

Cavendish Sewer Utility Meeting
December 19, 2025
1:00 p.m.

The Cavendish Sewer Utility Meeting was held on December 19, 2025, at the Resort Municipality Office.

MEMBERS PRESENT: In Person: Chair - Lee Brammer. Victor Hryckiwi and Ben Jelley.
Brenda MacDonald - CAO.

ABSENT: Nil.

VISITORS: Nil..

1. **CALL TO ORDER:**

Chair Brammer called the meeting to order at 1:01 p.m.

2. **APPROVAL OF AGENDA:**

It was moved by Ben, seconded by Victor, that the agenda be adopted as presented. All in favor 2, 1 non-voting. Motion Carried.

3. **CONFLICTS OF INTEREST:**

There were no conflicts of interest declared.

Chair Brammer advised that if any conflicts arise, that the board members should remove themselves from the meeting prior to making any comments.

4. **APPROVAL OF MINUTES – AUGUST 18, 2025:**

It was moved by Victor, seconded by Ben that the minutes of August 18, 2025, be approved as presented. All in favor 2, 1 non-voting. Motion Carried.

5. **BUSINESS ARISING FROM MINUTES:**

a) **Inn at the Pier – Connection to the Municipal Sewer:**

No new further information was provided by the owner.

b) **Raspberry Point – Sewer Hauling:**

Information was provided by the Oyster Bar and Seafood Restaurant Bar in North Rustico.

c) **Our Lady of Hope Retreat Centre:**

Awaiting information from the group on the sewer line on engineering that was completed on it to make sure it all complies with all government requirements before taking it over.

NEW BUSINESS:

6. a) Maintenance Agreement – a request was made to Gordon Toombs on a maintenance agreement for 2026. Information will be provided to the office by Gordon.

b) 2026 Maintenance – Gordon Toombs was moved to the end of the meeting.

7. **Other:**

There was no other business.

Outstanding Sewer Customers:

8. **“In Camera”**

It was moved by Ben, seconded by Victor to go in camera under Section 119 (1)(f) of the Municipal Government Act. All in favor 2, 1 non-voting. Motion Carried.

It was moved by Victor, seconded by Ben that the sewer board come out of camera under the Municipal Government Act under Section 119(2)(e). All in favor 2, 1 non-voting. Motion Carried.

Outstanding Sewer Customers:

It was moved by Ben, seconded by Victor that the utility send out a letter as presented to outstanding sewer customers to resolve the e-transfer issue with payments from 2024. All in favor 2, 1 non-voting. Motion Carried.

Philemon Awad:

It was moved by Victor, seconded by Ben that the interest fees be waived based on the billing irregularities with the customer billings going out. All in favor 2, 1 non-voting. Motion Carried.

Chair Brammer welcomed Gordon to the meeting.

Gordon Toombs:

A list of items was brought forward by Gordon.

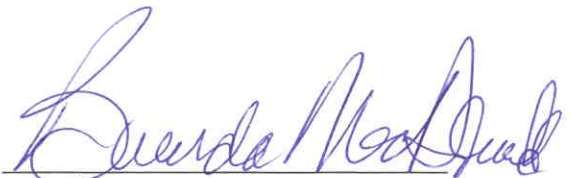
- transfer switches
- maintenance on stations
- security first – alarms at stations to be looked at
- work on portable generator
- LS # 1 not calling as it should be and had to be reprogrammed.
- Any sewer hauling for Raspberry Point will need to be updated by the owner on the amount to be hauled to the utility as well as any damage to the road as a result of the sewer hauling will be covered for the costs by the developer.
- Any items on the sewer lift station on Reid Road will be updated by the Sewer Engineer and a camera put into the line at their expense prior to the line being taken over.

9. **ADJOURNMENT:**

Chair Brammer adjourned the meeting at 2:37 p.m.



Lee Brammer, Chair



Brenda MacDonald, CAO