

Minutes  
Resort Municipality Monthly Council Meeting  
Tuesday, June 19, 2018  
5:00 p.m.

The Monthly Council Meeting of the Resort Municipality was held on June 18, 2018 at the Resort Municipality Office.

**PRESENT:** Mayor – Matthew Jelley. Deputy Mayor Linda Lowther. Councillors: George Clark Dunning, Kay Hryckiw, David Gauthier and Gwen Wyand. CAO – Brenda MacDonald.

**ABSENT:** Mayor Jelley was absent for the first portion of the meeting.

**VISITORS:** Nil.

**1. CALL TO ORDER:**

Deputy Mayor Lowther called the meeting to order at 5:05 p.m..

**2. APPROVAL OF AGENDA:**

It was moved by Councillor Hryckiw, seconded by Councillor Wyand that the agenda be adopted as presented. All in favor 4, 1 non-voting, 1 absent. Motion Carried.

**3. APPROVAL OF MONTHLY COUNCIL MEETING MINUTES MAY 28, 2018:**

It was moved by Councillor Clark Dunning, seconded by Councillor Wyand that the Monthly Council Meeting Minutes of May 28, 2018 be adopted as presented. All in favor 4, 1 non-voting, 1 absent. Motion Carried

**4. DECLARATION OF CONFLICT OF INTEREST:**

Mayor Jelley and Deputy Mayor Lowther declared a conflict of interest on the sign application for the Car / Pet Wash.

**5. CORRESPONDENCE:**

Correspondence items for May for which actions are required are listed on the agenda.

**6. COMMITTEE REPORTS:**

**Planning Board / Signage:**

- a) Action Attractions Ltd. – PID # 589358 – (9018 Cavendish Road) – Awaiting comments from the owner.
- b) Don & Rita Carmichael and Angelo and Janice Leonarduzzi – Revised plans have been received on the right-of-way and rectification of the deed. It was moved by Councillor Clark Dunning, seconded by Councillor Wyand that approval be granted in principle subject to: 1) meets the requirements of Parks Canada, 2) meets the requirements of the Department of Environment, 3) final survey to be completed and 4) payment of subdivision fees. All in favor 4, 1 non-voting, 1 absent. Motion Carried.
- c) Andrew Sark – PID # 232405 (7591 Cawnpore Lane) – Awaiting information from the province.
- d) Eric MacLauchlan – PID # 935955 (MacCoubrey Lane) – Awaiting an updated site plan from the owner.
- e) Melanie Numsen – PID # 1803931 – (9 Landing Drive) – Awaiting information on the setbacks.
- f) CFM PEI Inc. – PID # 231910 – (8989 Cavendish Road) – Awaiting final comments from the Department of Tourism, Health and the Provincial Fire Marshal's office.

Mayor Jelley joined the meeting.

- g) Cavendish Services Ltd. - PID # 512871 (7550 Route 13) – A revised site plan has been received. It was moved by Councillor Clark Dunning, seconded by Councillor Wyand that approval in principle be granted subject to: 1) meets the requirements of the Department of Transportation, Infrastructure and Energy, 2) meets the requirements of the Department of Environment, 3) meets the requirements of the Provincial Fire Marshal's office and 4) meets the requirements of IRAC. All in favor 5, 1 non-voting. Motion Carried.
- h) Glenn Gaudet – PID # 509552 (8812 Cavendish Road) – Awaiting comments from the Department of Health and the Wellness, the Development Agreement needs to be completed and the performance bond fee paid.

### **Parks Canada Update:**

#### **Green Gables House**

- The parking area is expected to be completed by June 29, 2018 weather permitting.
- The design on the building has been completed.
- The interpretive design is in progress and the text has been approved.
- On July 12, 2018, there will be a stakeholder committee meeting for the house. Parks will then bring a presentation to a larger group for input on the interpretive design.
- The large sign for Green Gables will be moved to the center Island of the new entrance. It was recommended to ensure that the sign does not obstruct cars leaving the site when it is placed in the Island.
- A new sign for Green Gables will be installed later in the season just stating Green Gables House.
- Parks looked at the signage concerns coming West to East for people to know where to access the site and they will have a temporary sign installed to address this issue.
- Crosswalk request from the Green Gables House to the North side of Route 6 was not a request made by Parks Canada and they were as surprised to hear about the proposed crosswalk as the municipality. No further updates have been provided by Alan Aitken on the crosswalk.
- The pond at the entrance to Green Gables House will not be changed as a result of the new entrance and construction in this area.

