

Minutes  
Resort Municipality Monthly Council Meeting  
June 20, 2022  
5:00 p.m.

The Monthly Council Meeting of the Resort Municipality was held on June 20, 2022 at the Resort Municipality Office.

**PRESENT:** Deputy Mayor Linda Lowther. Councillor George Clark Dunning, Councillor Bill Drost, Councillor Lee Brammer. Zoom - Councillor Chris Robinson. CAO - Brenda MacDonald and Deputy CAO Heather Hay.

**ABSENT:** Kay Hryckiwi and Mayor Matthew Jelley.

**VISITORS:** Jim Brown and Sandy MacKay. Zoom – Lloyd Adams, Vic and Moe Greenwood.

**1. CALL TO ORDER:**

Deputy Mayor Lowther called the meeting to order at 5:00 p.m.

**2. APPROVAL OF AGENDA:**

Deputy Mayor Lowther advised that on the agenda Special Council Meeting May 26, 2022 should read Monthly Council Meeting May 16, 2022.

It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that the agenda be adopted as amended. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**3. APPROVAL OF SPECIAL COUNCIL MEETING MINUTES MAY 16, 2022:**

Councillor Drost commented under Declaration of Conflicts of Interest had to be changed for the heading and information.

**DECLARATION OF CONFLICTS OF INTEREST:**

*There were no conflicts of interest declared.*

**Official Plan and Bylaw Review Information:**

*Mayor Jelley advised that the Council is reviewing the lawyer's comments on the Official Plan and Bylaw review.*

It was moved by Councillor Clark Dunning, seconded by Councillor Robinson that the Special Council Meeting Minutes of May 26, 2022 be approved as amended. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**APPROVAL OF MONTHLY COUNCIL MEETING MINUTES MAY 16, 2022:**

It was moved by Councillor Clark Dunning, seconded by Councillor Robinson that the Monthly Council Meeting Minutes of May 16, 2022 be approved as presented. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**APPROVAL OF SPECIAL COUNCIL MEETING MINUTES JUNE 6, 2022:**

It was moved by Councillor Drost, seconded by Councillor Brammer that the Special Council Meeting Minutes of June 6, 2022 be approved as presented. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**APPROVAL OF PUBLIC MEETING MINUTES JUNE 6, 2022:**

It was moved by Councillor Robinson, seconded by Councillor Brammer that the Public Meeting Minutes June 6, 2022 be approved as presented. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**4. DECLARATION OF CONFLICTS OF INTEREST:**

There were no conflicts of interest declared.

**5. COMMITTEE REPORTS:**

**5.A.1. Building and Signage Permits:**

**Follow Up Permits:**

Marco Polo Land Inc. – PID # 232298 (7406 Route 13) – an application was received to locate three yurts on the property. Awaiting stamped drawings and comments from the Department of Health and Wellness and the Provincial Fire Marshal's office.

Marco Polo Land Inc. – PID # 232298 (7406 Route 13) – an application was received to change 11 sites from 2 way sites into 3 way sites. Awaiting stamped drawings and comments from the Department of Health and Wellness, Department of Environment and the Provincial Fire Marshal's office.

Marco Polo Land Inc. – PID # 232298 (7406 Route 13) – an application was received to locate a tarp building on the property of 70' X 30'. Awaiting stamped drawings and comments from the Provincial Fire Marshal's office.

Jamil Dow – Property # 232959 (8544 Cavendish Road) - an application was received to construct an addition of 32' X 28' to increase the retail space on the existing building. Awaiting comments from the requirements of the Provincial Fire Marshal's Office and meets the requirements of the *Building Codes Act*.

Sea Cross Inc. – PID # 826107 (60 Reid Road) – an application was received to construct an addition onto the existing house of 13' 6 ½" X 12' 2 ½". Awaiting a decision on the sewer and confirmation on the existing septic system having capacity or connection to the municipal sewer.

**Subdivision Application:**

Dale Gallant – PID # 729087 (Cavendish Road) – an application and preliminary plan was received to subdivide the property into 33 lots. Awaiting comments from the Department of Transportation on the road and storm water plan, meets the requirements of the Department of Environment, that all the lots meet the province-wide minimum standards, that a final survey plan be completed, that an Environmental Impact Statement be completed with the storm water management plan and that a subdivision agreement be entered into.

