

Minutes
Cavendish Sewer Utility Meeting
May 25, 2020
9:00 a.m.

The Cavendish Sewer Utility Meeting was held on May 25, 2020, at the Resort Municipality Office and zoom.

MEMBERS PRESENT: Mayor - Matthew Jelley, George Clark Dunning, Vic Greenwood and Victor Hryckiw. Brenda MacDonald, CAO.

ABSENT: Nil.

VISITORS: Lloyd Adams, Hongwei Paio and John Rowe.

1. **CALL TO ORDER:**

Mayor Jelley called the meeting to order at 9:02 a.m.

2. **APPROVAL OF AGENDA:**

It was moved by Vic, seconded by Victor that the agenda be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

3. **CONFLICTS OF INTEREST:**

Vic Greenwood had a conflict of interest on the agenda under 5A. Driftwood Landing.

Mayor Jelley moved agenda item 5A to the end of the meeting.

Mayor Jelley advised that if a member has a conflict of interest on any agenda item as they come up, to declare it on the agenda before the item arises.

4. **APPROVAL OF MINUTES MARCH 6, 2020:**

It was moved by George, seconded by Vic that the minutes of March 6, 2020 be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

5. **BUSINESS ARISING FROM MINUTES:**

5b) **Infrastructure Project:**

The engineer has worked with the lift station supplier to buy the lift station components directly.

The installation will be tendered out.

The engineer is also working on the generator work directly to allow the utility to purchase the same equipment through Flygt.

5c) **Sewer Inspections:**

It was moved by Victor, seconded by Vic that the utility will accept the paperwork that has been submitted by the Contractors for the two serviced properties provided that all documentation is completed as well as the drawing showing the connection. All in favor 3, 1 non-voting. Motion Carried.

All future sewer connections shall be inspected by the engineer or the sewer connection shall be required to be dug up.

6. **New Business:**

6a) **Legal RFP:**

A special meeting will be held on May 26, 2020 at 1:00 p.m. to review the legal submissions.

6b) **Blower House Repairs:**

It was moved by Vic, seconded by Victor that \$2,000.00 be allocated to blower house repairs for bearings, filters and oil. All in favor 3, 1 non-voting. Motion Carried.

6c) **Meters:**

It was moved by George, seconded by Victor that the utility purchase 2 – 1” meters, 2 – ¾” meters and 1 – 1 ½ “ meter. All in favor 3, 1 non-voting. Motion Carried.

6d) **IRAC Tariff:**

During the next tariff review meter fees will be looked at and having a varied rate based on the size of meters and flows.

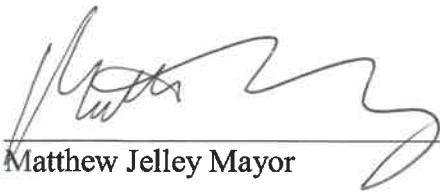
7. **OTHER:**

Driftwood Landing:

Lloyd Adams commented on the easement agreement for Driftwood Landing and asked if there were any other options

8. **ADJOURNMENT:**

Mayor Jelley adjourned the meeting at 10:06 a.m.



Matthew Jelley Mayor



Brenda MacDonald - CAO