

Minutes
Cavendish Sewer Utility Meeting
August 9, 2017
3:30 p.m..

The Cavendish Sewer Utility Meeting was held on August 9, 2017, at the Resort Municipality Office.

MEMBERS PRESENT: Matthew Jelley – Acting Chair, Vic Greenwood, David Gauthier and Brenda MacDonald, CAO.

ABSENT: Victor Hryckiw.

VISITORS: Nil.

1. **CALL TO ORDER:**

Acting Chair Jelley called the meeting to order at 4:05 p.m..

2. **APPROVAL OF AGENDA:**

It was moved by David, seconded by Vic that the agenda be adopted as presented. All in favor 2, 1 non-voting 1 absent. Motion Carried.

3. **CONFLICTS OF INTEREST:**

Chair Jelley declared a conflict of interest under Section 6F Sandspit Entertainment.

Vic Greenwood declared a conflict of interest under Section 6A on the agenda for Queens County Condo Corporation #20.

4. **APPROVAL OF MINUTES MAY 9, 2017:**

It was moved by David, seconded by Vic that the minutes of May 9, 2017 be adopted as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

5. **NEW BUSINESS:**

a) **Cavendish Tourism Complex Development Inc.**

New construction on the site is planned with 40 cottages, an office, laundry room, swimming pool, storage building and playground.

b) **Marco Polo Land:**

New construction of twenty two new three way campsites is proposed.

c) **Adjustment of Rates:**

A request was received from Martin Huang for an adjustment of metered flow rates for work that was done on the property and the increased usage in flow for his property that he felt requires an adjustment.

It was moved by David, seconded by Vic that no adjustment in rates would be completed as all business operators that are metered customers use water services that are billed based on their flow and consumption at the property. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

d) **Stanley Bridge Marina:**

It was moved by David, seconded by Vic that approval be granted for sewer hauling for the Stanley Bridge Marina subject to:

- 1) the sewerage has not been sitting for more than 30 days;
- 2) that there is a proper grid system made to ensure that there are no large objects going into the stations when you are dumping;

- 3) that Toombs Plumbing and Heating Ltd. be on site while all dumping is taking place and that the costs for Toombs to be there shall be borne by the developer;
- 4) that the Cavendish Sewer Utility assumes no risk or liability for your equipment or sewer hauler;
- 5) that the Cavendish Sewer Utility be carried as additional insured while hauling sewerage to the site;
- 6) payment of fees for the total number of loads hauled to the sewer system;
All in favor 2, 1 non-voting, 1 absent. Motion Carried.

e) **Water Risks – Sewer:**

Cooke Insurance provided information to the sewer utility on sewer back up losses.

f) **Proposed Budget:**

It was moved by David, seconded by Vic that the Proposed Budget for 2018 for the Cavendish Sewer Utility with Revenue of \$467,200.00 and Expenses of \$467,200.00 for a balanced budget be adopted as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

6. **BUSINESS ARISING FROM MINUTES:**

Vic Greenwood left the meeting due to a conflict of interest on Driftwood Landing.

6.A. **Driftwood Landing QCCC# 20 Servicing Request:**

The sewer board decided that the following information is required prior to any final decisions being completed on the taking over of the sewer line for Driftwood Landing.

1. A legal easement should be provided around the sanitary collection system that would include the gravity main, manholes, lift station and force main. In addition, permission should be provided that would grant the Utility access into the water supply building to monitor and maintain the electrical supply to the lift station; This work will be completed by the Cavendish Sewer Utility at their expense once confirmation is completed from the Condo Corporation on sections 2 – 5.
2. A separate electrical meter and breaker panel should be provided for the lift station. (This work shall be completed at the expense of the Condo Corporation)
3. The condition and operation of the pumps and controls for the lift station should be confirmed by a licensed wastewater operator. (This work shall be completed at the expense of the condo corporation)
4. A video inspection of the sanitary sewer main should be completed. (This work shall be completed at the expense of the condo corporation)
5. All debris should be removed from the manholes. (This work shall be completed at the expense of the condo corporation)

Vic Greenwood returned to the meeting.

6.B. **Dale Larkin – Inn at the Pier:**

It was moved by David, seconded by Vic that the Cavendish Sewer Utility pursue funding sources for servicing from Seawood Estates Inc. to Inn at the Pier and that provided there is funding programs available that the property owner will be responsible for 1/3 of the costs of funding the project. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

6.C. **Our Lady of Hope Retreat Centre:** It was moved by the David, seconded by Vic that pending receipt of the as-built drawings and inspection of the sewer connection that the performance bond be returned

for completion of all terms and agreements of the development. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

6.D. **Hasps and Lights – LS # 2 – Cranberry Village:**

It was moved by David, seconded by Vic that based on the recommendations from Stantec and Malcolm Lodge that Toombs Plumbing and Heating Ltd. be hired to check all hasps on the lift stations and that if they require replacement that they be completed at a cost per hasp of \$35.00 each. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

6.E. **LS # 2 Additional charges flow meter / panel – LS # 2 – Cranberry Village:**

It was moved by David, seconded by Vic that \$1,000.00 be paid to Xylem for the additional work that was required on the lift station at Cranberry Village. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

Acting Chair Jelley left the meeting due to a conflict of interest.

6.F. **Sandspit Entertainment / Action Attractions Easement Agreement:**

Legal work is being completed on the easement agreement and final details will be received once it is completed.

7. **OTHER:**

There being no other business Acting Chair Gauthier moved on to adjourn the meeting.

8. **ADJOURNMENT:**

Acting Chair Gauthier adjourned the meeting at 4:20 p.m..



Matthew Jelley Acting Chair – Cavendish Sewer Utility