Jennie Macneill – an application and preliminary plan was received to subdivide Property # 232512 (8523 Cavendish Road) into two lots. Awaiting a more detailed plan to be provided, meets the setback requirements for the new boundary lines and that a preliminary survey plan be provided of the property.

Abby Lane PEI Inc. – an application and preliminary plan was received to subdivide Property # 496844 (397 Simpson Mill Road) into two lots. Awaiting information from the Department of Transportation on access, meets all setback requirements for buildings to the property lines and that a survey plan be completed.

Andrew Wigston – (PID #'s 778100 and 806976 - an application and preliminary plan was received to subdivide the properties into three lots from the existing properties to have two single family lots and one hobby farm lot. Awaiting clarification from the owner on the property boundaries, the original farm parcel acreage and boundaries based on the previous survey plan that was approved for the property as well as the zoning of the property for the new proposed boundaries. This may also require a rezoning of the lands proposed to be changed.

Roger Birt Inc. – (PID # 723874 – 138 Eagles Glenn Blvd.) – an application and preliminary plan was received to subdivide the Property into 48 lots. Awaiting information from the Department of Transportation on access, that the perc tests be completed for the property, that an Environment Impact Statement be completed with a storm

water management plan. The development is a major development with special permit uses listed for the development and will require a public meeting to go over the project once the necessary information has been submitted.

Kevin MacNeill – (PID # 410985 - Route 13) – an application was received to subdivide the property into two lots. Awaiting comments from the Department of Transportation on access, a perc test to be completed on the property and a final survey plan to be completed.

Richard and Sharon MacNeill – PID # 841049 (MacNeill Lane) – an application was received to subdivide 1 lot off of the main property and consolidate it with PID # 830687 (Kent MacNeill). Application was tabled until the rezoning request proceeds forward and a survey plan is completed.

Richard and Sharon MacNeill – PID # 841049 (36 MacNeill Lane) – an application was received to subdivide 1 lot off of the property for the rental cottages. Application was tabled until the rezoning request proceeds forward and a survey plan is completed.

Gary & Linda Lowther and Others: - PID # 1144179 – (Cavendish Road) – Awaiting information on a lot consolidation deed to consolidate PID # 645515 with PID # 1144179, that a subdivision agreement be entered into, that a storm water management plan be completed, that the application and survey plan be reviewed by the municipal legal counsel, that the roads meet all requirements of the Department of Transportation, Infrastructure and Energy, meets the requirements of the Department of Environment and that a special permit use be applied for on the triplex lot by the developer for approval of the use requested with a public meeting to gather feedback from adjacent landowners.

**Major Development / Special Permit Use:**

Dale Gallant – PID # 729087 – a public meeting was held on April 25, 2022 at 7:00 p.m. to gather feedback from adjacent property owners on the proposed development. A decision to be made on the major development and special permit use based on the input at the public meeting and the comments received on the development. It was moved by Councillor Clark Dunning, seconded by Councillor Robinson that the Council approve the application in principle subject to: 1) that the subdivision application be approved and 2) that a subdivision agreement be entered into with the developer.

**Temporary / Transient Use Permit:**

CBMF - (PID # 1037423 – 8779 Cavendish Road) – an application was received for a temporary / transient use permit to have a concert on the property from July 6 – 9, 2022.

Cavendish Tourist Mart Inc. – (PID # 233130 – 8934 Cavendish Road) – an application was received to have a temporary / transient use permit on the property from July 6 – 9, 2022 for the Cavendish Beach Music Festival. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Sea Cross Inc. – (PID # 232033 – 8779 Cavendish Road) – an application was received to have a temporary / transient use permit for parking on the property from July 6 – 9, 2022 for the Cavendish Beach Music Festival. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Sea Cross Inc. – PID # 232033 (8779 Cavendish Road) – an application was received for a change of use for a ticket office in the building for CBMF ticket sales from June 24 – July 7, 2022. Awaiting proof of insurance to be provided

with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Raspberry Point Oyster Co. Inc. - (PID # 232041 – Cavendish Road) – an application was received to have a temporary / transient use permit for parking on the property from July 6 – 9, 2022 for the Cavendish Beach Music Festival. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Sandspit Entertainment Ltd. – (PID # 233197 – 8986 Cavendish Road) – an application was received to have a temporary / transient use permit for overflow parking on the property from July 6 – 9, 2022 for the Cavendish Beach Music Festival. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

West Highland Contractors Ltd. – (PID # 694976 - 9095 Cavendish Road) – an application was received for a temporary / transient use permit for a concert at the site from 11:00 a.m. – 11:00 p.m. on August 19 – 20, 2022. Awaiting additional information from the owners of the campground, Provincial Fire Marshal's Office, Liquor Control Commission, Department of Health and wellness as well as proof of insurance.

