

Cavendish Sewer Utility Meeting  
September 1, 2022  
3:00 p.m.

The Cavendish Sewer Utility Meeting was held on September 1, 2022, at the Resort Municipality Office.

**MEMBERS PRESENT:** In person: Chair - Matthew Jelley, George Clark-Dunning, Richard Moore and Victor Hryckiw. Brenda MacDonald - CAO.

**ABSENT:** Nil.

**VISITORS:** Michelle Burge – Zoom, Vic and Moe Greenwood joined the meeting at 3:25 p.m.

1. **CALL TO ORDER:**

Chair Jelley called the meeting to order at 3:11 p.m.

2. **APPROVAL OF AGENDA:**

It was moved by Victor, seconded by Richard that the agenda be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

3. **CONFLICTS OF INTEREST:**

There were no conflicts of interest declared.

Chair Jelley advised that if any conflicts arise, that the board members should remove themselves from the meeting prior to making any comments.

4. **APPROVAL OF MINUTES MARCH 18, 2022:**

It was moved by George, seconded by Victor that the minutes of March 18, 2022, be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

Chair Jelley advised that Michelle Burge will be moved down farther on the agenda of the meeting until she joins.

5. **BUSINESS ARISING FROM MINUTES:**

a) **LS # 4 update.**

The engineer made some suggestions on the valve chamber.

There was a suggestion of having a building around the station for someone working on it during the winter months as that came up with a lift station project in Charlottetown.

At this time, the utility is not going to add a structure as that will add additional costs to the structure and the contractor advised that it was not needed.

CAO will check with the engineer for updates on the timelines for the tender.

b) **Inn at the Pier – connection to municipal sewer.**

Final work needs to be completed by the owner on an up to date plan by his engineer, including costs of the pipe to complete the project as well as confirmation of funding to complete the project at his expense.

Currently there are still no funding programs available through the Infrastructure or Community Capacity Building Funds Programs.

This project is currently not a priority or on the radar list as the current priority of the sewer utility is to maintain the existing system.

Information was provided by the owner advising that the Government Member for the area had advised him of funding available for projects.

The CAO will send the Government Member an e-mail to find out where the projects are with funding available.

At this time, the utility has exhausted all options for funding availability and no programs are currently available.

c) **Outstanding Sewer Accounts:**

A list of outstanding sewer accounts was reviewed by the board.

The CAO will start with the initial letter to the outstanding sewer customers and if payment is not received within the timeline in the letter, then the legal letter will be sent for collections.

d) **Sewer Loans:**

Chair Jelley has had some discussions and correspondence back and forth with Paul Crant with BMO. No further information has been received to date on a loan.

6. a) **Sewer Inspection Sheet:**

CAO provided a copy of the sewer inspection sheet for the sewer boards review. The Board approved the application to go forward for any connections.

b) **Sewer Connection Fiona Mitchell:**

It was moved by George, seconded by Victor that the costs of \$4,818.00 plus HST be allocated for the sewer connection costs to the property. All in favor 3, 1 non-voting. Motion Carried.

c) **Sewer Bond – CBMF:**

It was moved by George, seconded by Victor that the bond be returned to the sewer hauler provided that all costs for sewer hauling have been paid to the sewer utility and that all conditions of the sewer hauling have been completed. All in favor 3, 1 non-voting. Motion Carried.

d) **Sewer Lagoons – tree work and road maintenance:**

It was moved by Victor, seconded by Richard that the cost of \$3,500.00 be allocated to tree trimming and road maintenance. All in favor 3, 1 non-voting. Motion Carried.

7. Chair Jelley welcomed Michelle Burge to the meeting.

**AUDITED STATEMENTS MARCH 31, 2022:**

Michelle Burge presented the March 31, 2022. non-consolidated statement for the Cavendish Sewer Utility. Michelle Burge presented the March 31, 2022, Resort Municipality consolidated statements.

It was moved by Richard, seconded by Victor that the audited statements for March 31, 2022, be approved as presented. All in favor 3, 1 non-voting. Motion Carried.

8. **ADJOURNMENT:**

Chair Matthew Jelley adjourned the meeting at 4:01 p.m..



Matthew Jelley Chair  
Cavendish Sewer Utility



Brenda MacDonald  
CAO