

Minutes
Resort Municipality Monthly Council Meeting
May 16, 2022
5:00 p.m.

The Monthly Council Meeting of the Resort Municipality was held on May 16, 2022 at the Resort Municipality Office.

PRESENT: Mayor Matthew Jelley, Deputy Mayor Linda Lowther. Councillor George Clark Dunning, Councillor Kay Hryckiw. Zoom – Councillor Bill Drost, Councillor Chris Robinson and Councillor Lee Brammer. CAO - Brenda MacDonald. Zoom - Deputy CAO Heather Hay.

ABSENT: Nil.

VISITORS: Jim Brown and Sandy MacKay. Zoom – Vic and Moe Greenwood.

1. CALL TO ORDER:

Mayor Jelley called the meeting to order at 5:03 p.m.

2. APPROVAL OF AGENDA:

Mayor Jelley advised that Section 10.B. would be moved to a separate meeting date.

It was moved by Deputy Mayor Lowther, seconded by Councillor Drost that the agenda be adopted as amended with the removal of agenda item 10.B. All in favor 6, 1 non-voting. Motion Carried.

3. APPROVAL OF MONTHLY COUNCIL MEETING MINUTES APRIL 25, 2022:

It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiw that the Monthly Council Meeting Minutes of April 25, 2022 be approved as presented. All in favor 6, 1 non-voting. Motion Carried.

APPROVAL OF PUBLIC MEETING MINUTES APRIL 25, 2022:

It was moved by Councillor Hryckiw, seconded by Deputy Mayor Lowther that the Public Meeting Minutes of April 25, 2022 be approved as presented. All in favor 6, 1 non-voting. Motion Carried.

4. DECLARATION OF CONFLICTS OF INTEREST:

There were no conflicts of interest declared.

5. COMMITTEE REPORTS:

5.A.1. Building and Signage Permits:

Follow Up Permits:

Marco Polo Land Inc. – PID # 232298 (7406 Route 13) – an application was received to locate three yurts on the property. Awaiting stamped drawings and comments from the Department of Health and Wellness, and the Provincial Fire Marshal's office.

Marco Polo Land Inc. – PID # 232298 (7406 Route 13) – an application was received to change 11 sites from 2 way sites into 3 way sites. Awaiting stamped drawings and comments from the Department of Health and Wellness, Department of Environment and the Provincial Fire Marshal's office.

Marco Polo Land Inc. – PID # 232298 (7406 Route 13) – an application was received to locate a tarp building on the property of 70' X 30'. Awaiting stamped drawings and comments from the Provincial Fire Marshal's office.

Jamil Dow – Property # 232959 (8544 Cavendish Road) - an application was received to construct an addition of 32' X 28' to increase the retail space on the existing building. Awaiting comments for the requirements of the Provincial Fire Marshal's Office and meets the requirements of the *Building Codes Act*.

Sea Cross Inc. – PID # 826107 (60 Reid Road) – an application was received to construct an addition onto the existing house of 13' 6 ½" X 12' 2 ½". Awaiting a decision on the sewer and confirmation on the existing septic system having capacity or connection to the municipal sewer and meets the requirements of the *Building Codes Act*.

KOA Campground – PID # 708255 – 198 Forest Hills Lane - an application was received to upgrade sites 1 – 4 at the campground. Awaiting comments from the Department of Health and Wellness, Provincial Fire Marshal's Office, Department of Environment and meets the requirements of the *Building Codes Act*.

Subdivision Application:

Dale Gallant – PID # 729087 (Cavendish Road) – an application and preliminary plan was received to subdivide the property into 33 lots. Awaiting comments from the Department of Transportation on the road and storm water plan, meets the requirements of the Department of Environment, that all the lots meet the province-wide minimum standards, that a final survey plan be completed, that an Environmental Impact Statement be completed with the storm water management plan and that a subdivision agreement be entered into.

Jennie Macneill – an application and preliminary plan was received to subdivide Property # 232512 (8523 Cavendish Road) into two lots. Awaiting a more detailed plan to be provided, meets the setback requirements for the new boundary lines and that a preliminary survey plan be provided of the property.

Abby Lane PEI Inc. – an application and preliminary plan was received to subdivide Property # 496844 (397 Simpson Mill Road) into two lots. Awaiting information from the Department of Transportation on access, meets all setback requirements for buildings to the property lines and that a survey plan be completed.