Cavendish Beach Music Festival – PID # 1037423 - (8779 Cavendish Road) - an application was received to locate an Atlantic Lotto Activation Truck on the site from July 6 – 9, 2022. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Cavendish Beach Music Festival – PID # 1037423 - (8779 Cavendish Road) - an application was received to locate the RCMP Trailer on the site from June 28 – July 15, 2022. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Cavendish Beach Music Festival – PID # 566869 – (227 Forest Hills Lane) – an application was received for RCMP Parking on July 4 – 10, 2022 for CBMF. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Cavendish Beach Music Festival – PID # 1037423 (8779 Cavendish Road) - an application was received to locate an Atlantic Lotto Activation Truck on the site from July 6 – 9, 2022. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Cavendish Beach Music Festival – PID # 1037423 (8779 Cavendish Road) - an application was received to locate the RCMP Trailer on the site from June 28 – July 15, 2022. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Cavendish Beach Music Festival – PID # 566869 – (227 Forest Hills Lane) – an application was received for RCMP Parking on July 4 – 10, 2022 for CBMF. Awaiting proof of insurance to be provided with the Resort Municipality

named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Cavendish Beach Music Festival – PID # 1037423 - (8779 Cavendish Road) – an application was received to have a Red Bull trailer on the site from July 6 – 9, 2022. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Cavendish Beach Music Festival – PID # 1037423 (8779 Cavendish Road) – an application was received to have a Bell Aliant trailer Box Office from July 6 – 9, 2022. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Sea Cross Inc. – PID # 232033 (8779 Cavendish Road) – an application was received to have an event in the Sea Shanty at Avonlea Village on June 18, 2022 from 6:00 – 10:00 p.m. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Cavendish Beach Music Festival – PID # 232405 – (7591 Cawnpore Lane) – a letter was received for taxi parking to be located at the Cavendish Visitor Information Centre. Awaiting proof of insurance to be provided with the Resort Municipality named as additional insured, that a performance bond be posted, that a development agreement be entered into, and that lighting and security be provided.

Sharat and Smita Prakash – PID # (7910 Cavendish Road) - an application was received to add a new parking area 47'4" X 18', a new electrical room in the garage 6'9" X 3'8", building addition 6'10" X 7', new yoga pavilion of 20' X 20', two new three season cottages of 25' X 25' with a deck of 10'w X 39'6"l, new space allotted for new septic tile field 115' X 85', new sauna of 7' X 7', new door and deck on Inn, new stone fire pit and seating and a new pergola of 25' X 40'. Awaiting comments from the Department of Environment on the septic.

Alexander and Darlene MacKay – PID # 706150 & 706127 (9946 Cavendish Road) – an application was received to have a petting farm on the property along with the construction of two structures, picnic tables and play items for the animals on the property. Awaiting comments from the Department of Health and Wellness, the Provincial Fire Marshal's Office, that confirmation be received from the lawyer on the lot consolidation of the property for the business, that a performance bond be posted, that a development agreement be entered into, meets the requirements of the *Building Codes Act*, meets the requirements of the Department of Agriculture and that the property be rezoned.

AMD PEI Growth Inc. - PID # 232413 (8572 Cavendish Road) – an application was received to add coffee service to the existing retail space and combine retail space 0 and 1 into one space. Awaiting comments from the Department of Health and Wellness, the Provincial Fire Marshal's office and the *Building Codes Act*.

#### **6. Development Permits:**

Blair Hall – PID # 92817 – 219 Seawood Drive – an application was received for a change of use into a rental cottage. It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that Council grant approval in principle subject to: 1) meets the requirements of the Department of Tourism and 2) meets the requirements of the Provincial Fire Marshal's office. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

A question was raised at the planning board meeting on delays on the wait on permits from the various government departments and holding people up and how long can it take for approvals.

The CAO advised that in most cases it is the government departments that are waiting for additional information that has been requested from the developers and it is the developers that are holding the paperwork up, not the government departments.