#### **Cavendish Campground:**

- Open for the season on June 8, 2018.

#### **Green Gables Golf Course:**

- Old sign standard at Green Gables Golf Course. The lease is up for the Golf Course in December, so Parks has asked to allow the sign to remain on the property until a new lessee has been chosen, in case they would like to use the old sign standard.

#### **Cawnpore Lane – New cottage:**

- Parks is waiting for approval from Federal Government on the new access off of Cawnpore Lane. In the meantime, they have twinned the road with posts to separate the old road with a walkway access and a driveway access for the new owner to ensure safety of the pedestrians.

#### **Homestead Trail:**

- The trail is expected to be open by mid-July. They will have to come back in the fall for the realignment near the water due to the erosion.
- Parks will have signage along the trail since the path has been moved.

**Flashing signs about dogs:**

- Parks will continue to have these signs up in the National Park as they don't want to discourage pets inside the park, but they want people to remember that they are not allowed on the beach at certain times of the year.
- There are four piping plover nests on the beach and they don't want them to be damaged by dogs.

**Cavendish Beach Boardwalk:**

- Parks is looking to relocate the boardwalk at the beach so that it will cause less damage to the dunes. They expect to do consultations with the greater community during the summer. They are looking at a date in July, as the consultants would like to have the RFP in place in July for work to be completed. It was recommended that the consultations be held in August.

Arnold advised that he hopes that whatever plans are made is that the boardwalk will be high enough so that it is not flooded out for people walking on it.

Barb advised that they have a dunes expert that will be working on the boardwalk.

**VIP cottage:**

- Bill Courtney has advised that they have been looking at their various assets and it was determined that the VIP cottage is not being used and has not been maintained and is in bad repair and is set to be demolished within the next 4 – 5 weeks.

The committee recommended that either a long-term lease be looked at for the property to allow someone to use the building or put the building up to tender to be moved from the site.

Barb is to follow up with Parks on this.

**Kiosks**

- They are now staffed for the season.

**Building Permit Applications:**

Mayor Jelley left the meeting due to a conflict of interest.

Sandspit Entertainment Ltd. – PID # 458182 (18 Moore Road) – an application was received to change the use of an existing shed into a tourist attraction common room. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted in principle subject to: 1) meets the requirements of the Provincial Fire Marshal's office, 2) meets the requirements of the Department of Health and Wellness and 3) payment of permit fee. All in favor 4, 1 non-voting, 1 absent. Motion Carried.

Mayor Jelley returned to the meeting.

Raspberry Point Oyster Co. Ltd. – PID # 442508 – (Cavendish Road) – an application was received to move a building of 50' X 30' onto the property and to construct an addition onto it of 30' X 50' to be used for storage of equipment. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted in principle subject to: 1) meets the requirements of the Provincial Fire Marshal's office, 2) that the owner will have three months to bring the existing building into compliance, 3) that a development agreement be entered into, 4) that a performance bond of \$5,000.00 be posted and 5) payment of permit fee. All in favor 5, 1 non-voting. Motion Carried.

Donald Carmichael – PID # 442483 (Lot 17-1) – (Oceanview Court) – an application was received to construct

a 1 ½ storey summer cottage of 40' X 32' with decks. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted subject to: 1) that the subdivision be completed, 2) comments from Parks Canada on the subdivision plan and 3) payment of fee. All in favor 5, 1 non-voting. Motion Carried.

Angelo Leonarduzzi – PID # 442483 (Lot 17-2) – (Oceanview Court) - an application was received to construct a one storey cottage of 45' X 34' with decks on the property. It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that approval be granted subject to: 1) that the subdivision be completed, 2) comments from Parks Canada on the subdivision plan and 3) payment of fee. All in favor 5, 1 non-voting. Motion Carried.

David Macneill – PID # 232439 (8521 Cavendish Road) – a revised application was received to move a building onto the property of 18'5" X 14'2" as well as to construct a breezeway joining the old and new building of 5' X 18' for a storage building only. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted in principle subject to: 1) meets the requirements of the Provincial Fire Marshal's office, 2) that the building shall be used for storage only, 3) that a development agreement shall be entered into, 4) that a change of use permit shall be applied for and approved prior to the building being open for the public, 5) that a moving permit be obtained by the Department of Transportation, Infrastructure and Energy prior to the building being moved and 6) payment of permit fee. All in favor 5, 1 non-voting. Motion Carried.

