

Cavendish Sewer Utility Meeting
February 27, 2023
2:00 p.m.

The Cavendish Sewer Utility Meeting was held on February 27, 2023, at the Resort Municipality Office.

MEMBERS PRESENT: In person: Chair - Matthew Jelley, George Clark-Dunning, Richard Moore and Victor Hryckiw. Brenda MacDonald - CAO.

ABSENT: Nil.

VISITORS: Lloyd Adams – Zoom, Gordon Toombs.

1. **CALL TO ORDER:**

Chair Jelley called the meeting to order at 2:02 p.m.

2. **APPROVAL OF AGENDA:**

It was moved by Victor, seconded by Richard that the agenda be adopted as presented. All in favor 3, 1 non-voting. Motion Carried.

3. **CONFLICTS OF INTEREST:**

There were no conflicts of interest declared.

Chair Jelley advised that if any conflicts arise, that the board members should remove themselves from the meeting prior to making any comments.

4. **APPROVAL OF MINUTES:**

September 1, 2022:

It was moved by George, seconded by Victor that the minutes of September 1, 2022, be approved as presented. All in favor 3, 1 non-voting. Motion Carried.

December 12, 2022:

It was moved by Victor, seconded by Richard that the minutes of September 1, 2022, be approved as presented. All in favor 3, 1 non-voting. Motion Carried.

5.a. **SEWER TENDER:**

It was moved by George, seconded by Victor that the sewer tender be awarded to Toombs Plumbing and Heating Ltd. at a cost of \$ 446,424.15 plus HST. All in favor 3, 1 non-voting. Motion Carried.

5.b. **Inn at the Pier – connection to municipal sewer.**

Updated paperwork was submitted to the sewer board.

It was moved by George, seconded by Richard that the sewer utility submit an application for funding and that funding for the municipal share would be provided by the owner. All in favor 3, 1 non-voting. Motion Carried.

5.c. **Sewer Loans:**

Chair Jelley advised that the sewer utility is still working with Paul Crant at BMO on the sewer loans and will continue to press them for a decision on the banking loan.

Chair Jelley moved agenda item 7.a. up on the agenda as Gordon Toombs was not yet in attendance for the meeting.

It was moved by George, seconded by Victor to go in camera based on section 119(1)(f) of the Municipal Government Act. All in favor 3, 1 non-voting. Motion Carried.

7.a. **Outstanding Sewer Accounts:**

It was moved by Richard, seconded by Victor to go in camera based on section 119(2)(e) of the Municipal Government Act. All in favor 3, 1 non-voting. Motion Carried.

Outstanding Sewer Accounts:

It was moved by Richard, seconded by Victor to have the process server deliver billings to the outstanding sewer customers that have been outstanding for more than 6 months. All in favor 3, 1 non-voting. Motion Carried.

Chair Jelley moved onto section 6.b. on the agenda.

6.b. **2023 / 2024 budget:**

It was moved by Victor, seconded by Richard that the 2023 / 2024 budget for revenues and expenses be approved at \$406,800 with no rate increase. All in favor 3, 1 non-voting. Motion Carried.

Capital Budget:

It was moved by Richard, seconded by Victor that the Capital Budget of \$446,424.15 be approved as presented. All in favor 3, 1 non-voting. Motion Carried.

5.d. **Toombs Plumbing Maintenance:**

It was moved by George, seconded by Victor that the yearly operators service agreement be approved for an increase of 8% for a total cost of \$91,869.89 for fees with the labor rates of \$70.00 / hr. / man and after hour calls will be \$105.00 / hr. / man. All in favor 3, 1 non-voting. Motion Carried.

Gordon Toombs updated the sewer board on some items that needed to be addressed with the lift stations.

LS # 1 – 1 pump needs to be lifted.

LS # 2 – main cut off switch was lubricated.

LS # 3 – generator needs to get notification when it starts.

LS # 5 – having issue with panel – regular maintenance.

LS # 8 – power supply leading to lift station talked about being replaced.

LS # 9 – not receiving calls when generator start, Sansom needs to address this.

LS # 10 – panel heater needs to be repaired, North Shore Electrical looking into issue.

LS # 11, 12, 13, 14 no issues.

A couple of properties in Seawood Estates need some work. A video was done on one line and some repairs need to be done on another line.

Lagoon and easement to Grahams Lane cleanout from Fiona to be billed out.

8. **Other:**

There was no agenda items under Other.

9. **ADJOURNMENT:**

Chair Matthew Jelley adjourned the meeting at 3:11 p.m..



Matthew Jelley Chair
Cavendish Sewer Utility



Brenda MacDonald
CAO