

Minutes  
Resort Municipality Special Council Meeting  
September 1, 2022  
5:00 p.m.

The Special Council Meeting of the Resort Municipality was held on September 1, 2022 at the Resort Municipality Office.

**PRESENT:** Mayor Matthew Jelley, Deputy Mayor Linda Lowther. Councillor George Clark Dunning, Councillor Kay Hryckiwi, Councillor Ryan Simpson and Councillor Chris Robinson.  
CAO - Brenda MacDonald and Deputy CAO Heather Hay.

**ABSENT:** Councillor Lee Brammer.

**VISITORS:** Zoom - Lloyd Adams.

**1. CALL TO ORDER:**

Mayor Jelley called the meeting to order at 5:03 p.m.

**2. SWEARING IN OF COUNCIL:**

Mayor Jelley advised the Council that the province would be putting on a training session for new Councillors later in the year or at the start of the new year since the remainder of elections for other municipalities are held in the fall.

Mayor Jelley advised Ryan Simpson that the CAO and himself can meet with him to do an orientation for new Council members so that he understands the process and answer any questions that he may have.

Mayor Jelley, Deputy Mayor Lowther, Councillor Clark Dunning, Councillor Chris Robinson, Councillor Simpson and Councillor Hryckiwi read out their oath of office and were sworn in as the 11th Council of the Resort Municipality.

Councillor Lee Brammer will read out his oath of office at the next Council meeting on September 19, 2022.

**APPROVAL OF AGENDA:**

It was moved by Deputy Hryckiwi, seconded by Councillor Robinson that the agenda be adopted as presented. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

**3. DECLARATION OF CONFLICTS OF INTEREST:**

Mayor Jelley explained the process of declaring a conflict of interest at a meeting. He advised that there are two planning matters to be discussed at the meeting today.

Mayor Jelley advised that if any conflicts arise with a Council member during the meeting to ensure that they raise the conflict and leave the meeting without comment.

**4. PLANNING BOARD:**

Wade Campbell – PID # 800052 – 248 Forest Hills Lane - an application was received for a change of use from a summer cottage into a rental cottage. It was moved by Councillor Clark Dunning, seconded by Councillor Robinson that approval be granted in principle subject to: 1) meets the requirements of the Department of Tourism and 2) meets the requirements of the Provincial Fire Marshal's Office. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

CBMF Performance Bond Release – It was moved by Deputy Mayor Lowther, seconded by Councillor Hryckiwi that 1) \$1000.00 be taken from the main bond for exceeding the curfew time, 2) that \$1000.00 be taken from the main bond for the garbage cleanup not being completed and 3) that \$1000.00 be taken from the parking bond for insufficient fencing at the Cavendish Tourist Mart. All in favor 5, 1 non-voting, 1 absent. Motion Carried.

Councillor Hryckiwi raised a concern over an open container being on site as well near the main gates with liquid inside of it that is a safety concern.

Ben Murphy will be contacted regarding the concern of the open container.

**5. OTHER:**

**Website:**

Deputy Mayor Lowther advised that she had talked with Heather Ogg regarding the municipal website and getting access to it for changes and that she may require her assistance during the process.

Heather had advised Deputy Mayor Lowther that the website has not had a major update since it was completed a number of years ago so she is going to prepare a quote for the next Council meeting.

**Funding:**

Councillor Robinson commented on some information that was sent out regarding funding opportunities from Government that he received from Heath MacDonald's office. He would like to discuss some funding opportunities available on eco-systems at the next Council meeting.

**Council e-mails:**

Mayor Jelley advised that he can set up an account for the municipality and that Council members can either use their own e-mail or have a municipal e-mail contact on the website.

Council members can decide what they would like done and provide it as the process moves forward.

**6. ADJOURNMENT:**

Mayor Jelley adjourned the meeting at 5:34 p.m.

  
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Mayor, Matthew Jelley

  
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Brenda MacDonald, CAO