was moved by Councillor Richard, seconded by Hryckiwi that approval be granted subject to signage for Cavendish Beach Music Festival signs only being located on the site. All in favor 6, 1 non-voting. Motion Carried.

CFMPEI Inc. – (8989 Cavendish Road) – an application was received to locate a sign of 96" X 24" on the building and a sign of 96" X 12" on the road sign. It was moved by Councillor Richard, seconded by Councillor Lowther that approval be granted subject to: 1) the multiple sign size being clarified, and 2) the placement of the building sign to be specified. All in favor 6, 1 non-voting. Motion Carried.

Cavendish Breeze Inn - (40 Memory Lane) – an application was received to construct a new sign for the Inn of 46" X 60.02" as well as to construct a sign of 36" X 12" for Red Sands Tour. It was moved by Councillor Richard, seconded by Councillor Gauthier that approval be granted. All in favor 6, 1 non-voting. Motion Carried.

Chair Jelley left the meeting due to a conflict of interest.

100447 PEI Inc. – (8885 Cavendish Road) – an application was received to construct a new primary sign of 48” X 96” as well as a secondary sign of 20” X 96” for Maritime Fun Group. It was moved by Monthly

Councillor Richard, seconded by Councillor Hryckiwi that approval be granted. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Chair Jelley returned to the meeting.

Sea Cross Inc. – (8779 Cavendish Road) – an application was received to use the sign of 4’ X 6’ on the property for ceilidhs. It was moved by Councillor Richard, seconded by Councillor Lowther that the sign be allowed to be used for ceilidhs only and that no information is allowed to be located on the sign. All in favor 6, 1 non-voting. Motion Carried.

Temporary Permit Applications:

Cavendish Tourist Mart – (8934 Cavendish Road) – an application was received to have parking for the music festival on the property on July 7 – 11, 2016. It was moved by Councillor Richard, seconded by Hryckiwi that approval be granted subject to: 1) security being provided, 2) lighting being provided, 3) that the Resort Municipality be named as additional insured, 4) that waste containers be provided, 5) that porta potties be provided, 6) that there is no overnight parking and 7) payment of permit fee. All in favor 6, 1 non-voting. Motion Carried.

Parkview Farms – (Cavendish Road) – an application was received to have parking for the music festival on the property on July 7 – 11, 2016. It was moved by Councillor Richard, seconded by Councillor Wyand that approval be granted subject to: 1) security being provided, 2) lighting being provided, 3) that the Resort Municipality be named as additional insured, 4) that waste containers be provided, 5) that porta potties be provided, 6) that there is no overnight parking and 7) payment of permit fee. All in favor 6, 1 non-voting. Motion Carried.

Chair Jelley left the room due to a conflict of interest.

West Highland Contractors (9115 Cavendish Road) - an application was received to locate a rock climbing wall of 27’ X 8’ on the property from June – September, 2016 at property # 694976. It was moved by Councillor Richard, seconded by Councillor Gauthier that approval be granted subject to: 1) meets the requirements of the Provincial Fire Marshal’s Office, 2) meets the requirements of the Department of Health and Wellness, 3) the rock climbing wall shall be located on the site in accordance with the site plan and 4) payment of temporary permit fee. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Chair Jelley returned to the meeting.

Councillor Hryckiwi left the room due to a conflict of interest.

100242 PEI Inc. – (198 Forest Hills Lane) – an application was received to have a temporary permit to locate a cell tower for Rogers on the property from June 20 – July 13, 2016. It was moved by

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Councillor Richard, seconded by Councillor Gauthier that approval be granted subject to: 1) the tower being located on the site in accordance with the site plan and 2) payment of permit fee. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Councillor Hryckiwiw returned to the meeting.

Follow Up Permits: Maxine Delaney – business has sold so the Tourist Accommodation Facility is not going forward.

Cavendish Beach Music Festival (8779 Cavendish Road) – to construct new water and sewer lines on the property at property # 1037423. Additional information is still pending for the Certificate of Approval from the Department of Environment.