#### **Temporary Permits:**

West Highland Contractors – PID # 594975 – (9115 Cavendish Road) – an application was received to have the "Got Bobbled" on the property from June 23 – September 3, 2018. It was moved by Councillor Clark Dunning, seconded by Councillor Wyand that approval be granted subject to: 1) meets the requirements of the Department of Health and Wellness, 2) meets the requirements of the Provincial Fire Marshal's office and 3) that the "Got Bobbled" be located on the site in accordance with the site plan. All in favor 5, 1 non-voting. Motion Carried.

Kathy & Gary MacDonald – PID # 701490 (Heaney Lane) – an application was received to have a tent of 40' X 30' on the property for a wedding from July 12 – 14, 2018 from 12:00 noon – Midnight. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted subject to: 1) the tent shall be located on the property in accordance with the site plan and 2) payment of permit fee. All in favor 5, 1 non-voting. Motion Carried.

Marco Polo Land – PID # 232298 – (7405 Route 13) – an application was received to have fireworks on the property on August 11, 2018 from 8:00 – 10:00 p.m. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted subject to: 1) meets the requirements of the Provincial Fire Marshal's office and 2) payment of permit fee. All in favor 5, 1 non-voting. Motion Carried.

Marco Polo Land – PID # 232298 – (7405 Route 13) – an application was received to have fireworks on the property on September 1 – 3, 2018 from 9:00 – 11:00 p.m. It was moved by Councillor Clark Dunning, seconded by Councillor Wyand that approval be granted subject to: 1) meets the requirements of the Provincial Fire Marshal's office and 2) payment of permit fee. All in favor 5, 1 non-voting. Motion Carried.

Chair Jelley left the meeting due to a conflict of interest.

#### **Signage Permits:**

Sea Cross Inc. – PID # 231720 (9139 Cavendish Road) - an application was received to construct a secondary sign on the business of 3' X 8' for Poutine Plus. It was moved by Councillor Clark Dunning, seconded by

Councillor Hryckiwi that approval be granted. All in favor 4, 1 non-voting, 1 absent. Motion Carried.

Mayor Jelley returned to the meeting.

Sea Cross Inc. – PID # 232033 (8779 Cavendish Road) – an application was received to construct a sign of 1m for Whimsical Trinkets and Oddities. It was moved by Councillor Clark Dunning, seconded by Councillor Gauthier that approval be granted. All in favor 5, 1 non-voting. Motion Carried.

Sea Cross Inc. – PID # 232033 (8779 Cavendish Road) – an application was received to have one secondary sign on the property of 87” round as well as a secondary sign on the property of 52” X 40” round for Boomburger. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted. All in favor 5, 1 non-voting. Motion Carried.

Sea Cross Inc. – PID # 232033 (9139 Cavendish Road) – an application was received to have a secondary sign of 20” X 30” for My Little Stash. It was moved by Councillor Clark Dunning, seconded by Councillor Wyand that approval be granted. All in favor 5, 1 non-voting. Motion Carried.

**Liquor License Request:**

The Boardwok Restaurant – A request was received to allow the Dining Room / Lounge License both inside and out on the deck from 11:00 a.m. – 11:00 p.m. daily. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted subject to: 1) meets the requirements of the Provincial Fire Marshal’s office, 2) meets the requirements of the Department of Health and 3) meets the requirements of the Liquor Control Commission. All in favor 5, 1 non-voting. Motion Carried.

Salty Inn Bar and Grill (Formerly Dockside Restaurant at Inn at the Pier) for a dining room / lounge liquor inside and on the deck for the summer to operate from 11:00 a.m. – 8:00 p.m. during the week and from 11:00 a.m. – 10:00 p.m. on the weekend. It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that approval be granted subject to: 1) meets the requirements of the Provincial Fire Marshal’s office, 2) meets the requirements of the Department of Health and 3) meets the requirements of the Liquor Control Commission. All in favor 5, 1 non-voting. Motion Carried.

**Odeh Zaidan – Agreement extension:**

It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that an extension be granted based on a site visit to ensure that the work was started on the building. All in favor 5, 1 non-voting. Motion Carried.

It was also decided that a site visit be completed on the campground area as well and a follow up with the Department of Environment.

