

Minutes
Resort Municipality Annual Meeting
Monday, August 14, 2017
7:00 p.m.

The Annual Meeting of the Resort Municipality of Stanley Bridge, Hope River, Bayview, Cavendish and North Rustico was held on Monday, August 8, 2016, at the Our Lady of Hope Retreat Centre.. Approximately 8 people were in attendance.

MEMBERS PRESENT: Chair: Matthew Jelley. Councillors: Linda Lowther, Gwen Wyand, David Gauthier, Kay Hryckiw, George Clark Dunning and Edmond Richard. CAO, Brenda MacDonald

ABSENT: Nil.

VISITORS: 8 visitors were in attendance.

Chair Matthew Jelley advised that the meeting is being recorded for office use only.

Chair Matthew Jelley advised that Michelle Burge from MRSB was in attendance at the meeting to present the municipal and sewer audits.

1. CALL TO ORDER:

Chair Matthew Jelley welcomed everyone to the 27th Annual Meeting of the Resort Municipality. He advised that we will be following the PEI Municipalities Act on how to hold our Annual Meeting.

Chair Matthew Jelley called the meeting to order at 7:00 p.m..

Chair Matthew Jelley advised that in accordance with the Municipalities Act, that he would like to inform the public to save their questions and comments until the other business portion of the meeting. He advised that there will be no motions from the floor at the meeting and all reports must be moved and seconded by a member of the Council.

2. APPROVAL OF AGENDA:

It was moved by Councillor Linda Lowther, seconded by Councillor David Gauthier, that the agenda be adopted as presented. All in favour 6, 1 non-voting. **Motion Carried.**

3. APPROVAL OF ANNUAL MEETING MINUTES AUGUST 8, 2016:

There being no errors or omissions, it was moved by Councillor George Clark Dunning, seconded by Councillor Kay Hryckiw that the Annual Minutes of August 8, 2016 be adopted as presented. All in favor 6, 1 non-voting. **Motion Carried.**

Chair Jelley turned the Chair to Vice-Chair Lowther to complete the Chair's Report.

4. CHAIRMAN'S REPORT:

On behalf of the Council I would like to thank the Council, Planning Board, Cavendish Sewer Utility Board and Staff for their hard work and dedication over the past year to the Community.

The province is working on the new Municipalities Act Regulations and they are expected to be presented to municipalities in the fall. As part of the process under the New Municipal Government Act, the municipality had several meetings with Minister Mitchell and staff to allow the Resort Municipality to keep its status as a Resort Municipality which has now been allowed to remain as the only Resort Municipality on PEI. With this comes an

exception that if the municipality reaches 2000 residents that the Minister will again review the status of remaining as a Resort Municipality or becoming a rural community. The Council will continue to pursue this to maintain our status in the future. With the changes that were proposed to go to a rural municipality this would no longer have allowed seasonal residents or business owners / operators a vote in the community, nor would they be allowed to sit on Council or committees for the municipality as the only persons with a vote would be a resident.

Amalgamation has been a big discussion on the Island this year and to date the Resort Municipality has not put forward any requests for changes to the boundaries.

The province is working on the National Building Code Act and regulations that they are planning to bring in early in 2018. This will involve a number of changes that property owners need to be prepared for as it will increase the costs of building, two permits will be required through this process, one from the municipality and one from the province, as well as more restrictions on building and additional fees and contractor requirements that the public must prepare for.

The 2017 Official Plan and Zoning and Subdivision Control (Development) Bylaw were approved this year along with the Dangerous and Unsightly Premises Bylaw, Summary Proceedings Bylaw and Municipal Offense Ticket.

The Council has worked with ACOA who has contributed \$62,500.00 towards the project, the Department of Innovation and Advanced Learning who has contributed \$20,832.00, Business Owners on Route 6 and Property owners in Seawood Estates who have contributed \$30,500.00, the Resort Municipality who has contributed \$11,668.00 towards the project to bring high speed internet servicing in the Cavendish West end of the municipality.

After working with the service providers a bid from Eastlink was accepted to allow for servicing the businesses on Route 6 and Reid Road as well as in Seawood Estates Subdivision. Final construction of this work is expected to be completed by the end of September 2017.

