

Minutes  
Cavendish Sewer Utility Meeting  
June 14, 2019  
3:00 p.m..

The Cavendish Sewer Utility Meeting was held on June 14, 2019, at the Resort Municipality Office.

**MEMBERS PRESENT:** Mayor - Matthew Jelley, George Clark Dunning and Victor Hryckiw. Brenda MacDonald, CAO.

**ABSENT:** Vic Greenwood.

**VISITORS:** Nil.

1. **CALL TO ORDER:**

Mayor Jelley called the meeting to order at 3:07 p.m..

2. **APPROVAL OF AGENDA:**

Mayor Jelley moved agenda items 5A Engineering RFP, 5D Irac Sewer Lateral and 6D outstanding sewer customers to the bottom of the agenda as they are to be held in camera.

It was moved by Victor, seconded by George that the agenda be adopted as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

3. **CONFLICTS OF INTEREST:**

Mayor Jelley declared a conflict of interest under Section 5D IRAC Sewer Lateral AND 6G - Sandspit Entertainment Ltd. on the agenda.

4. **APPROVAL OF MINUTES MARCH 18, 2019:**

It was moved by George, seconded by Victor that the minutes of March 18, 2019 be adopted as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

5. **NEW BUSINESS:**

b) **Sewer Bylaw:**

It was moved by George, seconded by Victor that the sewer bylaw be approved as presented. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

c) **Vic Greenwood:**

Vic will be unable to attend meetings for the next little while due to health reasons.

It was decided that a request be sent out looking for volunteers to sit on the committee during Vic's absence.

6. **BUSINESS ARISING FROM MINUTES:**

a) **Sunset Campground – Heartland Cottages:**

Awaiting further information on the proposed development from the landowner.

b) **LS # 4 – Upgrades to the station for future planning:**

Awaiting a decision from the Infrastructure Office on funding..

c) **Inn at the Pier Wastewater Servicing:**

Awaiting a decision from the Infrastructure Office on funding.

- e) **Sewer Loan – Provincial Credit Union:**  
The sewer loan was secured at the Provincial Credit Union.
- f) **Sampson Property:**  
Work was started by Toombs Plumbing and Heating and the remainder will be completed once time permits.
- g) **Driftwood Landing:**  
Awaiting additional information from the Condo Corporation on the completion of terms that were set out in order for the sewer utility to take over the sewer line for the development.

**In Camera Agenda Items:**

It was moved by George, seconded by Victor to go “*In Camera*” to discuss matters falling under clauses 119(1)(e) and 119(1)(f) of the Municipal Government Act. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

It was moved by George, seconded by Victor that the meeting be opened to the public in accordance with clause 119(2)(e) of the Municipal Government Act. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

*No decisions were made while in camera.*

- 5. a) **Engineering RFP:**  
It was moved by George, seconded by Victor that the engineering services be awarded to Tom Harland. All in favor 2, 1 non-voting, 1 absent. Motion Carried.
- 6. d) **Outstanding Sewer Customers:**  
It was moved by George, seconded by Victor that the collection policy for outstanding customers be started to collect the outstanding fees. All in favor 2, 1 non-voting, 1 absent. Motion Carried.


Mayor Jelley left the meeting due to a conflict of interest.

- 5. d) **IRAC Sewer Laterals - Gary Lowther’s request:**  
It was moved by Victor, seconded by George that a letter be sent to Gary Lowther with the utility’s decision based on a further review by IRAC as well as the lawyer’s input on the letter. All in favor 2, 1 non-voting, 1 absent. Motion Carried.
- 6. g) **Sandspit Entertainment – Action Attractions Easement Agreement:**  
Geoff Connolly was to complete the agreement for the owner. No copy has been received by the sewer utility office to date.

- 7. **OTHER:**  
There being no other business George adjourned the meeting.

- 8. **ADJOURNMENT:**  
Mayor Jelley adjourned the meeting at 3:35 p.m..

  
Matthew Jelley Mayor  
Cavendish Sewer Utility

  
Brenda MacDonald  
CAO