

Minutes
Cavendish Sewer Utility Meeting
July 15, 2021
9:00 a.m.

The Cavendish Sewer Utility Meeting was held on July 15, 2021, at the Resort Municipality Office and zoom.

MEMBERS PRESENT: Zoom - Mayor - Matthew Jelley, Victor Hryckiw and George Clark Dunning. In Person – Brenda MacDonald, CAO and Heather Hay, Administrative Assistant.

ABSENT: George Clark Dunning joined the meeting at 9:16 a.m.

VISITORS: Michelle Burge.

1. **CALL TO ORDER:**

Mayor Jelley called the meeting to order at 9:06 a.m.

2. **APPROVAL OF AGENDA:**

It was moved by Victor, seconded by George that the agenda be approved as presented. All in favor 2, 1 non-voting. Motion Carried.

3. **CONFLICTS OF INTEREST:**

There were no conflicts of interest declared.

4. **APPROVAL OF MINUTES MARCH 21, 2021:**

It was moved by Victor, seconded by George that the minutes of March 21, 2021 be adopted as presented. All in favor 2, 1 non-voting. Motion Carried.

5. **DECLARATION OF CONFLICT OF INTEREST:**

There were no conflicts of interests declared.

6. **NEW BUSINESS:**

a) **2020 Non-Consolidated Statements:**

Michelle Burge presented the 2020 Non-Consolidated Statements.

The yearly expenses were discussed for loans of the utility and the funds required to pay these debts on yearly basis and the need for a rate increase.

The sewer loans were discussed and Matthew will reach out to the Bank of Montreal on the loans again.

It was moved by George, seconded by Victor that the non-consolidated audit for the Cavendish Sewer Utility be approved as presented. All in favor 2, 1 non-voting. Motion Carried.

Mayor Jelley thanked Michelle for coming to the meeting.

Michelle Burge left the meeting.

b) **Board Member:**

The Cavendish Sewer Utility is looking for a new board member since Vic stepped down from his position. Information will be sent out in the municipal newsletter again.

c) **Inn at the Pier:**

The sewer utility asked the CAO to check with the infrastructure office and the Department of Environment to see what funding might be available to assist with a sewer expansion to this property.

7. **BUSINESS ARISING FROM THE MINUTES:**

a) **Parks Canada:**

A letter was received from Joe Trainor advising that he is retiring on July 28, 2021 and that Chris McCourt will be the acting Financial Manager. He outlined some items that need to get resolved with respect to the land transfer and lift stations.

Mayor Jelley will follow up with Joe Trainor.

b) **LS # 4 Infrastructure Project / Generator:**

CBCL is working on an update and one is expected within the next week.

c) **Water Act Regulations:**

The province has adopted new regulations on June 16, 2021. Additional testing will be required for wastewater systems.

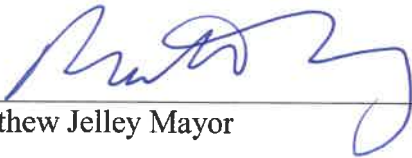
Committee members can review the information and advise if they have any questions.

8. **OTHER:**

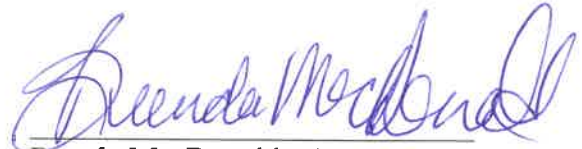
It was moved by Victor, seconded by George that \$150.00 be allocated to Eddie Holtz for repairs to his vehicle from a manhole cover in Seawood Estates. All in favor 2, 1 non-voting. Motion Carried.

9. **ADJOURNMENT:**

Mayor Jelley adjourned the meeting at 9:49 a.m.



Matthew Jelley Mayor



Brenda MacDonald - CAO