

Minutes  
Cavendish Sewer Utility Meeting  
May 9, 2017  
4:00 p.m..

The Cavendish Sewer Utility Meeting was held on May 9, 2017, at the Resort Municipality Office.

**MEMBERS PRESENT:** Matthew Jelley – Acting Chair, Vic Greenwood, Victor Hrycki, David Gauthier and Brenda MacDonald, CAO.

**ABSENT:** Nil.

**VISITORS:** Michelle Burge - MRSB.

1. **CALL TO ORDER:**  
Acting Chair Jelley called the meeting to order at 4:10 p.m..
2. **APPROVAL OF AGENDA:**  
It was moved by David, seconded by Victor that the agenda be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.
3. **CONFLICTS OF INTEREST:**  
Vic Greenwood declared a conflict of Interest on # 5G on the agenda for Queens County Condo Corporation #20.
4. **APPROVAL OF MINUTES MARCH 14, 2017:**  
It was moved by Vic, seconded by Victor that the minutes of March 14, 2017 be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.
5. **BUSINESS ARISING FROM MINUTES:**
  - 5.A. **911 Numbers at Lift Stations and signage for lights flashing:**  
It was moved by David, seconded by Victor that the quote of \$130.00 per sign plus HST provided by Toombs Plumbing and Heating Ltd. be approved for the installation of each of the signs at the lift stations. All in favor 3, 1 non-voting. Motion Carried.  
  
It was also decided that Vic Greenwood would meet with Gordon to determine the best location for each of the signs at the lift stations based on fencing being located at some of the stations.
  - 5.B. **CRANBERRY VILLAGE LIFT STATION:**  
The system is still having some issues. Work is underway by Flygt and Toombs to have it resolved.
  - 5.C. **PARKS CANADA FLOW CHARGES:** It was decided by the board that the Acting Chair of the utility would meet with Toombs when the meter was being read on site to ensure that the correct information was being read with the new meters and that in the future IRAC would asked to provide a ruling if there is a dispute over the flow charges on the billing that is provided.
  - 5.D. **OUTSTANDING SEWER BILLS:**  
It was moved by David, seconded by Victor that the interest charges for Seawood Estates Inc. be removed provided the billing is paid in full within 30 days. All in favor 3, 1 non-voting. Motion Carried.

It was decided by the board that the accountant's recommendation would be accepted on the Harold Tracz Account.

Acting Chair Jelley left the meeting due to a conflict of interest and turned the Chair to Acting Chair David Gauthier.

5.E. **SANDSPIT ENTERTAINMENT SERVICING QUOTE FROM TOOMBS AND LETTER FROM SANDSPIT ENTERTAINMENT LTD.:**

It was moved by Victor, seconded by Vic that provided that the following requirements are met that shared services can be completed with Sandspit Entertainment Ltd. and Action Attractions Ltd.

- 1) that an easement agreement for shared services is put into place between the two property owners within 60 days of approval of the board and that a copy of the agreement shall be provided to the Cavendish Sewer Utility;
- 2) that the costs of the easement agreement shall be borne by the developers;
- 3) that the utility agrees that as long as no further expansions take place on either property that the shared services can remain, but once there is an expansion that separate services will be required;
- 4) that separate metering at each property shall be installed;

All in favor 2, 1 non-voting, 1 absent.

The Board has agreed that the servicing costs of the lateral when needed would be completed at Route 6 for the property based on the engineer's and IRAC's recommendation for the utility's obligation for servicing.

Acting Chair Jelley returned to the meeting.

Acting Chair Gauthier returned to the Chair to Acting Chair Jelley.

5.F. **INN AT THE PIER SEWER SERVICING:**

The sewer board agreed to look at government funding programs to see what was available for servicing options for the property, but that the property owner would be required to pay a contribution towards the costs of the funding to complete the project.

6. **SEWER AUDIT:**

Michelle Burge from MRSB presented the 2016 Audit.

It was moved by David, seconded by Victor that the 2016 Audited Statement for the Cavendish Sewer Utility be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

Vic Greenwood left the meeting due to a conflict of interest.

7. **Gerry Prevost – QCCC#20:**

The sewer board is still awaiting the review and recommendation from Brett Wallace on the sewer plan and information for the condo development.

8. **OTHER:**

There being no other business Acting Chair Jelley moved on to adjourn the meeting.

9. **ADJOURNMENT:**

Acting Chair Jelley adjourned the meeting at 5:25 p.m..

  
Matthew Jelley Acting Chair – Cavendish Sewer Utility