

Minutes  
Cavendish Sewer Utility Meeting  
May 5, 2016  
4:00 p.m..

The Cavendish Sewer Utility Meeting was held on January 27, 2016, at the Resort Municipality Office.

**MEMBERS PRESENT:** Matthew Jelley – Acting Chair, Victor Hryckiwi, David Gauthier, Vic Greenwood and Brenda MacDonald, Administrator.

**ABSENT:** Nil.

**VISITORS:** Darrell Fisher and Gordon Toombs.

**1. CALL TO ORDER:**

Acting Chair Jelley called the meeting to order at 4:10 p.m..

**2. APPROVAL OF AGENDA:**

It was moved by David, seconded by Victor that the agenda be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

**3. CONFLICTS OF INTEREST:**

There were no conflicts of interest declared.

**4. APPROVAL OF MINUTES JANUARY 27, 2016:**

It was moved by Victor, seconded by David that the minutes of January 27, 2016 be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

**5. OUTSTANDING SEWER CUSTOMERS:**

Funds have been received slowly on some of the outstanding customers. The lawyer is still pursuing some of the longer outstanding customers with the process server trying to serve them with their notice.

**6. DARRELL FISHER LAGOON TENDER:**

The tenders came in higher than expected and Darrell is working with the contractor on other options to keep the project within the costs allocated.

It was moved by David, seconded by Victor that the contract for the sewer lagoon upgrades be approved for AJL as the lowest bidder subject to the addendums being completed on the costs for the project to fit within the budget. All in favor 3, 1 non-voting, 1 absent. Motion Carried.

**7. Gordon Toombs:**

**Lagoon Upgrades:**

Gordon advised that cell # 4 needs a pump to be drained completely and this will put additional costs for the work to be completed for the project.

Darrell will check with AJL for a price on completing the draining of the cell as well as with Gordon Toombs.

**Operator issues or concerns:**

Generator plugs to be looked at for the Raspberry Point Lift Station.

Raspberry Point Lift Station – Transfer switches were bad and have been replaced.

**8. BUSINESS ARISING FROM MINUTES:**

- a) Scada System at Green Gables: It was decided by the board that the Scada system would be placed at the Cranberry Village Lift station for more detailed flows at the station.
- b) Irac Rate Increase: The rate increase was approved by Irac effective January 1, 2016.
- c) Cranberry Village Lift Station: The work has been completed on each pump.
- d) Herbie's lift station: It was moved by David, seconded by Victor that \$5,500.00 be allocated towards the costs of the pump repair at the station.
- e) Gas Tax portable generator: The engineer is still working with Parks Canada on options for the site.
- f) Blower house panel: It was moved by Victor, seconded by Vic that the blower house panel price be added to the costs of the lagoon upgrades project. All in favor 3, 1 non-voting. Motion Carried.

**9. SEWER METERS:**


Three 3/4 " and three 1" inch meters will be priced out from Campbell's Concrete.

**10. OTHER:**

There being no other business, Acting Chair Jelley moved onto the adjournment of the meeting.

**11. ADJOURNMENT:**

Acting Chair Matthew Jelley adjourned the meeting at 6:00 p.m..



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Matthew Jelley Chair – Cavendish Sewer Utility