**Signage Bylaw Updates / Legal Information:**

Comments were presented to the planning board from both legal firms on the secondary signs at complexes and on changes that need to be made to the new signage bylaw to allow for secondary signs at complexes.

**Special Council / CBMF Public Meeting:**

No comments were received by the June 11, 2018 deadline.

**Other:**

National Building Code:

- The CAO advised that she had attended a meeting in Pooles Corner on the National Building Code
- The plan is that the Act will be in place for commercial properties by January 1, 2019 and residential properties by January 1, 2020.
- The province is hoping that municipalities will take on the inspection responsibilities and be able to make the additional revenue from the fees as the province had issued 900 residential permits in 2017.
- It is currently voluntary for contractors to take the training through Holland College and there have been a couple of sessions held to date. Contractors will still be able to build if they don't have the red seal but will be required to have more inspections.
- Consultations on the Act are to take place in the summer but no date has been set.
- The only exemptions to the Act are farm buildings and accessory buildings.
- Permits will continue to be issued by the municipality first and then the property owner will require approval from the province. If an appeal is made through IRAC then the municipality will need to notify the province immediately to stop them from processing the provincial permit.

Mayor Jelley and Deputy Mayor Lowther left the meeting due to a conflict of interest.

Sandspit Entertainment Ltd. – PID # 231977 (8853 Cavendish Road) – an application was received to construct a wall sign for the Car / Pet Wash of 4' X 8'.

It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted for the secondary sign to be approved for the car / pet wash based on the existing process that has been in place for secondary signs at complexes. All in favor 3, 1 non-voting, 2 absent. Motion Carried.

Mayor Jelley and Deputy Mayor Lowther returned to the meeting.

Cavendish Beach Music Festival – PID # 232033 (8779 Cavendish Road) – an application was received to locate a trailer of 40' X 10' on the property for the Cavendish Beach Music Festival from June 28 – July 13, 2018. It was moved by Councillor Clark Dunning, seconded by Councillor Gauthier that approval be granted subject to the trailer being located on the site in accordance with the site plan. All in favor 5, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival – PID # 232033 (8779 Cavendish Road) – an application was received to use building 15B as a box office on the property for the Cavendish Beach Music Festival from July 2 – 9, 2018. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted. All in favor 5, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival – PID # 1037423 (8779 Cavendish Road) – an application was received to have fireworks on the site from July 7 – 9, 2018 with the event planned for July 8, 2018 weather permitting from 10:55 – 11:00 p.m. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted subject to: 1) meets the requirements of the Provincial Fire Marshal's office. All in favor 5, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival – PID # 1037423 (8779 Cavendish Road) – an application was received to have the Bell Aliant Structure on the property for the Cavendish Beach Music Festival. It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that approval be granted subject to: 1) the structure being located on the site in accordance with the site plan, and 2) that the structure meet all requirements of the Provincial Fire Marshal's office. All in favor 5, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival – PID # 1037423 (8779 Cavendish Road) – an application was received to

have the CF Moto Activation on the property for the Cavendish Beach Music Festival. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval in principle be granted subject to: 1) meets the requirements of the Provincial Fire Marshal's office, 2) that stamped drawings be provided and 3) meets the requirements of the Department of Health. All in favor 5, 1 non-voting. Motion Carried.

Sea Cross Inc. – PID # 232033 - (8779 Cavendish Road) – an application was received to have parking on the property from July 5 – 9, 2018 for the Cavendish Beach Music Festival. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted subject to: 1) a development agreement being entered into, 2) a performance bond of \$5,000.00 being posted, 3) that lighting be provided, 4) that porta potties be provided and 5) that security be provided. All in favor 5, 1 non-voting. Motion Carried.