Andrew Wigston – (PID #'s 778100 and 806976 - an application and preliminary plan was received to subdivide the properties into three lots from the existing properties to have two single family lots and one hobby farm lot. Awaiting clarification from the owner on the property boundaries, the original farm parcel acreage and boundaries based on the previous survey plan that was approved for the property as well as the zoning of the property for the new proposed boundaries. This may also require a rezoning of the lands proposed to be changed.

Roger Birt Inc. – (PID # 723874 – 138 Eagles Glenn Blvd.) – an application and preliminary plan was received to subdivide the Property into 48 lots. Awaiting information from the Department of Transportation on access, that the perc tests be completed for the property, that an Environment Impact Statement be completed with a storm water management plan. The development is a major development with special permit uses listed for the development and will require a public meeting to go over the project once the necessary information has been submitted.

Kevin MacNeill – (PID # 410985 - Route 13) – an application was received to subdivide the property into two lots. Awaiting comments from the Department of Transportation on access, a perc test to be completed on the property and a final survey plan to be completed.

Subdivision Application:

Richard and Sharon MacNeill – PID # 841049 (MacNeill Lane) – an application was received to subdivide 1 lot off of the main property and consolidate it with PID # 830687 (Kent MacNeill). Application was tabled until the rezoning request proceeds forward and a survey plan is completed.

Richard and Sharon MacNeill – PID # 841049 (36 MacNeill Lane) – an application was received to subdivide 1 lot off of the property for the rental cottages. Application was tabled until the rezoning request proceeds forward and a survey plan is completed.

Gary & Linda Lowther and Others: - PID # 1144179 – (Cavendish Road) – Awaiting information on a lot consolidation deed to consolidate PID # 645515 with PID # 1144179, that a subdivision agreement be entered into, that a storm water management plan be completed, that the application and survey plan be reviewed by the municipal legal counsel, that the roads meet all requirements of the Department of Transportation, Infrastructure and Energy, meets the requirements of the Department of Environment and that a special permit use be applied for on the triplex lot by the developer for approval of the use requested with a public meeting to gather feedback from adjacent landowners.

Temporary / Transient Use Permit:

CBMF - (PID # 1037423 – 8779 Cavendish Road) – an application was received for a temporary / transient use permit to have a concert on the property from July 6 – 9, 2022. Awaiting comments from the Provincial Fire Marshal's Office, the Department of Health and wellness, the Liquor Control Commission, that proof of insurance be provided with the Resort Municipality named as additional insured, that a performance bond be paid and that a development agreement be entered into.

Cavendish Tourist Mart Inc. – (PID # 233130 – 8934 Cavendish Road) – an application was received to have a temporary / transient use permit on the property from July 6 – 9, 2022 for the Cavendish Beach Music Festival. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Sea Cross Inc. – (PID # 232033 – 8779 Cavendish Road) – an application was received to have a temporary / transient use permit for parking on the property from July 6 – 9, 2022 for the Cavendish Beach Music Festival. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Raspberry Point Oyster Co. Inc. - (PID # 232041 – Cavendish Road) – an application was received to have a temporary / transient use permit for parking on the property from July 6 – 9, 2022 for the Cavendish Beach Music Festival. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Sandspit Entertainment Ltd. – (PID # 233197 – 8986 Cavendish Road) – an application was received to have a temporary / transient use permit for overflow parking on the property from July 6 – 9, 2022 for the Cavendish Beach Music Festival. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be paid, that a development agreement be entered into, that lighting and security be provided.

West Highland Contractors Ltd. – (PID # 694976 - 9095 Cavendish Road) – an application was received for a temporary / transient use permit for a concert at the site from 11:00 a.m. – 11:00 p.m. on August 19 – 20, 2022. Awaiting detailed information from the owner on the site layout, the Provincial Fire Marshal's Office and the Department of Health and Wellness.

Change of Use Permit:

Anne's Windy Poplars - PID # 232215 (7195 Route 13) – an application was received to change the use of the property into a vacant land condominium. Awaiting information from the Department of Transportation, Infrastructure and Energy, Provincial Fire Marshal's office, Department of Environment, a comprehensive site plan to be provided, meets all requirements of the *Building Codes Act*, that a performance bond be posted and that a development agreement be entered into.