Wendell Murphy – PID # 520908 – Seawood Drive – an application was received to move a cottage of 40' X 26' with a deck onto the property. It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that approval in principle be granted subject to: 1) that the cottage be connected to the municipal sewer, 2) that the cottage be connected to the private water system, 3) that the a performance bond be paid and 4) that a development agreement be entered into. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

Laura & Patrick McNally – PID # 480277 – Bayview Drive – an application was received to move the building to this parcel number from 71 Bayview Drive. It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that the Council grant approval in principle subject to: 1) that a development agreement be entered into, 2) that a performance bond be posted, 3) that the property owner have six months to complete all requirements of the development agreement, 4) that the cottage be connected to the municipal sewer system and 5) that the cottage be connected to the private water system. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

Claire Esson – PID # 449405 – 218 Seawood Drive – an application was received for a change of use permit into a rental cottage. It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that approval in principle be granted subject to: 1) meets the requirements of the Department of Tourism and 2) meets the requirements of the Provincial Fire Marshal's office. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

David McIver – PID # 586081 – 12 Burns Avenue – an application was received for a change of use permit into a rental cottage. It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that approval in principle be granted subject to: 1) meets the requirements of the Department of Tourism and 2) meets the requirements of the Provincial Fire Marshal's office. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**Temporary / Transient Use Permit:**

100447 PEI Inc. – PID # 947499 (8885 Cavendish Road) – an application was received for a temporary / transient use permit to have MCH Day on the property on June 25, 2022 from 11:30 – 2:30 p.m. It was moved by Councillor Clark Dunning, seconded by Councillor Drost that approval in principle be granted subject to: 1) meets the requirements of the Provincial Fire Marshal's Office and 2) meets the requirements of the Department of Health and Wellness. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

The process of approvals when the events are coming close to the date was questioned by planning board.

The CAO advised that the municipal office receives permits on a daily basis and the applications are sent to the government departments for comments as soon as they are received. The planning board and Council only meet once a month and the approvals are often completed prior to the meeting. The applications are not sent to the government departments after the meetings are held.

AMD PEI Growth Inc. – PID # 232413 (8572 Cavendish Road) – an application was received to have a temporary / transient use permit on the property on September 10, 2022 from 1:00 – 3:00 p.m. It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that approval in principle be granted subject to: 1) meets the requirements of the Provincial Fire Marshal's Office, 2) meets the requirements of the Department of Health and Wellness and 3) meets the requirements of the Liquor Control Commission. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

AMD PEI Growth Inc. – PID # 232413 (8572 Cavendish Road) – an application was received to have a temporary / transient use permit on the property on November 19, 2022 from 1 – 3:00 p.m. It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that approval in principle be granted subject to: 1) meets the requirements of the Provincial Fire Marshal's Office, 2) meets the requirements of the Department of Health and

Wellness and 3) meets the requirements of the Liquor Control Commission. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

Sea Cross Inc. – PID # 232033 – 8779 Cavendish Road – an application was received to have a temporary / transient use permit to have a show and shine car event on July 23, 2022 from 11:00 a.m. – 5:00 p.m. It was moved by Councillor Clark Dunning, seconded by Councillor Robinson that the planning board recommend to Council for approval subject to: 1) proof of insurance. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

Gerry Smith – PID # 625046 – 230 Seawood Drive – an application was received to have an event on the property with a tent on August 16 – 18, 2022 from 2:00 – 4:00 p.m. for a memorial service for his wife. It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that approval in principle be granted subject to: 1) meets the requirements of the Provincial Fire Marshal's Office and 2) meets the requirements of the Department of Health and Wellness. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**Rezoning Request:**

Sharon MacNeill – Rezoning Request PID # 841049 – 36 MacNeill Lane.

The minutes and information on the Official Plan and Rezoning request were sent to the Council to review prior to the meeting and no further comments were received following the public meeting.

**Official Plan Amendment Resolution – PID # 841049:**

**Whereas** an application was received from Sharon MacNeill to amend the Resort Municipality General Land Use Map in the Official Plan 2017 to re-designate a 6.7 acre portion of this parcel from the current Rural & Open Space to Residential;

**And whereas** Council has considered the following general criteria:

- Conformity with applicable legislation;
- Community objectives;
- Changes in technical content; and
- Water and sewer and other infrastructure plans.

**Be it resolved** that the official plan amendment 22-5, to amend the 2017 Official Plan General Land Use Map be hereby approved.

