

Minutes
Cavendish Sewer Utility Meeting
July 15, 2016
4:00 p.m..

The Cavendish Sewer Utility Meeting was held on July 15, 2016, at the Resort Municipality Office.

MEMBERS PRESENT: Matthew Jelley – Acting Chair, Victor Hryckiw, David Gauthier and Brenda MacDonald, Administrator.

ABSENT: Vic Greenwood.

VISITORS: Michelle Burge.

1. CALL TO ORDER:

Acting Chair Jelley called the meeting to order at 4:03 p.m..

2. APPROVAL OF AGENDA:

It was moved by David, seconded by Victor that the agenda be adopted as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

3. CONFLICTS OF INTEREST:

There were no conflicts of interest declared.

4. APPROVAL OF MINUTES June 22, 2016:

It was moved by David, seconded by Victor that the minutes of June 22, 2016 be adopted as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

5. MICHELLE BURGE 2015 AUDIT:

Michelle Burge presented the 2015 sewer audit.

It was moved by David, seconded by Victor that the 2015 Auditor's report for the Cavendish Sewer Utility be adopted as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

6. MIKE WHEELER REQUEST:

It was moved by David, seconded by Victor that Mike Wheeler's request be denied to remove the interest and legal fees from his outstanding sewer billing. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

7. SEWER BILL ALAN AND PHYLLIS MACKENZIE:

It was moved by Victor, seconded by David that provided the outstanding bill is paid within 14 days that the interest charges would be removed based on the fact that the property owner moved and did not receive their 2015 billing and that the property owner be advised that this is a onetime only removal of interest from their billing. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

8. BUSINESS ARISING FROM MINUTES:

8.A. KEVIN BLACQUIERE PROPERTY – SEAWOOD ESTATES:

It was moved by Victor, seconded by David that Toombs Plumbing and Heating be hired to complete the sewer connection to Kevin Blacquiere's property in Seawood Estates at a cost of \$1,647.15. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

8.B. GAS TAX PORTABLE GENERATOR:

The utility is working with Parks Canada on the Green Gables Heritage Place Location for a permanent propane generator. The sewer engineer is working out some details to meet all of Parks Canada's requirements prior to any work commencing at the site.

8.C. LAGOON UPGRADES AND BLOWER HOUSE PANEL:

Work is underway on the project. Some changes have been made to the scope of the project based on costs that were provided through the tender bids. The project should be completed by September.

8.D. LONG TERM SEWER LOAN:

Sewer loan has not been completed with the Bank of Montreal as they required additional information on the project. The bank will also no longer fund HST as part of the sewer loan as they feel that is the utility's responsibility to cover these costs.

8.E. LIGHTS AT LIFT STATIONS AND ALARMS:

Based on the Department of Environment's comments signs are needed at all lift stations advising the public who to call if they see a red light flashing. Pricing has been requested from Les Andrews Signs.

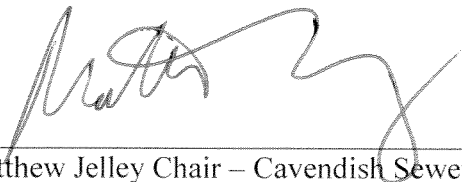
9. OTHER:

Chair Jelley advised Joe Trainor had told him that the Parks staff had commented on the old Sampson property and that the chimney was giving way from the house and that it should be looked at.

The administrator will gather pictures at the property and send them to the sewer utility board for their review.

10. ADJOURNMENT:

Acting Chair Matthew Jelley adjourned the meeting at 4:45 p.m..



Matthew Jelley Chair – Cavendish Sewer Utility