Sharat and Smita Prakash – PID # (7910 Cavendish Road) - an application was received to add a parking area 47'4" X 18', a new electrical room in the garage 6'9" X 3'8", building addition 6'10" X 7', a yoga pavilion of 20' X 20', two new three season cottages of 25' X 25' with a deck of 10'w X 39'6"l, space allotted for new septic tile field 115' X 85', sauna of 7' X 7', new door and deck on the Inn, stone fire pit and seating and a pergola of 25' X 40'. Awaiting comments from the Provincial Fire Marshal's Office, Department of Health and Wellness, sewage disposal permit to be provided for the new septic system and tile field, Department of Tourism, an update on the seasonal cottages and meets the requirements of the *Building Codes Act*.

Subdivision Application:

Richard and Sharon MacNeill – PID # 841049 (MacNeill Lane) – an application was received to subdivide 1 lot off of the main property and consolidate it with PID # 830687 (Kent MacNeill). Application was tabled until the rezoning request proceeds forward and a survey plan is completed.

Richard and Sharon MacNeill – PID # 841049 (36 MacNeill Lane) – an application was received to subdivide 1 lot off of the property for the rental cottages. Application was tabled until the rezoning request proceeds forward and a survey plan is completed.

Gary & Linda Lowther and Others: - PID # 1144179 – (Cavendish Road) – an application was received to subdivide the property into 17 lots. It was moved by Councillor Clark Dunning, seconded by Councillor Drost that the Council approve the application in principle subject to: 1) that a lot consolidation deed be completed to consolidate PID # 645515 with PID # 1144179, 2) that a subdivision agreement be entered into, 3) that a storm water management plan be completed, 4) that the application and survey plan be reviewed by the municipal legal counsel, 5) that the roads meet all requirements of the Department of Transportation, Infrastructure and Energy, 6) meets the requirements of the Department of Environment and 7) that a special permit use be applied for on the triplex lot by the developer for approval of the use requested with a public meeting to gather feedback from adjacent landowners. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

6. Development Permits:

AMD PEI Growth Inc. - PID # 232413 (8572 Cavendish Road) – an application was received to add coffee service to the existing retail space and combine retail space 0 and 1 into one space. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that the Council approve the application in principle subject to: 1) the building being located on the site in accordance with the site plan, 2) meets the requirements of the Department of Health and Wellness, 3) meet the requirements of the Provincial Fire Marshal's office and 4) meets the requirements of the *Building Codes Act*. All in favor 6, 1 non-voting. Motion Carried.

Temporary / Transient Use Permit:

Cavendish Beach Music Festival – PID # 1037423 (8779 Cavendish Road) – an application was received to have a Red Bull on the site from July 6 – 9, 2022. It was moved by Councillor Clark Dunning, seconded by Councillor Robinson that the Council approve the application in principle subject to: 1) meets the requirements of the Provincial Fire Marshal’s Office, 2) meets the requirements of the Department of Health and wellness, 3) that proof of insurance be provided with the Resort Municipality named as additional insured, 4) that a performance bond be paid and 5) that a development agreement be entered into. All in favor 6, 1 non-voting. Motion Carried.

Cavendish Beach Music Festival – PID # 1037423 (8779 Cavendish Road) – an application was received to have a Bell Aliant Box Office set up on the property from July 6 – 9, 2022. It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that the Council approval the application in principle subject to: 1) meets the requirements of the Provincial Fire Marshal’s Office, 2) meets the requirements of the Department of Health and wellness, 3) that proof of insurance be provided with the Resort Municipality named as additional insured, 4) that a performance bond be paid and 5) that a development agreement be entered into. All in favor 6, 1 non-voting. Motion Carried.

Sea Cross Inc. – PID # 232033 (8779 Cavendish Road) – an application was received to have an event in the Sea Shanty at Avonlea Village on June 18, 2022 from 6:00 – 10:00 p.m. It was moved by Councillor Clark Dunning, seconded by Councillor Robinson that the Council approve the application in principle subject to: 1) meets the requirements of the Department of Health and Wellness, 2) meets the requirements of the Provincial Fire Marshal’s Office and 3) meets the requirements of the Liquor Control Commission. All in favor 6, 1 non-voting. Motion Carried.

Liquor License Request:

John Carroll (Just Johnny’s) – a letter was received for a dining room liquor license for both inside and on the outside deck and patio for a liquor license and background music. It was moved by Councillor Clark Dunning, seconded by that the Council approve the application in principle subject to: 1) meets the requirements of the Department of Health and Wellness, 2) meets the requirements of the Provincial Fire Marshal’s Office, 3) meets the requirements of the Liquor Control Commission, 4) that the outside deck and patio be licensed from 9:00 a.m. – 12:00 midnight with the music to be stopped by 11:00 p.m. and that the inside license be approved from 9:00 a.m. – 1:00 a.m.. All in favor 6, 1 non-voting. Motion Carried.