It was moved by Councillor Clark Dunning, seconded by Councillor Drost that the Council amend the Official Plan General Land Use Map to change the designation of a 6.7 acre portion of PID # 841049 from Rural and Open Space to Residential. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**Approval of First Reading Official Plan Amendment - PID # 841049:**

It was moved by Councillor Clark Dunning, seconded by Councillor Drost that the first reading of the official plan amendment be approved as presented. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**Zoning Amendment – Sharon MacNeill (36 MacNeill Lane) – PID # 841049:**

**Whereas** an application was received from Sharon MacNeill (MacNeill Lane) – to amend the Zoning Map of the Zoning and Subdivision Control (Development) Bylaw 2017 to rezone a 6.7 acre portion of this parcel from the current RR (Rural) to R1 (Residential) Zone.

**And whereas** zoning bylaw amendment 22-6, a bylaw to amend the 2017 Zoning and Subdivision Control (Development) Bylaw be approved.

**Be it resolved** that zoning bylaw amendment 22-6, a bylaw to amend the 2017 Zoning and Subdivision Control (Development) Bylaw be approved.

It was moved by Councillor Clark Dunning, seconded by Councillor Hryckiwi that the Council approve a bylaw amendment to amend the Zoning map to show a 6.7 acre portion of PID # 841049 from the current RR (Rural) to R1 (Residential) Zone be approved as presented. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**Approval of First Reading Rezoning Amendment – PID # 841049:**

It was moved by Councillor Clark Dunning, seconded by Councillor Robinson that the first reading of the rezoning amendment be approved as presented. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**Official Plan and Bylaw Review:**

Additional feedback was sent to the municipal legal counsel for further review on the documents.

**Permits Issued by the CAO:**

Paul and Susan Brousseau – PID # 626903 – Clarence Lane - To construct a one storey summer cottage of 44' X 28'.

Dave and Cherie Harper – PID # 480301 – 81 Driftwood Lane - To construct an accessory building of 24' X 12' for storage only and to move an existing accessory building from one location to the other.

Homeworld Improvements Ltd. – PID # 858209 – Stanley Road – To construct a one storey summer cottage of 40' X 36' with a deck on the front of the structure only on Stanley Road.

Tourism Cavendish Beach – Route 6 and 13 - To locate banners on the old-fashioned streetlights from June 6 – June 29, 2022.

Sea Cross Inc. – PID # 232033 – 8779 Cavendish Road - To construct two secondary signs on the building # 5 of 60" X 14" for La Rose Bistro.

Sea Cross Inc. – PID # 232033 – 8779 Cavendish Road – To construct a sign of 2' X 8' for the Receiver Coffee Company.

**5.A.1. CBMF Public Meeting June 6, 2022:**

Information was presented by the concert promoter.

The two drink limit was discussed as still being the limit when each person comes to the beer tent.

Hours of the event to 11:00 p.m. curfew was discussed and it not being extended.

Security on Forest Hills Lane. Promoter will follow up on security and report back to the property owners and the municipality.

The municipality will encourage CBMF to have as little smoking space on the property as possible.

**5.A.2. CBMF Senior Operations Exercise:**

Mayor Jelley, Councillor Hryckiwi, CAO – Brenda MacDonald and Deputy CAO – Heather Hay attended the CBMF Senior Operations exercise along with Bradley MacIsaac from the EMO office at the Resort Municipality Office.

The remainder of the Senior Ops team ran the exercise out of Charlottetown and then both groups would come together at certain points of the exercise to work together on the scenarios.

The EMO office considered this as part of the yearly exercise requirement of the Plan.



**5.A.3. CBMF Emergency Response Plan:**

A copy of the CBMF Emergency Response Plan was in the package.

**5.B. Monthly Finances:**

Councillor Brammer presented the monthly Finances for May 31, 2022. The revenues were \$62,447.68 and the expenses were \$111,993.33. It was moved by Councillor Brammer, seconded by Councillor Robinson that the monthly finances for May 31, 2022 be adopted as presented. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**5.C. Emergency Services Committee:**

**5.C.1 Emergency Shelters / Generator:**

EMO Office is working on trying to push government and assist the municipality with being able to have a generator at the municipal office building.

**5.D. Trails and Paths Committee:**

**5.D.1. Deficiencies Route 6 and Cawnpore Lane:**

Work on the deficiencies on Route 6 and Cawnpore Lane is still being dealt with through Aaron MacDonald at TIE.