The community applied for and received \$2,000.00 from the Department of Canadian Heritage for Multi-Cultural Community Heritage Day Celebrations. On June 24, 2017, at the Stewart Homestead Community Park, activities were held from 11:30 a.m. - 2:30 p.m.. Opening Ceremonies were held welcoming everyone to the event as well as remarks from Hon. Wayne Easter, Brad Trivers PC, MLA. Presentations were made to the Council, Planning Board, Sewer Utility Board, municipal staff and Alvin Garth and Kevin MacNeill. Entertainment was provided by Rodney Savidant and Blair Coughlin, as well as Bing Yiao and the Asian Cultural Dance Group. Council presented the business beautification award to Cavendish United Church and Cavendish Baptist Church in recognition of business owners that have significantly enhanced the community, through their outstanding commitment to the beautification of their property and the residential beautification award was presented to Glenna and Joe Kaczmarczyk in recognition of residents that have significantly enhanced the community, through their outstanding commitment to the beautification of their property.

The Dr. Kent Ellis Memorial Award was presented to Garth MacNeill in recognition of his outstanding commitment to volunteerism in the community and being a member of planning board from 1994 - 2016.

Old-fashioned games were held, tattooing, face painting, prize draws for the adults, barbecue, and the event ended with the cutting of Multi-Cultural Day Cakes. The Council would like to thank Shining Waters Family Fun Park, Sandspit Amusements Mariner's Cove Boardwalk, Cavendish Beach Adventure Zone (Matthew Jelley & The Jelley Family) for prizes and use of the pavilion, Cows (Scott & Margie Linkletter) for their generous donation of passes and Tourism Cavendish Beach for their donation of books and the Central Coastal Tourism Partnership for their donation of dress up items for the photo booth.

The municipality applied for and received funding from Canada Summer Jobs for a student for 8 weeks. Josh Gallant has been hired and will be working at the municipal office until August 25, 2017.

The Council hired Carl Gallant as the maintenance staff person for the Resort Municipality this year. Any comments, suggestions or concerns with regards to the work that is being completed around the community are welcome and should be directed to the administrator.

The ninth Cavendish Beach Music Festival was held in the municipality this year and with it brought a number of position changes with traffic, parking, policing and security in the area. Public meetings were held pre and post event to get feedback on the event. This year's event went well based on the changes that have been made over the years and the Council looks forward to continued improvements.

The Council has worked on some trails and paths improvements this year that will be starting in the fall and Councillor Wyand will provide an update in her report.

The Council set out projects under the Gas Tax Funding allocation and these will be discussed further under Councillor Lowther's report.

The Council has had to deal with property owners either constructing or building signage on their property without first applying for and receiving a permit from the Council as well as dealing with a number of property owners with RV's and trailers on their property as a residence that is in non-conformance with the 2017 Zoning and

Subdivision Control (Development) Bylaw. This has resulted in legal costs as well as a lot of time by Council and staff in enforcing the bylaws against these individuals. The Council recommends that prior to starting any projects on your property to contact the administrator for clarification on what does or does not require a permit prior to commencing any work on your property it only takes a few minutes to get your questions answered and can save a lot of costs in the end.

The Council and sewer utility is here to represent the interests of all residents, seasonal residents, business owners, operators and farmers in the area and the decisions that are made by the Council and sewer utility are made based on the bylaws that are in place for the municipality.

The sewer utility board has had to be more aggressive this year in getting outstanding accounts resolved and this will be discussed further by Councillor Gauthier under the sewer utility report.

It was moved by Councillor Matthey Jelley, seconded by Councillor Kay Hryckiwi that the Chair's report be adopted as presented. All in favor. 6, 1 non-voting. Motion Carried.

Vice-Chair Linda Lowther passed the Chair back to Chair Matthew Jelley.

Chair Matthew Jelley moved on to the planning board report.

Copies of all committee reports are available on the website or at the municipal office if you would like to obtain a copy.

5. COMMITTEE REPORTS:

5.A. PLANNING BOARD AND SIGNAGE REPORTS:

There were 58 building permits applied for to date for 2017 with four denied for a total of 54

permits issued as of July 31, 2017. Breakdown of permits is as follows:

Temporary Permits – 25, Rezoning Permits – 2, Residential Addition / Renovation – 4, Commercial In Principle: 1, Commercial New: 4, Commercial Addition/Renovation: 9, Subdivide / Consolidate: 2, Change of Use: 1, Accessory building: 6, Denied: 4

Total Value of construction to date is: \$1,033,800.00

There has been a total of 14 signage permits issued to date for 2017.