Change of Use:

Matthew & Sarah Fancey – PID # 92825 (213 Seawood Drive) – an application was received to change the use of the summer cottage into a rental cottage. It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that the Council approve the application in principle subject to: 1) meets the requirements of the Department of Tourism and 2) meets the requirements of the Provincial Fire Marshal’s Office. All in favor 6, 1 non-voting. Motion Carried.

Sea Cross Inc. – PID # 232033 (8779 Cavendish Road) – an application was received to change the use of the space into a food service space. It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that the Council approve the application in principle subject to: 1) meets the requirements of the Department of Health and Wellness and 2) meets the requirements of the Provincial Fire Marshal’s Office. All in favor 6, 1 non-voting. Motion Carried.

West Highland Contractors – PID # 694976 (9093 Cavendish Road) – an application was received to change the use of a retail space into a food outlet for shaved ice. It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that the Council approve the application in principle subject to: 1) meets the requirements of the Department of Health and Wellness and 2) meets the requirements of the Provincial Fire Marshal's Office. All in favor 6, 1 non-voting. Motion Carried.

Official Plan and Bylaw Review:

Feedback was provide by the municipal legal counsel and a separate meeting will be held to discuss the Official Plan and Land Use Bylaw.

Permits Issued by the CAO:

Damien Cox – PID # 478511 (41 Isidore's Lane) – to construct a deck on the property of 20' X 20'.

Suzanne MacMillan and Nathan Hillier – PID # 1114164 (Seawood Drive) to construct a one storey summer cottage of 60' X 58' including decks.

Major Development / Special Permit Use:

Dale Gallant – PID # 729087 – a public meeting was held on April 25, 2022 at 7:00 p.m. to gather feedback from adjacent property owners on the proposed development. A decision to be made on the major development and special permit use based on the input at the public meeting and the comments received on the development. It was moved by Councillor Clark Dunning, seconded by Councillor Robinson that the Council approve the application in principle subject to: 1) that the subdivision application be approved and 2) that a subdivision agreement be entered into with the developer. All in favor 6, 1 non-voting. Motion Carried.

Other:

Information was provided by the CAO on the Planning Act and the information about planning board based on the information requested by Sandy MacKay as well as about obtaining hard copies of the Official Plan and the Bylaw if he needed them as a new member of planning board.

CAO provided information to planning board and training that the province provides to new Council and planning board members following an election.

Mayor Jelley advised that he can also meet with planning board at any time to provide information on the planning board.

Alexander and Darlene MacKay – PID # 706150 & 706127 (9946 Cavendish Road) – an application was received to have a petting farm on the property along with the construction of two structures, picnic tables and play items for the animals on the property. It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that the Council recommend to approve the application in principle subject to: 1) meets the requirements of the Department of Health and Wellness, 2) meets the requirements of the Provincial Fire Marshal's Office, 3) that confirmation be received from the lawyer on the lot consolidation of the property for the business, 4) that a performance bond be posted, 5) that a development agreement be entered into and 6) meets the requirements of the *Building Codes Act*, 7) meets the requirements of the Department of Agriculture and 8) that the property be rezoned. All in favor 6, 1 non-voting. Motion Carried.

Signage Permit Application:

Alexander and Darlene MacKay – PID # 706150 & 706127 (9946 Cavendish Road) – an application was received to have a sign on the property for Alexander and Darlene’s Farm Haven and Petting Farm of 48” X 36 ½” and Darlene’s Farm Haven Salon of 48” X 32”. It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that the signs be approved subject to: 1) the property being rezoned to allow for the development. All in favor 6, 1 non-voting. Motion Carried.

Rezoning Request:

Richard & Sharon MacNeill – PID # 841049 – (MacNeill Lane) – an application was received to rezone a portion of the property from RR (Rural) into R1 (Residential). It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that the Council bring the application to a public meeting for input from adjacent landowners. All in favor 6, 1 non-voting. Motion Carried.

Councillor Drost left the meeting due to a conflict of interest.