CFMPEI Inc. – 8989 Cavendish Road – a comprehensive site plan has been provided for the moving of the building. It was moved by Councillor Richard, seconded by Councillor Lowther that approval be granted subject to: 1) meets the requirements of the provincial fire marshal, 2) meets the requirements of the Department of Health, 3) the building shall be moved, skirted, painted and any debris from the building shall be completed by July 1, 2016, 4) that a performance bond of \$1,000.00 be posted, 5) that a development agreement be entered into and 6) payment of permit fee. All in favor 6, 1 non-voting. Motion Carried.

The Pearl Eatery: (7792 Cavendish Road)

It was moved by Councillor Richard, seconded by Councillor Hryckiwiw that a letter of support for a dining room liquor license from 5:00 – 10:00 p.m. daily be approved. All in favor 6, 1 non-voting. Motion Carried.

Councillor Lowther left the room due to a conflict of interest.

Tranquility by the Sea: (132 Cape Road)

It was moved by Councillor Richard, seconded by Councillor Hryckiwiw that approval in principle be granted subject to: 1) that they own the property before any signage can be installed, 2) that Brian Stevenson provide a letter to the owners allowing them to locate the sign on his property and 3) that the side road sign and the primary sign will be 4' X 4' each. All in favor 6, 1 non-voting. Motion Carried.

Bylaw Review:

Maps have been sent to the engineer for review and comments for the changes to be made to the maps.

Unsightly Property Bylaw:

Council advised that the bylaw be sent back to the planning board for a list of their concerns and issues with recommendations for changes to each section that they have any concerns with.

Parks Canada Update:

Projects- Cavendish Campground entryway and kiosk redesign will moved forward in September. An approved draft plan will be shared once it is available and they anticipate it will be completed by the end of June.

Paving projects on Grahams Lane, Cavendish Beach parking lot and Green Gables parking lot are moving along as planned. All should be done by June.

Work to the washroom building at Cape Turner is coming along.

The Haunted Woods Trail will need to be closed temporarily to install the new bridge--not sure when or for how long at this point but the municipality will be advised.

Green Gables - Green Gables will be open daily (9am 5pm) from May 1 to October 31. Cassandra McKinnon is the new site coordinator and the main point of contact for the site. Entry fees to the site are the same as last year, seasonal passes to the site can be purchased as in past years and the site will be open for special appointments again from November 1 - 30.

Official Plan and Bylaw Amendments:

Raspberry Point Oyster Company – PID # 771832

It was moved by Councillor Richard, seconded by Councillor Wyand that approval in principle be granted subject to: 1) that a development agreement be entered into with all conditions listed dealing with issues and concerns raised by the adjacent landowners, 2) that a performance bond of \$20,000.00 be posted, 3) that a development permit be applied for what the building is currently being used for on the property within 60 days, 4) that if the developer does not agree to all the terms and conditions that a final permit shall not be granted for the rezoning. All in favor 6, 1 non-voting. Motion Carried.

Raspberry Point Oyster Company – PID # 231670

It was moved by Councillor Richard, seconded by Lowther that approval in principle be granted subject to: 1) that a development agreement be entered into with all conditions listed dealing with issues and concerns raised by the adjacent landowners, 2) that a performance bond of \$20,000.00 be posted, 3) that a development permit be applied for what the building is currently being used for on the property within 60 days, 4) that if the developer does not agree to all the terms and conditions that a final permit shall not be granted for the rezoning. All in favor 6, 1 non-voting. Motion Carried.

JESSICA MCCLINTICK:

She is wanting to know if she goes ahead with using the swimming rock that she can have full use of the parking lot.

It was decided by Council that 10 parking spaces could be allocated for wedding vehicles and the remainder would be for the public.

6.A.1. **PROVINCIAL LAND USE POLICY:**

Council will review the information at a special meeting.

6.A.2. **SCOTT BARRY BYLAW CHARGE:**

The lawyers have received information from the province to deal with ongoing matters for the time being until an agreement is made with the municipalities.

It was decided that a timeline be sent to the province on the information and costs to date for trying to pursue a charge against a property when the legislation clearly advised how the charge should proceed.

It was also decided that a letter be sent to property owners advising them of the Council's position on anyone building without a valid permit in the future that legal action will commence against them immediately and a charge will be placed against them for non-compliance of the bylaw.

6.A.3. **UNSIGHTLY PROPERTY BYLAW:**

This item was discussed under the planning board.