An RFP was put out for a signage study in 2017. Glenn Group was awarded the tender at a cost of \$8,000.00.

As a follow up to the report from the signage consultants, the planning board and Council will be working with the legal counsel on a new signage bylaw this fall that will be enacted in 2018.

The 2017 Official Plan and the 2017 Zoning and Subdivision Control (Development) Bylaw was adopted this year as well as the Dangerous and Unsightly Premises Bylaw, Summary Proceedings Bylaw and the Municipal Offence Ticket which are available on-line as well as at the municipal office.

The province is working on adopting the National Building Code in early 2018. With this will come a number of changes to the way building permits are approved across the Island, as there will be a two tier permit process once it is enacted. At the present time, the only exemptions from the Code by the Department of Communities, Land and Environment is accessory buildings and farm buildings. They are talking about putting a hold on residential structures for two years, but this has yet to be confirmed. There are also no provisions in the regulations for seasonal structures or buildings so all buildings will have to be built to be year round standards to meet the code. The fees for a residential project under the New Code will be a minimum of \$1,500.00 for a minimum of four visits and your project cannot move forward until each inspection has been completed and signed off by the province. Commercial properties will require architectural or engineered drawings and the architects are trying to change the size required to be lowered for the size of a structure for stamped plans. The new code will also review an addition that is constructed to an existing building to determine what the percentage of the addition is in size in relation to the existing structure, once it is determined what the percentage is for a complete review when an addition is being added then you may not just be bringing the new addition up to code, but also the existing structure may have to be brought up to code as well. There will also still be the permit fee from the municipality. There will also be a two tier appeal process, one for municipal permits through IRAC and the second through the new National Building Code committee. Contractors will also have to be tested to be able to build under the new code and if they don't wish to be tested to allow them to continue to operate, then they will have to hire an approved inspector that will charge them for the fees on the project to be able to sign off on a project for the contractor, otherwise, the contractor will not be allowed to perform any work on the project across the province any longer if they don't have their own approval as a licensed contractor or contract the services of a licensed inspector.

If you have any further questions on this new process, please contact Glenda MacKinnon-Peters, Manager of Inspection Services to raise any concerns or questions you have on this new process so that the province is aware of any issues or concerns you have as the public. 902-368-4874 or by e-mail at gcmackinnon-peters@gov.pe.ca

I would like to thank each of the planning board members for their hard work and dedication to the community over the past year. Arnold Smith, Joel Watters, Peter Fullerton, Linda Young and Barb MacDonald - Parks Canada.

It was moved by Councillor Edmond Richard, seconded by Councillor Kay Hryckiwi that the planning board report

be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

Chair Matthew Jelley moved on to the Trails Report.

5.B. TRAILS AND PATHS REPORT:

The municipality completed the trail on Grahams Lane last year and the trail has been well used since it was constructed. Unfortunately, there was a theft at the start of the season of 200 motion censored solar lights from the trail and the Council is looking at options for lighting the trail since this has occurred.

A tender was put out this summer for walkway upgrades in front of the Cavendish Destination Centre with the replacement of pressure treated wood of 535' at a cost of \$22,637.75, construction of a concrete walkway in front of the cemetery of 637' at a cost of \$53,021.90 and two sections of wooden walkway on Route 6 East at a cost of \$2,990.00 for a total of \$78,649.65. The tender was awarded to Highfield Construction and the work will commence after Labour Day. Funding for this project is coming from Gas Tax Funds.

Funding has been allocated in the budget as you will see later in the meeting for the continuation of trail upgrades within the municipality in 2018 as well.

It was moved by Councillor Gwen Wyand, seconded by Councillor Linda Lowther that the report be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

Chair Matthew Jelley moved on to the Fire Committee Report.

5.C. FIRE REPORT:

The Council again would like to thank the North Rustico, New Glasgow and New London Fire Departments for their hard work throughout the area during the year as the demand on the fire departments continues to grow with accident, medical and fire calls.

The municipality has seen increases in fees for 2017 with assessment values changing for properties as well as an increase in fees from the New Glasgow Fire Department from 9.5 cents to 10 cents per \$100.00 of assessment with a cap charge of \$225.00.