Raspberry Point Oyster Co. Ltd. – PID # 232041 - (Cavendish Road) – an application was received to have parking on the property from July 5 – 9, 2018 for the Cavendish Beach Music Festival. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted subject to: 1) a development agreement being entered into, 2) a performance bond of \$5,000.00 being posted, 3) that lighting be provided, 4) that porta potties be provided and 5) that security be provided. All in favor 5, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival – PID # 555859 - (227 Forest Hills Lane) – an application was received to have RCMP access and parking on the property for the Cavendish Beach Music Festival. It was moved by Councillor Clark Dunning, seconded by Councillor Gauthier that approval be granted subject to: 1) a development agreement being entered into, 2) a performance bond of \$5,000.00 being posted, 3) that security be provided. All in favor 5, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival – PID # 1037423 – (8779 Cavendish Road) – an application was received to have the Cavendish Beach Music Festival on the property from July 5 – 8, 2018. It was moved by Councillor Clark Dunning, seconded by Councillor Gauthier that approval be granted subject to: 1) a development agreement being entered into, 2) a performance bond of \$50,000.00 being posted, 3) that lighting be provided, 4) that porta potties be provided, 5) that security be provided, 5) that stamped drawings be provided for the large tent, 7) meets the requirements of the Department of Health and Wellness, 8) meets the requirements of the Provincial Fire Marshal's office, 9) meets the requirements of the Liquor Control Commission, 10) that the municipality be named as additional insured on the festival policy and 11) payment of permit fee. All in favor 4, 1 non-voting 1 nay. Motion Carried.

Cavendish Beach Music Festival – PID # 1037423 – (8779 Cavendish Road) – an application was received to have the Cavendish Beach Music Festival Shawn Mendes event on the property on July 9, 2018. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted subject to: 1) a development agreement being entered into, 2) a combined performance bond of \$50,000.00 being posted for both the CBMF and Shawn Menes events, 3) that lighting be provided, 4) that porta potties be provided, 5) that security be provided, 5) that stamped drawings be provided for the large tent, 7) meets the requirements of the Department of Health and Wellness, 8) meets the requirements of the Provincial Fire Marshal's office, 9) meets the requirements of the Liquor Control Commission, 10) that the municipality be named as additional insured on the festival policy and 11) payment of permit fee. All in favor 4, 1 non-voting, 1 nay. Motion Carried.

Sea Cross Inc. – PID # 232033 (8779 Cavendish Road) – an application was received to have a temporary / moveable sign of 4' X 4' for the box office hours. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that approval be granted. All in favor 5, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival – PID # 1037423 (8779 Cavendish Road) – an application was received to

have signs on the property in 39 locations on the site for the Cavendish Beach Music Festival. It was moved by Councillor Clark Dunning, seconded by Hryckiwi that approval be granted. All in favor 5, 1 non-voting. Motion Carried.

Sea Cross Inc. – PID # 232033 (8779 Cavendish Road) – an application was received to have a temporary signage on the property for the music festival. It was moved by Councillor Clark Dunning, seconded by Councillor Wyand that approval be granted. All in favor 5, 1 non-voting. Motion Carried.

**6.A.1. Summary Proceedings Bylaw 1<sup>st</sup> Reading:**

It was moved by Councillor Gauthier, seconded by Councillor Hryckiwi that the first reading of the Summary Proceedings Bylaw be adopted as presented. All in favor 5, 1 non-voting. Motion Carried.

**6.A.2. Election Bylaw:**

It was moved by Deputy Mayor Lowther, seconded by Councillor Hryckiwi that the Council send a letter to the Minister asking him to make a Ministerial Order to allow the Resort Municipality to proceed with their election process under the current regulations for 2018 based on the fact that the new regulations are not yet in effect and with the tight timelines of the August election meeting date coming. All in favor 5, 1 non-voting. Motion Carried.

**6.A.2.A. Order Election Bylaw:**

A copy of the Order Election Bylaw was in the meeting package along with Perlene's concerns over the timelines about the processes as outlined in the bylaw by the province and their wording on certain items.

**6.A.3. CBMF Senior Ops Meeting:**

A copy of the minutes is in the meeting package.

**6.A.4. CBMF After Exercise Report:**

A copy of the information from the exercise is in the meeting package.

**6.A.5. CBMF Contact List:**

A copy of all the contact lists is in the meeting package.

**6.A.6. Liquor Control Commission – CBMF:**

A copy of the letter from Jamie MacLeod was in the meeting package. The Commission has agreed to the two-drink limit recommended by the municipality as well as about the new process on-line for the release of any violations on a liquor license.

**6.A.7. Unsightly Properties:**

Council went through the list of unsightly properties. It was decided that another letter would be sent to one party for clarification on his plans for the barn structure.

It was moved by Deputy Mayor Lowther, seconded by Councillor Hryckiwi that a request be sent through to Swept Away Cottages allowing them two weeks to respond with their plans to deal with the property. All in favor 5, 1 non-voting. Motion Carried.