6.A.4 **DEVELOPMENT AGREEMENTS:**

Chair Jelley advised that he spoke with the lawyer and he feels that there should be a standard clause agreement for small developments so that they can be just revised and a lawyer would not need to be involved. The agreement would include such things as: 1) hours, 2) clay on the road, 3) fill being covered on the land and 4) performance bonds.

It was moved by Councillor Richard, seconded by Councillor Hryckiwi that all development agreements and rezoning fees, ads and bonds shall be paid up front or the application will not move forward or be approved and finalized to go to the lawyers for review or public meeting until this has been completed. All in favor 6, 1 non-voting. Motion Carried.

6.A.5 **AFTER ACTION REPORT CBMF:**

The minutes are in the package for information for the Council.
The Council will have a direct presence at the site with the team.

The Council will determine a schedule that will work for everyone to be up at the site as part of the command team.

Councillor Lowther advised that there needs to be a major festival and events policy and this could be worked on at the Land Use Policy meeting.

6.B. **MONTHLY FINANCIAL REPORT:**

Councillor Hryckiwi presented the monthly finances for April 30, 2016, revenue was \$139,659.19 and the expenses were \$107,319.91. It was moved by Councillor Hryckiwi, seconded by Councillor Lowther that the monthly finances ending April 30, 2016 be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

6.C. **TRAILS AND PATHS REPORT:**

6.C.1. **Grahams Lane Walkway and License Agreement with Parks Canada.**

Councillor Wyand advised that the trail budget is in the package at a cost of \$274,043.14.

It was moved by Councillor Hryckiwi, seconded by Councillor Lowther that \$20,000.00 be taken out of the recreation account and put into the trail project account with the remainder of funds to be paid for through the Gas Tax Projects. All in favor 6, 1 non-voting. Motion Carried.

6.D. **FIRE COMMITTEE REPORT:**

6.D.1. **New Glasgow Fire Department:**

The New Glasgow Fire Department has a letter in the meeting package for an increase in dues for 2017 of \$25.00 for the cap charge and an increase in the rate from \$0.095 to \$0.10.

A meeting was also held with the three fire departments and there was a lot of good information shared. The fire departments also raised concerns over access to properties with large trees blocking their driveway and it is a concern to them because if they cannot gain access then they cannot deal with any issues on the property.

6.E. **TCBI:**

It was decided by the Council to adopt the event study guidelines that Tracey Singleton has worked on last year as part of the event study report.

7. **CAVENDISH SEWER UTILITY REPORT:**

7.A. **Monthly Updates and engineering:**

LS # 4 – The pump at Herbie Moore’s is being repaired the costs came in higher than expected. Manhole ring at Heron Court was damaged and had to be fixed.

7.B. Cavendish Baptist Church:

A letter was received asking for a reduction in rates. It was decided that the fee for the current sewer billing would apply based on the Irac Tariff and that perhaps the church might find some business to make a donation to their group to assist with costs.

7.C. AJL – Steve Arsenault – It was moved by Councillor Gauthier, seconded by Councillor Lowther that \$390,000.00 be allocated towards the lagoon upgrades project. All in favor 6, 1 non-voting. Motion Carried.

It was moved by Councillor Gauthier, seconded by Councillor Lowther that the municipality secure a 10 year loan with the Bank of Montreal for the lagoon upgrades project at the best rate available with a 25 year amortization. All in favor 6, 1 non-voting. Motion Carried.

8. **Business Arising From Minutes:**

9A. **Website:**

The website is still being worked on.

9.B. **Internet Service:**

No further information has been received to date from Bell Aliant, Eastlink and Island Telecom since meeting with them. We will check with Nicole Warren to see if she has received any additional information.

Chair Jelley will contact Paul Murray at Bell Aliant to see if he can get a further update.

Councillor Hryckiwi asked if Wicked eh could be an option.

9.C. **Maintenance Person:**

Carl Gallant has been hired as the maintenance staff for the Resort Municipality.

Chair Jelley advised that the signs were not on his truck, the light was not on the roof and he was wearing regular sunglasses when cutting weeds and needs to watch when trimming on Route 6 so that a car is not hit as his truck was hit with a rock.