Curran and Briggs was advised to get Maritime Electric to get the switch turned on for the signs on MacCoubrey Lane and they are awaiting for confirmation on this.

Lights on Cawnpore Lane - they are waiting for Hansen Electric to get them working.

Council advised to reach out to Maritime Electric on the issue directly.

The CAO will reach out to Angus Orford at Maritime Electric to see if they can deal with the outstanding issues sooner on Route 6 East and have the lights turned on.

**5.D.2. UPEI Project – Solar Lighting:**

Awaiting pricing on the brackets and screws from Belmont Metal and Atlantic Systems Manufacturing.

**5.D.3. UPEI Project – New Submission:**

A draft outline was sent from Wayne Simmons at UPEI on the project and is in the package for Council's decision. Information was sent along to Wayne Simmons following the Council meeting.

**6. Cavendish Sewer Utility:**

**6.A. Cavendish Sewer - Monthly updates and engineering:**

Awaiting information from Paul Crant's Manager at the Bank of Montreal on the sewer loans as no further information had been provided by Paul.

Engineers are working on information updates for LS # 4 and a meeting will be held on June 21, 2022 at 2:00 p.m.

A new sewer service was provided to Carberry Court.

Bills to residential customers have been sent out for 2022.

**7. Business Arising from Minutes:**

**7.A. Literary Tour Panels:**

Mayor Jelley reached out to Harvey and Harvey has not returned his calls. The Mayor and Deputy Mayor will draft a letter to Harvey and if no response, then the municipality will use the legal route.

**7.B. Code of Conduct Bylaw:**

The municipal legal counsel reviewed the input from the Council and has advised that her opinion is still the same on the comments.

A copy of the Provincial Template is in the meeting package from the bylaw from municipal affairs and has the same wording.

The Town of Cornwall, Town of Stratford, Town of Kensington, City of Summerside and City of Charlottetown, have the same standards in their Code of Conduct Bylaw, some with wording slightly different but the same

intentions to meet the government requirements as per the municipal draft bylaw for the Resort Municipality under sections 13, 14 and 15 of the draft bylaw for the Resort Municipality.

Paid Agent term is not defined in the bylaw and should be.

The municipal legal counsel will be invited to the next meeting to discuss this further and provide information to the Council on the wording.

**7.C. Election Bylaw:**

**Approval of First Reading:**

It was moved by Councillor Drost, seconded by Councillor Brammer that the first reading of the Election Bylaw be approved as presented. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**Second Reading:**

It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that the Election Bylaw be read a second time. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**Approval of Second Reading:**

It was moved by Councillor Drost, seconded by Councillor Clark Dunning that the second reading of the Election Bylaw be approved. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**Adoption:**

It was moved by Councillor Drost, seconded by Councillor Clark Dunning that the Election Bylaw be adopted as presented. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**7.D. MCH Day:**

MCH Day will be held on June 25, 2022 from 11:30 – 2:30 p.m. at the Stewart Homestead Community Park.

**7.E. Beautification Awards:**

It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that the beautification awards be presented to the following groups:

Business Beautification Award Cavendish Marina and Beach Resort – Dale and Lorna Larkin.

Residential Beautification Award – Herdis and Stig Andersen.

All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**7.F. Dr. Kent Ellis Memorial Award:**

It was moved by Councillor Clark Dunning, seconded by Councillor Brammer that the following individuals be nominated for the Dr. Kent Ellis Memorial Award. Noreen Heighton and Donna Nicholson for their work on the roadside clean up each year. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**7.F. Breakdown of Permits Issued.**

Councillor Drost will look at the information to see what costs would be collected if the municipality were to have its own officer to approve building permits and provide to the July Meeting as he was unable to get the information completed this month.

**8.A. Home Flood Protection Program:**

An e-mail was received from Heather Pitman.

A copy of her report will be requested.

UPEI Climate Change group also has a program on climate change and coastal flooding.

Information only.

Deputy Mayor Lowther left the meeting due to a conflict with her current subdivision project and turned the Chair to Councillor Clark Dunning.

**8.B. FPEIM Municipal Infrastructure Fund:**

Council members are asked to complete the survey as the Federation is gathering information on the funding program. To date there is no information available on the fund as it is still in the preliminary stages and that is the reason for the survey.