**6.A.8. Signage Bylaw:**

- self-supporting signs for multiple complexes with less than 5 business shall have a maximum vertical height of twenty feet above natural ground level was added;



- self-supporting signs for multiple complexes with more than 5 business shall have a maximum vertical height of twenty-eight feet above natural ground level was added;
- repeal section was added;

**Section 5.3 to be changed to the following:**

Properties with a multiple sign may have up to 2 wall or roof signs for each business provided that those signs are located or attached to the individual premises in which the business is located to a maximum size of 32 sq. ft.

It was moved by Deputy Mayor Lowther, seconded by Councillor Hryckiwi that the second reading of the signage bylaw be adopted as presented. All in favor 5, 1 non-voting. Motion Carried.

**Approval of second reading:**

It was moved by Councillor Hryckiwi, seconded by Councillor Clark Dunning that the reading of the signage bylaw be adopted as presented. All in favor 5, 1 non-voting. Motion Carried.

**Adoption:**

It was moved by Councillor Clark Dunning, seconded by Councillor Wyand that the Signage Bylaw be adopted as presented. All in favor 5, 1 non-voting. Motion Carried.

**6.B. MONTHLY FINANCIAL REPORT:**

Councillor Hryckiwi presented the monthly finances for May 2018. Revenue was \$100,890.07 and the expenses were \$112,229.56.

It was moved by Councillor Hryckiwi, seconded by Councillor Gauthier that the monthly finances for May 31, 2018 be adopted as presented. All in favor 5, 1 non-voting. Motion Carried.

The CAO confirmed that the monthly expenses are higher as well due to the sewer loan payment.

**6.C. TRAILS AND PATHS REPORT:**

Dawn Moase at the Department of Transportation, Infrastructure and Energy is going to look at getting the reflectors along the trail as they need to meet the department's requirements. She has added this to her list.

Some work was completed on the walkway on Cawnpore Lane with some rotted boards and a heavy vehicle breaking some of them.

Funds are still available through the Gas Tax Funding in the amount of \$60,705.00 for trails and lighting upgrades. Perhaps the next phase of changing the lights to LED should be looked at.

A bid was received from Highfield Construction for \$1,200.00 plus HST and a bid was received from Blue Heron Enterprises Inc. for \$485.00 plus HST to remove the walkway at the entrance of Chris Robinson and Stephanie Scharf's Property.

It was moved by Councillor Wyand, seconded by Councillor Gauthier that the bid for Blue Heron Enterprises Inc. at a cost of \$485.00 plus HST be approved. All in favor 5, 1 non-voting. Motion Carried.

**6.D. FIRE COMMITTEE REPORT:**

There were no updates from the Fire Departments.

**6.E. TCBI:**

The RCMP Rider Program is still under review based on changes needed from the RCMP for the rider and the additional costs required.

**6.F. CCTP:**

CCTP is working on a number of projects over the summer months.

**7. CAVENDISH SEWER UTILITY REPORT:**

**7.A. Monthly Updates and engineering:**

- Driftwood Landing work has been done on the line as per the engineer's recommendation and it was cleaned and flushed. A copy of a video was sent through to the municipal office and has been sent along to the engineer for comments on June 15. KM Liquid Waste Removal will also be providing them with a report on the June 13th flush and video of our main sewer line. They expect to receive this report during the week of June 18-22 and will forward to the office on receipt.
- Nothing has been received from IRAC to date regarding having a process in place either through the water and sewer regulations or through the utility tariff to allow the utility to bill customers in advance for services each year similar to the process in place with Maritime Electric. By allowing this to happen the utility would then have the fees paid in advance.
- A revised easement has been sent out from Stewart McKelvey for review on the properties owned by Action Attractions and Sandspit Entertainment Ltd. We are waiting for the agreement to be sent out to be signed once all parties agree to the terms and conditions.
- Sewer connection for the Car / Pet Wash at Mariner's Cove was looked at by the engineer, as the original built plans showed that there was a service for the property but after digging to find the connection none was able to be found. As a result, a video was completed by Water Tight and reviewed by the engineer. The engineer has recommended to have Toombs install a new 150 mm service into the existing manhole (MH 18 on attached plan).
- Outstanding sewer customers: Statements have been sent through to the outstanding sewer customers.
- The Park Warden contacted the municipal office regarding the old Sampson Property as they were doing a training exercise and found the door ajar in the building. They advised that nothing was missing but there was some animal feces in the building. An RFP will need to be put out for the removal and demolition of the structure as well as a decision on the removal of the septic tank and well as well.

