

Minutes
Cavendish Sewer Utility Meeting
September 23, 2019
1:00 p.m..

The Cavendish Sewer Utility Meeting was held on September 23, 2019, at the Resort Municipality Office.

MEMBERS PRESENT: Mayor - Matthew Jelley, George Clark Dunning, Victor Hryckiwi and Vic Greenwood. Brenda MacDonald, CAO.

ABSENT: Nil.

VISITORS: Gordon Toombs, Gerry Prevost, Lloyd Adams.

1. **CALL TO ORDER:**

Mayor Jelley called the meeting to order at 1:02 p.m..

2. **APPROVAL OF AGENDA:**

It was moved by Victor, seconded by Vic that the agenda be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

3. **CONFLICTS OF INTEREST:**

Mayor Jelley moved Gordon Toombs up on the agenda after item # 4.

Mayor Jelley declared a conflict of interest under Section 6C Sandspit Entertainment / Easement Agreement.

Vic Greenwood declared a conflict of interest under Section 7C Driftwood Landing.

4. **APPROVAL OF MINUTES JUNE 14, 2019:**

It was moved by George, seconded by Victor that the minutes of June 14, 2019 be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

It was moved by Victor, seconded by George to go in camera.

5. **Gordon Toombs:**

Gordon Toombs commented on some items that need to be looked at by the sewer utility.

- Pumps on the lift stations need to continue to be worked on as needed.
- Roof at the building at the lagoon has to be looked at for maintenance.
- Maintenance on the generators, change oil, batteries, routine maintenance.
- Mike at Security First needs to be talked with as the batteries only seem to be lasting half of the time.
- Gordon is to look at getting a smaller back up battery power for the station.
- Additional Generators need to be looked at for LS # 8.
- Outfall being moved at least 15 meters needs to be looked at. Gordon will follow up with Parks Canada on getting the work completed.
- Manhole needs to be moved and 100' of new hose purchased to go the distance from the new location.

- Sampson property has been completed with the structure removed and the septic, tile field and well removed.

- Gordon raised concerns at Green Gables about the pond flooding and trying to get the propane truck into the site to do a delivery.

- Tom Harland will now be doing all inspections for the Cavendish Sewer Utility.
- Tom will be contacted about the paperwork and working with Parks to get the outfall moved.

Mayor Jelley thanked Gordon Toombs for attending the meeting.

6. **NEW BUSINESS:**

a) **Engineering Services – Tom Harland:**

It was moved by George, seconded by Vic that the engineering services be awarded to Tom Harland. All in favor 3, 1 non-voting. Motion Carried.

b) **Sewer Bylaw:**

It was moved by George, seconded by Vic that the Sewer Bylaw be approved as presented. All in favor 3, 1 non-voting. Motion Carried.

7 **BUSINESS ARISING FROM MINUTES:**

a) **Sunset Campground.**

No information as the development did not move forward.

b) **LS # 4 – Upgrades to the station for future planning:**

It was moved by George, seconded by Victor that \$6,920.00 be allocated to start the engineering work on LS # 4. All in favor 3, 1 non-voting. Motion Carried.

Mayor Jelley left the meeting due to a conflict of interest.

c) **Sandspit Entertainment Ltd.:**

Awaiting a copy of the easement agreement.

Mayor Jelley returned to the meeting.

8. a) **Outstanding Sewer Customers:**

It was moved by Vic, seconded by Victor that any outstanding customers over 90 days be sent legal letters with notice that if the billing is not paid within a month that the letters will be sent along to their mortgage holders. All in favor 3, 1 non-voting. Motion Carried.

b) **Outfall:**

It was moved by George, seconded by Vic that up to \$8,000.00 be allocated to the costs of moving the outfall. All in favor 3, 1 non-voting. Motion Carried.

Vic Greenwood left the meeting due to a conflict of interest.

c) **Driftwood Landing:**

It was moved by Victor, seconded by George that the Cavendish Sewer Utility request the legal counsel to move forward with the Cavendish Sewer Utility assuming operations of the lines within Driftwood Landing. All in favor 2, 1 non-voting, 1 absent. Motion Carried.

Vic Greenwood returned to the meeting.

There were no comments from the public.

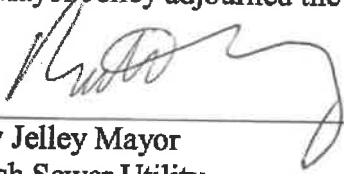
7. **OTHER:**

Sewer Audit:

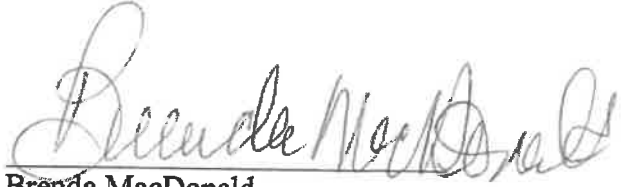
It was moved by George, seconded by Vic that the non-consolidated statements for 2018 for the Cavendish Sewer Utility prepared by MRSB be approved as presented. All in favor 3, 1 non-voting. Motion Carried.

8. **ADJOURNMENT:**

Mayor Jelley adjourned the meeting at 1:50 p.m..



Matthew Jelley Mayor
Cavendish Sewer Utility



Brenda MacDonald
CAO