

Minutes
Cavendish Sewer Utility Meeting
October 4, 2017
4:00 p.m..

The Cavendish Sewer Utility Meeting was held on October 4, 2017, at the Resort Municipality Office.

MEMBERS PRESENT: Matthew Jelley – Acting Chair, Victor Hryckiw, David Gauthier and Brenda MacDonald, CAO.

ABSENT: Vic Greenwood was absent from the first portion of the meeting.

VISITORS: Gordon Toombs, Lloyd Adams, John Rowe and Gerry Prevost.

1. **CALL TO ORDER:**

Acting Chair Jelley called the meeting to order at 4:05 p.m..

2. **APPROVAL OF AGENDA:**

It was moved by David, seconded by Victor that the agenda be adopted as presented. All in favor 2, 1 non-voting 1 absent. Motion Carried.

3. **CONFLICTS OF INTEREST:**

Chair Jelley declared a conflict of interest under Section 5D Sandspit Entertainment.

4. **APPROVAL OF MINUTES AUGUST 9, 2017:**

It was moved by Victor, seconded by David that the minutes of August 9, 2017 be adopted as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

Acting Chair Jelley welcomed Gordon Toombs to the meeting.

Gordon commented on items that are needed for the Queens County Condo Corporation in order for the sewer utility to take over the system.

Existing Sewer System:

Gordon commented on some items on the existing sewer system and lift stations that need to be addressed.

- 1) The hasps, lights and seals shall be replaced where needed at all lift stations.
- 2) The Green Gables lift station pumps should be sent away during the winter to be repaired.
- 3) LS # 4 needs to be checked on what work may need to be done for the long term at the station with the runoff and future development in this area. Stantec will be consulted on providing this information.

Vic Greenwood joined the meeting.

5. **BUSINESS ARISING FROM MINUTES:**

Driftwood Landing QCCC# 20 Servicing Request:

Chair Jelley welcomed Lloyd Adams, Gerry Prevost and John Rowe to the meeting.

Following discussions with the group the sewer board decided that the following information is required prior to any final decisions being completed on the taking over of the sewer line for Driftwood Landing.

1. A legal easement should be provided around the sanitary collection system that would include the gravity main, manholes, lift station and force main. In addition, permission should be provided that

would grant the Utility access into the water supply building to monitor and maintain the electrical supply to the lift station; This work will be completed by the Cavendish Sewer Utility at their expense once confirmation is completed from the Condo Corporation on sections 2 – 5.

2. There shall be a separate electrical meter and breaker panel on the lift station from the water system. (This work has been completed by the Condo Board at their expense)
3. The condition and operation of the pumps and controls for the lift station should be confirmed by a licensed wastewater operator. (This work shall be completed at the expense of the condo corporation)
4. A video inspection of the sanitary sewer main should be completed. (This work shall be completed at the expense of the condo corporation)
5. The debris shall be removed from the manholes. (This work has been completed at the expense of the the Condo Corporation)
6. The station should have an alarm and a light installed on it as well. (This work shall be completed at the expense of the Condo Corporation)
7. The lift station has not been flushed at the Condo Corporation and it should be flushed once a year. (This should be part of the yearly maintenance)

Chair Jelley thanked the group for coming and advised that the CAO would send through information to the board following the meeting on the updated list of conditions that are required.

5.B. **Dale Larkin – Inn at the Pier:**

It was moved by David, seconded by Victor that the Cavendish Sewer Utility have the engineer look at the sewer expansion to Inn at the Pier and what other properties could be serviced by the expansion as well as what the costs would be to meet all municipal standards for applying for funding. All in favor 3, 1 non-voting. Motion Carried.

6. **NEW BUSINESS:**

Servicing of new and expanded properties:

- a) Sunset Campground: a subdivision and new development are being looked at on the property. It was moved by David, seconded by Victor that a recommendation be sent through to the developer that the proposed new development be connected to the municipal sewer system. The information shall be confirmed with Stantec on the existing line and that it can handle the new development. All in favor 3, 1 non-voting. Motion Carried.
- b) Cavendish Tourism Complex Development: The engineer is reviewing this development project and the projected flows on the municipal sewer.

Acting Chair Jelley left the meeting due to a conflict of interest.

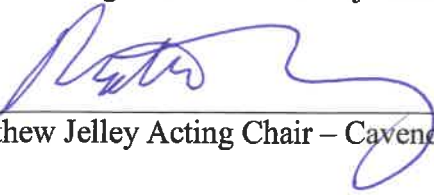
c) **Sandspit Entertainment / Action Attractions Easement Agreement:**

Legal work is still being completed on the easement agreement and final details will be received once it is completed.

7. **OTHER:**

There being no other business Acting Chair Gauthier moved on to adjourn the meeting.

8. **ADJOURNMENT:**
Acting Chair Gauthier adjourned the meeting at 6:05 p.m..



Matthew Jelley Acting Chair – Cavendish Sewer Utility