The increases in fire dues are reflected in the budget that will be presented during the meeting.

Property owners are reminded that when calling 911 for any medical calls to ensure that they request that the fire department be called as well as it will depend on what priority the call is given when you speak with a 911 operator and you may wait for 35 – 45 minutes before having an ambulance show up and the fire departments can be on site to your property within 5 – 10 minutes with their trained staff that can assist at the scene when they arrive.

Property Owners are also reminded again to ensure that fire trucks can access your property, you may like to have large trees and brush shading your property but if the fire department staff and their vehicles cannot gain access to your property for a medical or fire call this can create serious issues.

Property owners are reminded, that your civic address sign must be visible on your property. If emergency responders cannot find your civic address sign it could waste valuable time trying to locate you in the event of an emergency.

It was moved by Councillor Clark Dunning, seconded by Councillor Edmond Richard that the fire committee report

be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

Chair Matthew Jelley moved on to the Strategic Development Report.

5.D. STRATEGIC DEVELOPMENT REPORT:

The Council has supported the following community events this year:

Multi-Cultural Community Heritage Day \$2,000.00

North Rustico Canada Day \$500.00

Royal Canadian Legion – Veterans Memorial Book \$215.00

RCMP Retired Officer (Benny) and his horse (Goliath) at a cost of \$5,000.00 that was partnered with Tourism Cavendish Beach

City / Beach Express Bus service that was partnered with Tourism Cavendish Beach at a cost of \$5,000.00

Two map stops were renovated at the lookout on Route 6 as well as at the entrance to Sunset Campground at a cost of \$3,000.00

Internet servicing Cavendish West - \$11,668.00

A new pressure treated wood walkway will be completed on Cawnpore Lane, a new cement walkway will be constructed in front of the Cemetery on Route 13 and renovations will be completed on wooden walkway on two sections on Route 6 East that will be started after Labour Day at a cost of \$78,649.65

Flowers for the barrels at the Cavendish Cemetery \$70.00.

The total invested into the community for 2017 is \$106,102.65.

GAS TAX FUNDS:

The Council had also allocated funds towards the current round of Gas Tax Funding and had replaced some of the previous projects to tie in with the new round of funding.

The current projects that were approved, completed and reallocated by the municipality are as follows:

Cavendish Sidewalk, circulation planning, trail upgrades \$386,272.00

A new 1580 meter gravel roadside trail was located on Grahams Lane at a cost of \$250,756.00 along with low level solar lights.

Stantec Consulting completed a walkway assessment at a cost of \$7,708.00 that was completed and outlined the steps for the Council to work on the priority areas of the walkway as well as the materials to move forward with on the walkways.

LED bulbs were purchased and the plan is to phase this type of lighting in for all of the old-fashioned streetlights. Route 13 was completed this summer from Marco Polo Land to the intersection at a cost of \$7,455.60.

Portable Generator project that was changed to a permanent generator for the Green Gables Lift Station. 67,542.00 was allocated to the project and it was completed at a cost of \$51,474.00.

The municipality and the sewer utility worked with Parks Canada on having a permanent generator installed at the Green Gables Lift Station. After working to resolve a number of issues, the generator was painted green to match Parks Canada requirements to blend in with the trees and a permanent generator was installed at the site and is operational.

Sanitary Sewer Collection and Treatment 200,000.00 was allocated and \$153,605.00 remains.

\$46,395.00 was spent on upgrades to the existing lift pumps that include Friendly Lane, Cranberry Village, and the

Green Gables Lift Station. The lagoon upgrades infrastructure project was completed and there have been some ongoing issues with the flow meter and lift station. This will be discussed further by David Gauthier under the Sewer Utility Report.

Asset Management \$10,000.00

Work was completed by Stantec Consulting at a cost of \$8,500.00 and was approved by the Province.

Strategic Development Plan / official plan and bylaw \$50,000.00

This work will be put out to tender in the fall of 2017. This work will involve a complete review of the official plan document as well as a review of the Zoning and Subdivision Control (Development) Bylaw and mapping as well as include a strategic plan review of the area.

Heritage Park \$50,000.00

This project has been reallocated based on the need for walkway upgrades in the municipality and was outlined earlier in the Trails and Paths Report by Councillor Gwen Wyand.