The administrator will discuss this with Carl as it needs to be addressed as it is part of his safety requirements that we discussed when he was hired.

9.D. **Garbage Services:**

It was moved by Councillor Gauthier, seconded by Councillor Wyand that Superior Sanitation be hired for garbage collection services with the municipality for 2016. All in favor 6, 1 non-voting, 1 absent. Motion Carried.

9.E. **Pete Blier Property:**

The administrator advised that no further update has been provided by the province on the review of the file with the Department of Environment.

10. **NEW BUSINESS:**

10.A.1 **FPEIM:**

The board positions were all filled at the Annual Meeting.

Bruce MacDougall will remain as the President of the Board.

Council asked for Councillor Wyand to bring to the Federation the information on laying a charge with the bylaw as well as to gather information on what the Federation has done as part of the Municipalities Act Review on the Resort Municipality.

10.A.2. **Call for Host for Semi-Annual Meeting:**

The municipality would not have a location to host the meeting due to the time of year and number of people involved.

10.B. **Banners for Streetlights:** No information was received for the meeting on the proposed banners

10.C. **Part-Time Office Person:**

Chair Jelley advised that he did not have a chance to work on this but would complete the information and send it to the Council for their review.

10.D. **Maritime Electric Light:**

A light was moved on Cavendish Road in North Rustico as a result of a request from a landowner without the community's consent 10 years ago. The light has not been paid for since as Maritime Electric had been told to bill the property owner since it was moved for them.

It was moved by Councillor Hryckiw, seconded by Councillor Gauthier that Maritime Electric be advised to remove the light. All in favor 6, 1 non-voting. Motion Carried.

10.E. **Destination Management Fund:**

Councillor Lowther advised that this needs to be discussed at the special meeting with the Festival and Events policy as well as the Land Use Policy.

10.F. **Acting CA0:** It was moved by Councillor Lowther, seconded by Councillor Hryckiw that Kaylee Bates be the Acting Administrator from May 24 – May 31, 2016. All in favor 6, 1 non-voting. Motion Carried.

10.G. **Dog Licensing and Dogs at Large:** Information was in the meeting package from the PEI Humane Society.

10.H. **Child Identification Finger printing Kits:**

Information was in the meeting package from Madeline Steeves

10.I. **Senior's Secretariat:** Information is in the meeting package.

10.J. **Request for Decision:** The administrator advised that a form is in the meeting package from other areas that they use for a request for decision when property owners are asking for something as it makes them think about their request and how it will be funded and used.

A form will be completed like this for the municipality to give to property owners when they are putting in requests.

10.K. **Chair Expenses:**

It was moved by Councillor Gauthier, seconded by Councillor Lowther that the chair expenses for 190 kms. of travel to the FPEIM meeting at St. Peters be approved. All in favor 6, 1 non-voting. Motion Carried.

10.L **Multi-Cultural Community Heritage Awards:**

It was decided by Council that a request would be put out to the community for ideas and information on why the person should be chosen and the suggestions brought back to the Council meeting on June 20, 2016.

11. **CONCERNS:**

11.A. **COUNCILLORS –**

Councillor Richard expressed concerns over planning board members and being short through the summer months.

It was decided by the Council that a call would be put out in the weekly updates for a member for the planning board and one for the sewer utility.

Chair Jelley advised that new property owners in the municipality should be made aware of the regulations for development in the area.

A public meeting will be held on June 2, 2016 to discuss the new plans for the roadways, walkways and traffic plan for the 2016 Cavendish Beach Music Festival.

An official plan general land use amendment public meeting will be held on June 6, 2016 at 7:00 p.m. for Lori MacKinnon's property.

A public meeting on the rezoning of Lori MacKinnon's property will be held on June 6, 2016 at 7:15 p.m..

Councillor Hryckiwi commented on some trailers on properties in Forest Hills Lane.

Councillor Lowther advised that Sunny Gallant has been staying in her trailer on the property for a few years now. This will be looked into further.

11.B. **RESIDENTS:**

Sunny Gallant and Bill Stewart did not attend the meeting.

There were no resident's concerns.

12. **ADJOURNMENT:** Chair Jelley adjourned the meeting at 8:55 p.m..



Chair, Matthew Jelley
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