**8. BUSINESS ARISING FROM MINUTES:**

**8.A. Destination Management Fund:**

**8.A.1 Terms of Reference:**

A formal agreement has to be signed by the parties for the fund and a formal press release will be made for the fund so that the public knows about it and how it can be applied for.

**8.B. Heritage Park and Historical Committee:**

Deputy Mayor Lowther advised that there were four RFP's received. Based on the scoring and pricing the highest score went to Coles Associates Ltd.

It was moved by Deputy Mayor Lowther, seconded by Councillor Gauthier that approval be granted to accept the RFP by Coles Associates Ltd. All in favor 5, 1 non-voting. Motion Carried.

Deputy Mayor Lowther advised that she will start the application process through ACOA based on \$160,000.00 for funding of the project, based on discussions with the funding partners. Council was in agreement with this process provided that the funders are contributing the total amount of funds being requested.

**8.C. Internet – North Rustico:**

There were no updates provided on the Internet Project for North Rustico.

**8.D. Council Remuneration Review:**

It was decided moved by Deputy Mayor Lowther, seconded by Councillor Clark Dunning that that the report from the Council Remuneration Committee be adopted as presented. All in favor 5, 1 non-voting. Motion Carried.

Deputy Mayor Lowther left the meeting due to a conflict of interest.

**8.E. Request from David Macneill:**

It was moved by Councillor Hryckiwi, seconded by Councillor Clark Dunning that a letter be sent to David explaining to him that until a design concept is completed for the Park and how any trail system will look like and that a formal written agreement is entered into, that the existing fence structure that he has installed on the park property shall be removed. All in favor 5, 1 non-voting. Motion Carried.

Deputy Mayor Lowther returned to the meeting.

**9. NEW BUSINESS:**

**9.A. FPEIM:**

There were no updates from FPEIM as they do not meet over the summer months.

**9.B. Elizabeth Epperly – A Wish and an invitation.**

An invitation was received from Elizabeth Epperly for the Bookmark Canada Plaque unveiling on June 24, 2018 at the Site of L.M. Montgomery's Cavendish Home.

**9.C. Annual Meeting:**

The new *Municipal Government Act* does not require municipalities to have Annual Meetings, so there will no longer be an annual meeting.

**10. CONCERNS:**

**10.A. Councillors Concerns:**

Mayor Jelley advised that this is the second last meeting prior to the election of a New Council.

Mayor Jelley asked each member if they were planning to reoffer.

Mayor Jelley talked about a number of projects that have been completed by the Council during the current term.

Three of the current members advised that they would not be reoffering.

Deputy Mayor Lowther and Mayor Jelley raised some concerns over review processes for permits and the timelines for approvals.

Councillor Gauthier advised that the review process needs to be the same for all parties and all applications have to be treated the same based on what is required from the various departments and some take longer to process than others.

Mayor Jelley and Deputy Mayor Lowther left the meeting due to a conflict of interest.

**Sewer line connection – Car Wash:**

Councillor Gauthier presented information on the costs that have been provided by Toombs to provide sewer connection to the car wash building as it was determined that there was no lateral on this section of the property as the sewer drawings had shown there was by UMA and they were not accurate.

It was moved by Councillor Gauthier, seconded by Councillor Clark Dunning that approval of the costs to install the sewer line by Toombs Plumbing and Heating Ltd. at a cost of \$3,140.00 plus HST be completed at the expense of the sewer utility. All in favor 3, 1 non-voting, 2 absent. Motion Carried.

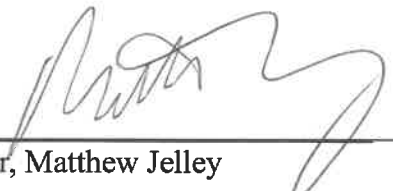
The CAO advised that the contractor and the engineer are reviewing the sand traps and the oil separator on the property to ensure that they meet the proper standards.

The costs of the sewer inspection by the engineer for connection to the building shall be borne by the property owner.

**10.B. Residents:**

There being no residents in attendance Councillor Hryckiw moved on to the adjournment of the meeting.

**11. ADJOURNMENT:** Councillor Hryckiw adjourned the meeting at 10:00 p.m.

  
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Mayor, Matthew Jelley

  
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CAO, Brenda MacDonald