

Minutes
Cavendish Sewer Utility Meeting
June 2, 2016
4:00 p.m..

The Cavendish Sewer Utility Meeting was held on June 2, 2016, at the Resort Municipality Office.

MEMBERS PRESENT: Matthew Jelley – Acting Chair, Victor Hryckiwi, David Gauthier, Vic Greenwood and Brenda MacDonald, Administrator.

ABSENT: Nil.

VISITORS: Morley Foy – Department of Environment and Kendall Toombs – Toombs Plumbing and Heating Ltd..

1. CALL TO ORDER:

Acting Chair Jelley called the meeting to order at 4:10 p.m..

2. APPROVAL OF AGENDA:

It was moved by David, seconded by Vic that the agenda be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

3. CONFLICTS OF INTEREST:

There were no conflicts of interest declared.

4. APPROVAL OF MINUTES May 5, 2016:

It was moved by Victor, seconded by David that the minutes of May 5, 2016 be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

5. DEPARTMENT OF ENVIRONMENT:

Chair Jelley welcomed Morley Foy from the Department of Environment as well as Kendall Toombs DRO for the sewer utility to the meeting.

Morley thanked the board for meeting with him.

The timing of the meeting was based on the infrastructure funding announcement and sitting down and meeting with utility's to discuss their future plans.

The sewer utility has a good quality discharge but that it can always be better and with the work being completed on the lagoon upgrades this will further improve the treatment process.

Monitoring of alarms was discussed and that fact that the SCADA system is monitoring 24 hours a day, 7 days a week. The SCADA system could be looked at for the stations closest to the water or to ensure that they are being monitored more than once a day as is currently happening with the system.

Question was raised on alarm checks and having them looked at for checks more frequently than once out of a 24 hours period as a lot of things could happen within 24 hours. This is to be checked with the alarm company and Toombs.

Signage for the lift stations with a number for the public to call in the case of a red light being seen should be installed at all lift stations.

Lights on the stations were raised as a concern as when a review was done a year ago lights were not working at all stations. Kendall is to check each station to ensure that they are working properly.

Morley advised that Ottawa is trying to push that there would monitoring of flows within all communities so it is something that the utility should be looking at for the future.

Morley questioned what the utility will be looking at for future expansions or funding.

Acting Chair Jelley advised that his thoughts would be that the current core area be infilled first, before any future expansions are looked at based on the ongoing costs that the utility is dealing with there will be no further funding applied for at this time.

Acting Chair Jelley advised that the utility has been working with Parks Canada on getting a generator installed at the site and it is still being worked on for final approval from them as it had to be propane to meet their standards.

Acting Chair Jelley advised that in the past the utility had worked with Parks Canada on coming up with a solution for irrigating the golf course at Green Gables with the treated effluent, but instead they purchased Rainbow Valley to have the deep water wells for usage of irrigation.

6. OUTSTANDING SEWER CUSTOMERS:

A customer that has been outstanding since 2003 has had a lien letter placed on his deed for the total outstanding amount, as we have had no other communications with him on his account or the serving of his letter.

The remainder of sewer customers have received their monthly statements showing the interest accruing on their account.

7. CLEANWATER WASTEWATER FUND:

It was decided by the sewer utility that no funding be applied for at the present time based on the current financial status of the utility and with the ongoing projects that are underway.

8 KEVIN BLACQUIERE PROPERTY – SEAWOOD ESTATES:

The engineer has provided a copy of how the property can be serviced.

The administrator will put out a request to Moase Plumbing, Toombs Plumbing and Heating Ltd. and Blue Heron Construction on a price for the work to be completed.

9.A. HERBIE'S LIFT STATION LS # 4:

Lift station was repaired.

9.B. GAS TAX PORTABLE GENERATOR:

Awaiting information from the engineer and it is supposed to be sent through by May 27, 2016 with the options and pricing to meet Parks Canada's recommendations.

9.C. LAGOON UPGRADES AND BLOWER HOUSE PANEL:

Work is being completed on the options for the cells to fall in line with the price included for the project. Work is expected to start within the month on the lagoons and the panel has been sent out for repairs.

Sewer Meeting
June 2, 2016
Page Three

9.D. LONG TERM SEWER LOAN:

Loan has still not been finalized with the bank as they are awaiting for the paperwork from head office. Funds are tight until the loan has been approved.

9.E. SEWER METERS:

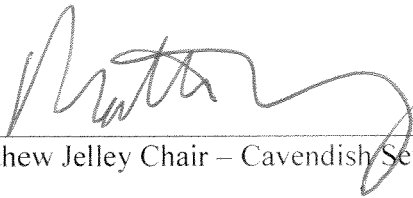
3 - 3/4 " AND 3 - 1" meters were purchased from Campbell's Concrete.

10. OTHER:

Acting Chair Jelley advised that it would be good to get a breakdown in the accounts to show where we are with the expenditures from MRSB. The administrator will request this information from MRSB for the next meeting.

11. ADJOURNMENT:

Acting Chair Matthew Jelley adjourned the meeting at 5:20 p.m..



Matthew Jelley Chair – Cavendish Sewer Utility