Joel MacIsaac and Janelle Arthur – PID # 524819 – (Stanley Road) – an application was received to move a one storey summer cottage with decks onto the property. It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that a development permit be issued subject to: 1) that a moving permit be obtained by the Department of Transportation and Public Works, 2) that the cottage be connected to the municipal sewer, 3) that the cottage be connected to the private water system, 4) that a performance bond be posted and 5) that a development agreement be entered into. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Councillor Drost returned to the meeting.

Alexander (Sandy) and Darlene MacKay:

Official Plan Amendment Resolution – PID # 706150:

Whereas an application was received from Alexander (Sandy) and Darlene MacKay to amend the Resort Municipality General Land Use Map in the Official Plan 2017 to re-designate a .58-acre portion of this parcel from the current Rural & Open Space to Resort Commercial;

And whereas Council has considered the following general criteria:

- Conformity with applicable legislation;
- Community objectives;
- Changes in technical content; and
- Water and sewer and other infrastructure plans.

Be it resolved that the official plan amendment 22-1, to amend the 2017 Official Plan General Land Use Map be hereby approved.

It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that the Council amend the Official Plan General Land Use Map to change the designation of a .58-acre portion of PID # 706150 from Rural and Open Space to Resort Commercial. All in favor 6, 1 non-voting. Motion Carried.

Approval of Second Reading Official Plan Amendment - PID # 706150:

It was moved by Councillor Clark Dunning, seconded by Councillor Robinson that the second reading of the official plan amendment be approved as presented. All in favor 6, 1 non-voting. Motion Carried.

Adoption of Official Plan Amendment – PID # 706150:

It was moved by Councillor Clark Dunning, seconded by Councillor Drost that Official Plan Amendment be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

Zoning Amendment – Alexander (Sandy) and Darlene MacKay (Cavendish Road) – PID # 706150:

Whereas an application was received from Alexander (Sandy) and Darlene MacKay (Cavendish Road) - on Cavendish Road, and amend the Zoning Map of the Zoning and Subdivision Control (Development) Bylaw 2017 to rezone a .58-acre portion of this parcel from the current C1 (General Commercial) Zone to RD4 (Resort Commercial) Zone

And whereas zoning bylaw amendment 22-2, a bylaw to amend the 2017 Zoning and Subdivision Control (Development) Bylaw be approved.

Be it resolved that zoning bylaw amendment 22-2, a bylaw to amend the 2017 Zoning and Subdivision Control (Development) Bylaw be approved.

It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that the Council approve a bylaw amendment to amend the Zoning map to show a .58-acre portion of PID # 706150 from the current C1 (General Commercial) to RD4 (Resort Commercial) Zone be approved as presented. All in favor 6, 1 non-voting. Motion Carried.

Approval of Second Reading Rezoning Amendment – PID # 706150:

It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that the second reading of the rezoning amendment be approved as presented. All in favor 6, 1 non-voting. Motion Carried.

Adoption of Rezoning Amendment PID # 706150:

It was moved by Councillor Clark Dunning, seconded by Councillor Robinson that the Rezoning Amendment be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

Official Plan Amendment Resolution – PID # 706127:

Whereas an application was received from Alexander (Sandy) and Darlene MacKay to amend the Resort Municipality General Land Use Map in the Official Plan 2017 to re-designate a 1.45 acre portion of this parcel from the current Rural & Open Space to Resort Commercial;

And whereas Council has considered the following general criteria:

- Conformity with applicable legislation;
- Community objectives;
- Changes in technical content; and
- Water and sewer and other infrastructure plans.

Be it resolved that the official plan amendment 22-3, to amend the 2017 Official Plan General Land Use Map be hereby approved.

It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that the Council amend the Official Plan General Land Use Map to change the designation of a 1.45 acre portion of PID # 706127 from Rural and Open Space to Resort Commercial. All in favor 6, 1 non-voting. Motion Carried.

Approval of Second Reading Official Plan Amendment – PID # 706127:

It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that the second reading of the official plan amendment be approved as presented. All in favor 6, 1 non-voting. Motion Carried.

Adoption of Official Plan Amendment – PID # 706127:

It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther that Official Plan amendment be adopted as presented. All in favor 6, 1 non-voting.

Zoning Amendment – Alexander (Sandy) and Darlene MacKay (Cavendish Road) – PID # 706127:

Whereas an application was received from Alexander (Sandy) and Darlene MacKay (Cavendish Road) - on Cavendish Road, to amend the Zoning Map of the Zoning and Subdivision Control (Development) Bylaw 2017 to rezone a 1.45 acre portion of this parcel from the current C1 (General Commercial) Zone to RD4 (Resort Commercial) Zone

And whereas zoning bylaw amendment 22-4, a bylaw to amend the 2017 Zoning and Subdivision Control (Development) Bylaw be approved.

