

Minutes
Cavendish Sewer Utility Meeting
August 5, 2020
10:00 a.m.

The Cavendish Sewer Utility Meeting was held on August 5, 2020, at the Resort Municipality Office and zoom.

MEMBERS PRESENT: Mayor - Matthew Jelley, George Clark Dunning, Vic Greenwood and Victor Hryckiw. Brenda MacDonald, CAO.

ABSENT: Nil.

VISITORS: Nil.

1. **CALL TO ORDER:**

Mayor Jelley called the meeting to order at 10:01 a.m.

2. **APPROVAL OF AGENDA:**

It was moved by George, seconded by Vic that the agenda be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

3. **CONFLICTS OF INTEREST:**

Vic Greenwood had a conflict of interest on the agenda under 5A.(1) and (2). Driftwood Landing.

4. **APPROVAL OF MINUTES MAY 26, 2020:**

It was moved by Vic, seconded by Victor that the minutes of May 26, 2020 be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

5. **BUSINESS ARISING FROM MINUTES:**

5.b. **Harold Tracz:**

It was moved by George, seconded by Victor that the utility proceed with notification to the landowner and the legal counsel to start proceedings on the sale of the property with a reserve bid to be for the outstanding amount of the sewer fees as well as all costs related to the sale of the property. All in favor 3, 1 non-voting. Motion Carried.

6.a. **Engineering RFP:**

An e-mail was received from Tom Harland that he is stepping down as the Engineer for the Resort Municipality

An RFP for engineering services has been posted and will close on August 13, 2020.

6.b. **Sewer Tender LS # 4:**

Prices were received on the LS # 4 sewer tender.

The board asked if the engineer will contact the contractor and the lift station company to see if they will hold the price on the tender bid until the fall.

The CAO will also check with the government departments on the funding available for the project.

6.c. **Engineering Invoices:**

Tom Harland will be contacted to request a breakdown in the fees for the LS # 4 project and why the costs are so high for the retendering.

6.d. **Outstanding Sewer Customers:**

Any outstanding sewer customers over 180 days that have made no payments to date will be sent legal letters for payment of the outstanding fees.

7. **OTHER:**

Jeff Squires – a request was made to remove the interest off of the invoice for Forest Hills Land as a request had been made for information on the civic numbering so that is why they had not paid their bill.

It was moved by Victor, seconded by George that if the bill is paid in full within 10 days that the interest would be waived on a one time basis only. All in favor 3, 1 non-voting. Motion Carried.

Vic Greenwood left the meeting due to a conflict of interest.

5. **Driftwood Landing:**

5.a. **Easement Agreements:**

Easement agreements have been completed and registered.

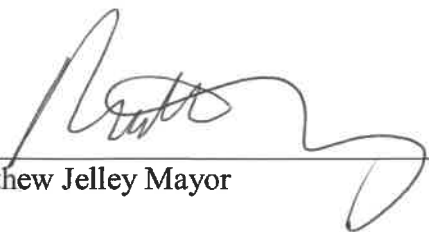
5.a.1 **Lift Station:**

Damage was made to the antenna at the station based on snow being blown on it from the snow contractor during the winter.


A notice will be sent to Driftwood Landing advising them of the importance of ensuring that the snow removal contractor is not blowing snow onto the lift station during the winter months.

7. **ADJOURNMENT:**

Mayor Jelley adjourned the meeting at 10:45 a.m.



Matthew Jelley Mayor



Brenda MacDonald - CAO