Council to ask the sewer utility board to look at servicing of the 3 future subdivisions as part of its plan review for the utility. The CAO will bring the information to the sewer board.

Deputy Mayor Lowther returned to the meeting and resumed her position as Chair.

**8.C. Federal Funding – Rural Municipalities:**

They are looking to convene a town hall to address federal funding for rural municipalities. Information only.

**9. Concerns:**

**9.A. Councillors:**

Deputy Mayor Lowther advised that Judy Rowell and Pat Clark were up to the Visitor Centre and the mini-library is in good shape for the season.

**CBMF Update – Mayor Jelley:**

CAO provided an update and advised that the Mayor had responded to her e-mail during the meeting and that he had not spoken with the Liquor Commission since the public meeting on the music festival and the two drink limit.

**Sustainable Water Supply:**

Councillor Robinson commented on the sustainable water supply for the community.

It was moved by Councillor Robinson, seconded by Councillor Brammer that the Council invite the engineers to the next Council meeting to discuss looking at a study on a water system for the area. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

**Fire Department Contract:**

Councillor Hryckiw and Councillor Robinson are to meet and look at the contract to determine the next steps with the three fire departments on looking at a contract.

**Former Adventure Park Property:**

Councillor Brammer raised an issue regarding the property across from Seawood Estates the former Action Attractions Property and the materials that were on site for the bridge work and concerns of the property over the last four years with it being unsightly and now it looks like an industrial yard.

Councillor Drost advised that he thought about the issue and did not bring it up but was glad that Councillor Brammer raised the issue as it is a concern to the area and property owners.

Councillor Drost asked about why someone would need a permit for a four bottle wine event and you would not need one for an industrial development.

The CAO advised that the Department of Transportation has not needed a permit to place materials when construction has been underway in the municipality for projects as it is a staging area. The Department of Transportation has never had to acquire development permits from a municipality to locate materials and equipment and complete projects in municipalities. They secure environmental permits, but no other permits are required.

Deputy Mayor Lowther advised the Council that the previous owner was incapacitated and was unable to do anything and that the new owner would be addressing the property as it just recently sold.

**9.B. Residents:**

**9.B.1. Ruth Phillips:** A letter was received from Ruth Phillips regarding properties that she felt was unsightly in the municipality.

The properties will be checked for an update at the next monthly Council meeting.

**9.B.2. Sandy MacKay** – A letter was received from Sandy MacKay regarding him being a spotter at the festival site during the concert.

Council advised that municipal staff look after issues during the music festival weekend and not the property owners.

There were no comments raised from the public attending the meeting through zoom.

**10. ADJOURNMENT:**

Deputy Mayor Lowther advised if there was no further business that she would adjourn the meeting.

The CAO advised that there was one more matter that needed to be discussed.

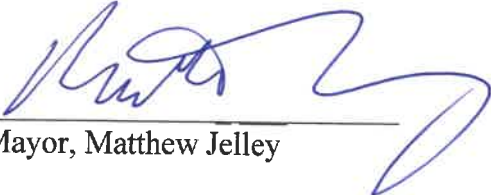
AMD PEI Growth Inc. - a request was made for another food service on the property. The original approval and development agreement was for 1 restaurant and 7 retail spaces. They are now looking to have food in the Cottage Life Boutique as well as the Shaved Ice in addition to the one restaurant that was approved for the property with the original agreement.

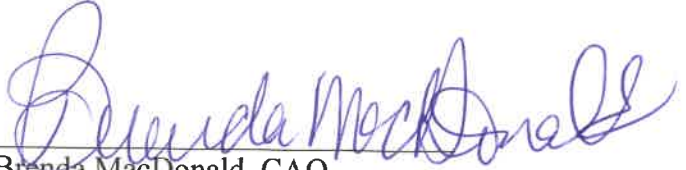
Parking will remain the same based on the size of the spaces being used for the food service.

It was moved by Councillor Drost, seconded by Councillor Brammer that the Council offer the new owners a new development agreement that is much more generic and simplistic for food service and or retail as long as they comply with the bylaw for any change in use and no bond will be required. All in favor 4, 1 non-voting, 2 absent. Motion Carried.

The owners will be allowed to operate under a transient use until the new agreement is completed and signed.

Deputy Mayor Lowther adjourned the meeting at 7:25 p.m.

  
\_\_\_\_\_  
Mayor, Matthew Jelley

  
\_\_\_\_\_  
Brenda MacDonald, CAO