Signage and gateways and beautification of intersections \$27,000.00 remains \$8,000.00 was allocated for the signage study that was completed by the Glenn.

It was moved by Councillor Linda Lowther, seconded by Councillor Kay Hryckiwi that the current round of capital projects through Gas Tax Funds be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

It was moved by Councillor Linda Lowther, seconded by Councillor Gwen Wyand that the Strategic Development Report be adopted as presented. All in favor. Motion Carried.

6. FINANCIAL STATEMENTS:

6.A. AUDITOR'S REPORT:

Chair Matthew Jelley advised that the audit was prepared by MRSB Chartered Accountants for 2016 and that Michelle Burge would be presenting the audited statements.

Chair Matthew Jelley advised that the Auditor's Report is in the meeting package.

Michelle Burge stated that the audited financial statements presents fairly, in all respects the financial position of the Resort Municipality as of December 31, 2016 and the results of the operations for the year.

Michelle Burge commented on the non-consolidated and consolidated financial statements. She went through the non-consolidated financial statements and the Revenue for yearend being \$272,344.00 and the expenses being \$276,661.00 for a surplus of \$17,546.00 at year end.

Michelle Burge commented on the sewer loan that is under the municipality. She advised that the loan had to be completed through the municipality for the sewer utility to be able to acquire the long term loan at a secured rate for 20 years.

It was moved by Councillor Kay Hryckiwi, seconded by Councillor Gwen Wyand that the non-consolidated audited statements be approved as presented. All in favor 6, 1 non-voting. Motion Carried.

It was moved by Councillor Kay Hryckiwi, seconded by Councillor David Gauthier that the consolidated audited statements be approved as presented. All in favor 6, 1 non-voting. Motion Carried.

Chair Matthew Jelley moved on to the Cavendish Sewer Utility Report.

7. CAVENDISH SEWER UTILITY REPORT:

The utility continues to be busy dealing with a number of items over the last year with the sewer system and equipment that is aging.

- Six new meters were purchased at a cost of \$1,300.00.
- New signage was installed at all lift stations to advise the public of who to call if they see a red light flashing at the lift stations at a cost of \$1,017.00.
- Signage for the red lights at the lift stations was installed by Toombs Plumbing and Heating Ltd. at a cost of \$1,700.00.
- Additional work had to be completed at the Cranberry Village Lift station as a result of the flow meter being installed as part of the infrastructure project that required \$1,000.00 in additional work to be completed to the station.
- Work will be completed at each of the lift stations to determine if the hasps and red lights on each of the stations needs to be fixed or replaced. This work is expected to be \$500.00 to \$1,000.00.
- The sewer utility will be looking at all lift stations to determine what works needs to continue to be completed on the again stations with the pumps and panels and funds for this allocation will come from the remaining funds through the Gas Tax program.
- There has been no increase in sewer fees for 2017 have remained the same.

The utility's priorities for the ratepayers continues to be first priority to maintain the current system, the second priority is to ensure sustainable disposal of effluent, the third priority is to provide required upgrades by authorities and the fourth priority is to expand to service environmentally threatened areas.

The utility has spent a lot of time and money again collecting outstanding sewer fees this winter and spring. The utility has had to have the lawyer involved with the collection process to ensure that the outstanding customers are paid up. With the exception of one outstanding sewer account all outstanding customers were collected this spring.

The utility has the right under section 38.4 of the Municipalities Act to put a lien against the real property that is provided with sewer service and a lien can be enforced by an application to the court for the sale of the real property.

The sewer utility did place a lien against one sewer customer and has also sent out several disconnection notices.

Sewer bills are out for 2017 and are due and payable within 30 days of the date of the invoice.

On behalf of the sewer utility I would like to thank Acting Chair Matthew Jelley, Victor Hrycki and Vic Greenwood, the municipal staff and Toombs Plumbing and Heating for their work throughout the year on behalf of the sewer utility.

Michelle Burge from MRSB is present at the meeting tonight and she is the Sewer Utility Auditor and will be presenting the financial statements for the utility.

It was moved by Councillor David Gauthier, seconded by Councillor Gwen Wyand that the sewer utility report be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

7.A. Auditor's Report:

Michelle Burge presented the non-consolidated statements for the Cavendish Sewer Utility.

Michelle Burge stated that the audited financial statements presents fairly, in all respects the financial position of the Cavendish Sewer Utility as of December 31, 2016 and the results of the operations for the year.

