

Cavendish Sewer Utility Meeting
August 18, 2025
4:00 p.m.

The Cavendish Sewer Utility Meeting was held on August 18, 2025, at the Resort Municipality Office.

MEMBERS PRESENT: In Person: Chair - Lee Brammer. Victor Hryckiwi and Ben Jelley.
Brenda MacDonald - CAO.

ABSENT: Nil.

VISITORS: Michelle Burge.

1. **CALL TO ORDER:**
Chair Brammer called the meeting to order at 4:03 p.m.
2. **APPROVAL OF AGENDA:**
It was moved by Ben, seconded by Victor, that the agenda be adopted as presented. All in favor 2, 1 non-voting. Motion Carried.
3. **CONFLICTS OF INTEREST:**
There were no conflicts of interest declared.
Chair Brammer advised that if any conflicts arise, that the board members should remove themselves from the meeting prior to making any comments.
4. **Michelle Burge – MRSB:**
Michelle Burge presented the audited statements for 2024.
Michelle advised that it was the standard auditor's report outlining management.
All details and information were reported in the audit.
It was moved by Victor, seconded by Ben that the non-consolidated statements for March 31, 2024 be approved as presented. All in favor 2, 1 non-voting. Motion Carried.
Chair Brammer thanked Michelle for her work on the audit.
5. **APPROVAL OF MINUTES – MARCH 14, 2025:**
It was moved by Ben, seconded by Victor that the minutes of March 14, 2025, be approved as presented. All in favor 2, 1 non-voting. Motion Carried.
6. **BUSINESS ARISING FROM MINUTES:**
 - a) **Inn at the Pier – Connection to the Municipal Sewer:**
No further information provided by the owner.
 - b) **Maintenance** – LS # 1 at the boardwalk needs some maintenance on the old equipment and the generator. It was moved by Victor, seconded by Ben that \$17,000.000 be allocated towards maintenance costs for work on LS # 1 for upgrades and transfer switches. All in favor 2, 1 non-voting.
 - c) **Raspberry Point – Sewer Hauling:**
A request was received for sewer hauling to the lagoon. Awaiting information from the developer and the sewer contractor.

NEW BUSINESS:

7. a) **Our Lady of Hope Retreat Centre:**

A request was received from Our Lady of Hope Retreat Centre asking for the sewer utility to take over the sewer line to their property. Additional information is needed from the Retreat Centre, the contractor and the Department of Environment.

8. **Other:**

There was no other business.

9. **"In Camera"**

Outstanding Sewer Customers:

Insurance:

It was moved by Victor, seconded by Ben to go in camera under Section 119 (1)(f) of the Municipal Government Act. All in favor 2, 1 non-voting. Motion Carried.

It was moved by Ben, seconded by Victor that the sewer board come out of camera under the Municipal Government Act under Section 119(2)(e). All in favor 2, 1 non-voting. Motion Carried.

Outstanding Sewer Customers:

It was moved by Ben, seconded by Victor that letters be sent to any outstanding customers that are over 91+ days from the municipal office as the first step for collection of accounts. All in favor 2, 1 non-voting. Motion Carried.

Insurance:

It was moved by Victor, seconded by Ben to resolve the remaining accounts from 2024 with the e-transfer issue. All in favor 2, 1 non-voting. Motion Carried.

10. **ADJOURNMENT:**

Chair Brammer adjourned the meeting at 4:49 p.m.



Lee Brammer, Chair



Brenda MacDonald, CAO