Be it resolved that zoning bylaw amendment 22-4, a bylaw to amend the 2017 Zoning and Subdivision Control (Development) Bylaw be approved.

It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that the Council approve a bylaw amendment to amend the Zoning map to show a 1.45 acre portion of PID # 706127 from the current C1 (General Commercial) to RD4 (Resort Commercial) Zone be approved as presented. All in favor 6, 1 non-voting. Motion Carried.

Approval of Second Reading Rezoning Amendment PID # 706127:

It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that the second reading of the rezoning amendment be approved as presented. All in favor 6, 1 non-voting. Motion Carried.

Adoption of Rezoning Amendment PID # 706127:

It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that the rezoning amendment be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

5.A.2 Detailed Impact Assessment for Cavendish Grove Stream and Watershed Restoration:

A meeting will be arranged with Parks Canada and the Mayor and Phil Davison as the closest neighbors to the Cavendish Grove to gather feedback on the project.

5.A.3. PEI LCC – Parks Canada:

A response was sent from Heather Rossiter from the Liquor Control Commission on the process going forward with permits dealing with Parks Canada in the municipality. Based on the fact that they are a public authority they sign off on their own application and municipal approval is not needed.

5.B. Monthly Finances:

Councillor Brammer thanked Councillor Hryckiwi for completing his report in his absence.

Councillor Brammer presented the monthly Finances for April 30, 2022. The revenues were \$31,999.82 and the expenses were \$15,474.43. It was moved by Councillor Brammer, seconded by Deputy Mayor Lowther that the monthly finances for April 30, 2022 be adopted as presented. All in favor 6, 1 non-voting. Motion Carried.

5.B.1. Tax Rate Assessments 2021 / 2022:

Mayor Jelley asked the CAO to do a breakdown in tax assessments for 2021 / 2022 to show a comparison in the assessments.

5.C. Emergency Services Committee:

5.C.1. Emergency Plan:

CBMF Senior Operations Team is completing a session with EMO on the 2022 event.

Any Council members wishing to attend the session it will be held on June 2, 2022 at 9:00 a.m.

HEPA filters and machines for businesses:

Councillor Robinson commented on adding a comment to the municipal newsletter on HEPA filters for businesses. Councillor Robinson sent a write up to the office and it was edited and he feels that something stronger needs to be sent out to the public as the pandemic is not over.

It was moved by Councillor Robinson, seconded by Councillor Clark Dunning to send a letter out to business owners from the Resort Municipality Office advising business of the standards that should be looked at for HEPA filters and machines in their business and the importance of them. All in favor 1, 6 neigh. Motion Denied.

Emergency Shelters / Generator:

Councillor Hryckiwiw talked with the fire departments and we will continue to bring this up with the EMO office and staff as a concern for the municipality of the need for the reception centre at the Visitor Information Centre.

5.D. Trails and Paths Committee:

5.D.1. Deficiencies Route 6 and Cawnpore Lane:

Work on the deficiencies on Route 6 and Cawnpore Lane started on May 16, 2022.

There is also an issue with the trail on Cawnpore Lane as the heavy equipment from the installation of the EV charger damaged the new walkway. Maritime Electric was advised of the issue and is reviewing it further.

5.D.2. Landscaping Quote:

It was moved by Deputy Mayor Lowther, seconded by Councillor Hryckiwiw that the quote from Emerald Isle Property Management for \$1,550.00 plus HST be approved as presented. All in favor 6, 1 non-voting. Motion Carried.

5.D.1. UPEI Project – Solar Lighting:

The CAO is getting prices of brackets from Belmont Metal on the brackets and screws.

Classy Caps has been contacted as well and does still have the motion sensor lights in stock and they are \$27.00 each plus tax.

5.D.2. UPEI Project – New Submission:

CAO sent information to Wayne Simmons with UPEI on the lagoon solar project.

6. Cavendish Sewer Utility:

6.A. Cavendish Sewer - Monthly updates and engineering:

Awaiting information from Paul Crant at the Bank of Montreal on the sewer loans.

Engineers are working on information updates for LS # 4 and the CAO will follow up on the tender amount.

