Cavendish Sewer Utility Meeting
March 27, 2026
10:00 a.m.

The Cavendish Sewer Utility Meeting was held on March 27, 2026, at the Resort Municipality Office.

MEMBERS PRESENT: In Person: Chair - Lee Brammer. Victor Hryckiw and Ben Jelley.
Brenda MacDonald - CAO.

ABSENT: Nil.

VISITORS: Nil.

1. **CALL TO ORDER:**
Chair Brammer called the meeting to order at 10:00 a.m.

2. **APPROVAL OF AGENDA:**
It was moved by Victor, seconded by Ben, that the agenda be adopted as presented. All in favor 2, 1 non-voting. Motion Carried.

3. **CONFLICTS OF INTEREST:**
There were no conflicts of interest declared.
Chair Brammer advised that if any conflicts arise, that the board members should remove themselves from the meeting prior to making any comments.

4. **APPROVAL OF MINUTES – DECEMBER 19, 2025:**
It was moved by Ben, seconded by Victor that the minutes of December 19, 2025, be approved as presented. All in favor 2, 1 non-voting. Motion Carried.

5. **BUSINESS ARISING FROM MINUTES:**
   a) **Inn at the Pier – Connection to the Municipal Sewer:**
   Awaiting for information from the owner as all costs for sewer connection shall be borne by them as the developer connecting to the sewer system.

   b) **Raspberry Point – Sewer Hauling:**
   Awaiting further information from the owner of the business on sewer hauling and flows expected.

   c) **Our Lady of Hope Retreat Centre:**
   Awaiting information from the group on the sewer line on engineering that was completed on it to make sure it all complies with all government requirements before taking it over.

6. **NEW BUSINESS;**
   a) 2026 / 2027 Operating Budget:
   The 2026 / 2027 Operating Budget was presented – It was moved by Ben, seconded by Victor that the 2026 / 2027 Operating Budget revenue of $395,900.00 be approved as presented. All in favor 2, 1 non-voting. Motion Carried.
   It was moved by Ben, seconded by Victor that the expenses of $395,900.00 be approved as presented. All in favor 2, 1 non-voting. Motion Carried.
   It was moved by Victor, seconded by Ben that the balanced budget be approved as presented with no rate increase for 2026 / 2027. All in favor 2, 1 non-voting. Motion Carried.

b) 2026 / 2027 Capital Budget:

The 2026 / 2027 Capital Budget was presented. It was moved by Victor, seconded by Ben that the 2026 / 2027 Capital Budget of $200,000.00 for revenue and expenses be approved as presented. All in favor 2, 1 non-voting. Motion Carried.

7. **<u>Other:</u>**

There was no other business.

<u>Outstanding Sewer Customers:</u>

8. ***"In Camera"***

It was moved by Victor, seconded by Ben to go in camera under Section 119 (1)(f) of the Municipal Government Act. All in favor 2, 1 non-voting. Motion Carried.

It was moved by Victor, seconded by Ben that the sewer board come out of camera under the Municipal Government Act under Section 119(2)(e). All in favor 2, 1 non-voting. Motion Carried.

<u>Outstanding Sewer Customers:</u>

It was moved by Ben, seconded by Victor that the utility continue collection of outstanding sewer fees based on collection policy. All in favor 2, 1 non-voting. Motion Carried.

9. **ADJOURNMENT:**

Chair Brammer adjourned the meeting at 10:38 a.m.

Lee Brammer, Chair

Brenda MacDonald, CAO