It was moved by Councillor Kay Hryckiwi, seconded by Councillor Linda Lowther that the non-consolidated audited statements for the sewer utility be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

Chair Matthew Jelley thanked Michelle Burge for her explanation of the audits.

Chair Matthew Jelley moved on to Business Arising from Minutes.

8. BUSINESS ARISING FROM MINUTES:

8.A. UNSIGHTLY PROPERTY BYLAW:

Chair Matthew Jelley advised that the Unsightly Property Bylaw is now in force. Some letters will be sent out in the next week to property owners that are in non-compliance with the bylaw. The first letters will deal with properties that are not maintaining the grass on their properties based on the bylaw requirements.

8.B. INTERNET SERVICE:

Chair Matthew Jelley advised that the Council has worked hard on internet servicing in the area and work will be starting in September on the project. He advised that it was determined by the Council that these were the first priority areas that needed to be serviced and Council will continue to explore other areas as needed.

Chair Matthew Jelley asked Councillor Kay Hryckiwi to present the 2017 estimates and tax rate.

8.C. REPORTS FOR ANNUAL MEETINGS:

Chair Matthew Jelley advised that it was decided by the Council that Annual Reports are available at the municipal office prior to the Annual Meeting and are also posted on the municipal website for property owners wanting copies of each of the reports.

8.D. PARKS CANADA TREES:

Chair Matthew Jelley advised that the trees around the Cavendish Visitor Information Centre were worked on over the winter months and there has been a significant improvement to this area and the Council will continue to work with Parks Canada on the continuation of improvements of the wooded areas throughout the municipality.

2018 ESTIMATES AND PROPOSED TAX RATE:

Councillor Kay Hryckiwi presented the proposed budget for 2018.

It was moved by Councillor Kay Hryckiwi, seconded by Councillor David Gauthier that the revenue of \$425,769.63 for 2018 be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

It was moved by Councillor Kay Hryckiwi, seconded by Councillor Linda Lowther that the expenses of \$425,769.63 for 2018 be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

It was moved by Councillor Kay Hryckiwi, seconded by Councillor Edmond Richard that the 2018 budget of \$425,769.63 for 2018 with no tax increase be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

Chair Matthew Jelley moved on to other business.

10. OTHER BUSINESS:

10.A. PUBLIC:

Danielle Girard questioned if there was a need for any lighting on the Grahams Lane Trail since the existing lights had been stolen.

Chair Matthew Jelley advised that the trail is used for walkers and bikers and the public uses the trail in the evenings as well so people like the trail to be lit.

Chair Matthew Jelley advised that the Council will have to look at all options this fall and determine what will be done with the lighting on the trail.

Ronnie Toombs questioned the Unsightly Property Bylaw and what it will mean for buildings on properties in the area.

Chair Matthew Jelley advised that letters will be sent out to property owners that are affected by the bylaw and if buildings are not structurally sound then property owners will receive a letter.

Ronnie Toombs questioned how the municipality is going to make people comply.

Chair Matthew Jelley advised that he hopes that most property owners will comply with the bylaw when they receive a letter if they are in non-compliance with the bylaw. If the walls and roof is collapsing then the building is not structurally sound and causes concerns for safety on the property.

Chair Matthew Jelley advised that there will be a full election for the Council in 2018 and he encourages people to get people out to run for election and to vote. The voting process will change in 2018 and will require voting to be completed prior to the Annual Meeting so the public will be advised on the new process prior to the elections taking place.

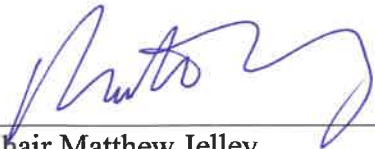
Chair Matthew Jelley thanked the Our Lady of Hope Retreat Centre for hosting and providing food for the Annual Meeting. He advised that this is a great new facility for the area for the public to use that is fully accessible and that the municipality looks forward to holding meetings here in the future.

Danielle Girard thanked the Council and staff for their work on behalf of the municipality.

There being no other business, Chair Matthew Jelley thanked everyone for attending the meeting and adjourned the meeting.

11. ADJOURNMENT:

It was moved Chair Matthew Jelley that the meeting be adjourned at 8:35 p.m.. Motion Carried.



Chair Matthew Jelley