7. Business Arising from Minutes:

7.A. Literary Tour Panels:

Mayor Jelley met Harvey on the street one day and was to follow up with him on the translation with the Literary Tour Panels and did not have a chance to do it yet.

7.B. Code of Conduct Bylaw:

A draft Code of Conduct Bylaw is in the meeting package for review by the Council. The only addition to the document was section 17.2 and the complaint harassment form.

Councillor Drost had a concern with section 13.1 concerns over the wording of it to add a section of notwithstanding if the Council declares a conflict that the Council should not have to give up their profession to be on Council if they are open and transparent about it.

Section 14 and 15 were felt to be overboard and to get the lawyer to comment back on these sections as well as wording for 13.

7.C. Service Delivery Standards:

Councillor Brammer advised that the standards should not specify any names in the document as it will be different staff at different times over the years.

It was moved by Deputy Mayor Lowther, seconded by Councillor Brammer that the Service Delivery Standards be adopted with the amendment. All in favor 6, 1 non-voting. Motion Carried.

8.A. New Glasgow Fire Department Dues:

Information was received from the New Glasgow Fire Department on a change in the dues.

The CAO will check with the Fire Marshal's office on service agreements, as the municipality should have service contracts with the Fire Departments based on the fees that are paid out each year and the services that they offer to the municipality.

8.B. Election Process:

CAO provided a copy of the election schedule for the meeting to advise the Council of the dates for the election process.

8.C. MCH Day:

MCH Day will be held on June 25, 2022 from 11:30 – 2:30 p.m. at the Stewart Homestead Community Park: Councillor Hryckiwi will be at the opening Ceremony to do greetings if the Mayor is unable to attend.

8.D. Beautification Awards:

Information will be sent in the newsletter looking for nominations.

8.E. Dr. Kent Ellis Memorial Award:

Information will be sent in the newsletter looking for nominations.

8.F. Breakdown of Permits Issued.

Councillor Drost will look at the information to see what costs would be collected if the municipality were to have its own officer to approve building permits and provide to the June Meeting.

9. Concerns:

9.A. Councillors:

Councillor Drost thanked for his e-mail being added to the website.

Mayor Jelley advised that he is working on getting e-mails set up for the Council through the municipality, but it is not a simple thing to complete and will take some time.

Grahams Lane – Toombs was contacted regarding Grahams Lane.

Deputy Mayor Lowther advised Keir Doucette has done some work in the area and could be contacted.

Councillor Robinson asked about the garbage cans on Route 6.

CAO advised that the work is still underway on the walkway for the grass planting and the garbage can will be installed following that.

Swimming Rock:

CAO confirmed that the steps for the swimming rock would be installed later in the week by Highfield Construction.

9.B. Residents:

Sandy MacKay thanked the Council and staff for assisting him through the process of his rezoning process and permit applications.

Swimming Rock Steps:

Sandy MacKay advised that the steps at the top of the swimming rock should have a board placed on top to keep people from going down.

CAO advised that the board was installed by the maintenance staff and the chain is also up at the gate advising that the park is closed.

Sandy MacKay commented on the speed signs as well and that they should be consistent or have a flashing sign to advise that you are going to fast through an area.

Forest Hills Lane:

Councillor Hryckiwi advised that there are a number of new resident's in the area that have recently purchased cottages and people seem to think that they can use the local businesses on their property.

Councillor Hryckiwi could provide envelopes and stamps to the municipal office and the staff could distribute the letters to the property owners.

10. "In Camera"

10.A. Freedom of Information Requests:

It was moved by Councillor Clark Dunning, seconded by Councillor Chris Robinson to go in camera under Section 119(1)(c) of the Municipal Government Act. All in favor 6, 1 non-voting. Motion Carried.

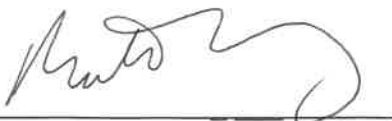
It was moved by Councillor Clark Dunning, seconded by Deputy Mayor Lowther to open the meeting to the public under section 119 (2) (e) of the Municipal Government Act. All in favor 6, 1 non-voting. Motion Carried.

10.A. Freedom of Information Requests:

Freedom of Information requests were sent along to James Hatton by the CAO.

11. ADJOURNMENT:

Mayor Jelley adjourned the meeting at 7:01 p.m.



Mayor, Matthew Jelley



Brenda MacDonald, CAO