

Cavendish Sewer Utility Meeting
March 14, 2025
1:30 p.m.

The Cavendish Sewer Utility Meeting was held on March 14, 2025, at the Resort Municipality Office.

MEMBERS PRESENT: In Person: Chair - Lee Brammer. George Clark-Dunning, Victor Hryckiwi and Ben Jelley. Brenda MacDonald - CAO.

ABSENT: Nil.

VISITORS: Kay Hryckiwi.

1. **CALL TO ORDER:**

Chair Brammer called the meeting to order at 1:35 p.m.

2. **APPROVAL OF AGENDA:**

It was moved by Victor, seconded by Ben, that the agenda be adopted as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

3. **CONFLICTS OF INTEREST:**

There were no conflicts of interest declared.

Chair Brammer advised that if any conflicts arise, that the board members should remove themselves from the meeting prior to making any comments.

4. **APPROVAL OF MINUTES – DECEMBER 18, 2024:**

It was moved by George, seconded by Victor that the minutes of December 18, 2024, be approved as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

5. **BUSINESS ARISING FROM MINUTES:**

a) **Inn at the Pier – Connection to the Municipal Sewer:**

It was moved by George, seconded by Victor that the utility supports connection to the sewer system, but all costs for connection shall be borne by the developer. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

b) **Maintenance** – a review of the maintenance projects will be reviewed with Gordon Toombs for the upcoming year.

6. **NEW BUSINESS:**

a) **Operating Budget:**

It was moved by George, seconded by Ben that the Operating Budget for 2025 / 2026 for \$401,800.00 for revenue and expenses with a balanced budget be approved as presented. All in favor 2, 1 non-voting. Motion Carried.

b) **Capital Budget:**

It was moved by Ben, seconded by Victor that the Capital Budget of \$200,000.00 for Sanitary Collection and Treatment 2025 / 2026 be approved as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

c) **Raspberry Point – Sewer Hauling:**

A request was received for sewer hauling to the lagoon. Additional information is needed from the developer prior to a decision being made.

Information will be sent from the CAO to the developer to gather additional information.

d) **Catherine Peconi:**

Awaiting Information from Barry Toombs on the connection and a sewer connection report from CBCL once completed.

7. **Other:**

George commented on a request for low-flow toilets. After speaking with the contractor and others it was determined by the sewer board that

8. **"In Camera"**

Outstanding Sewer Customers:

It was moved by Ben, seconded by George to go in camera under Section 119 (1)(f) of the Municipal Government Act. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

It was moved by Ben, seconded by Victor that the sewer board come out of camera under the Municipal Government Act under Section 119(2)(e). All in favor 2, 1 non-voting, 1 absent. Motion Carried.

Outstanding Sewer Customers:

It was moved by George, seconded by Victor that letters be sent to any outstanding customers that are over 90 days from the municipal office as the first step for collection of accounts. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

Insurance Claim:


It was moved by Ben, seconded by Victor to proceed with an insurance claim on the outstanding sewer billing matter. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

Bill Payments:

It was moved by Victor, seconded by Ben that until further notice the only payments accepted for bill payments will be cash, cheque and money order. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

9. **ADJOURNMENT:**

Clark Brammer adjourned the meeting at 3:13 p.m.



Lee Brammer, Chair



Brenda MacDonald, CAO